

ALABAMA 9-1-1 BOARD MEETING
Minutes of 5/18/2022

Prior notice of this regularly scheduled meeting of the Alabama 9-1-1 Board was given in accordance with the Alabama Open Meetings Act. The minutes were recorded by Ms. Michelle Peel, Program Coordinator for the Board.

Mr. Jeremy Williams, Chair for the Board, called the meeting to order at 10:00 a.m.

The roll was called as follows by Ms. Peel:

Alan Campbell, Vice Chair	☒ Present ☐ Absent
Evelyn Causey	☐ Present ☒ Absent
Wayne Hutchens	☒ Present ☐ Absent
Fred Johnson	☒ Present ☐ Absent
John Nettles	☒ Present ☐ Absent Entered meeting at 10:04 a.m.
Melinda Shonk	☒ Present ☐ Absent
Greg Silas	☒ Present ☐ Absent
Joby Smith	☒ Present ☐ Absent
Robert Smith, Secretary/Treasurer	☒ Present ☐ Absent
Brandon Wallace	☒ Present ☐ Absent
Tim Webb	☒ Present ☐ Absent
Jeremy Williams, Chair	☒ Present ☐ Absent

A quorum was established.

Mr. Williams called for the unanimous consent for the approval of the agenda. It was unanimously approved with no objections. He then called for approval of the minutes from the March 9, 2022 Board meeting. Mr. Robert Smith made the motion and Mr. Alan Campbell seconded it. There were no changes or objections, and the approval of the minutes was ordered. Guest introductions were made. There were eighteen guests in attendance.

Mr. Williams turned the meeting over to Mr. Adam Brown, Deputy Director for the Board, for committee reports.

Committee Reports

Education and Outreach Committee Report

Mr. Brown provided the report of the meeting of the Education and Outreach Committee. The committee met on April 5, 2022. Items for discussion were:

- the Education and Outreach packages sent to telecommunicators for National Public Safety Telecommunicator's Week

- a review of the upcoming Alabama 9-1-1 Board User Conference in Montgomery including detailed schedules of the three different tracks and presenters
- discussion and summary of HB414 and possible future training needs

There were no recommendations to the Board from the Committee. The motion to accept the report of the Education and Outreach Committee was made by Mr. Alan Campbell and seconded by Mr. Brandon Wallace. There were no objections, motion passed unanimously.

Governance Committee Report

Mr. Brown moved on to the report of the meeting of the Governance Committee. The Governance Committee met on April 20, 2022. Mr. Hutchens was elected as Chair of the Governance Committee. The staff provided the committee a summary of the legislative action that led to the passing of Act No. 2022-387 and the next steps and actions required by the Board. The draft Certification Program Administrative Rule was presented. There was discussion of the proposed draft. The recommendation from the Governance Committee was to adopt the draft Certification Program Administrative Rule of the Alabama 9-1-1 Board and proceed with the rules notice process. Mr. Brown recommended the Board accept the committee's recommendation. Mr. Tim Webb made the motion to accept the recommendation of the Governance Committee. Mr. Greg Silas seconded the motion. Mr. Alan Campbell asked how districts would be notified. He would like to have an opportunity to hear all viewpoints. Mr. Brown explained that there would be outreach campaigns and we would utilize our Talk About it Tuesday webinars. There was no further discussion. There were no objections. Motion passed unanimously.

Staff Reports

Director's Report

Mr. Adam Brown provided the Director's Report. Ms. Leah Missildine was at the NASNA Interoperability Workshop. Mr. Brown began the director's report with a list of updates and considerations for the Board. He reminded the Board of the FCC's 130-page report to Congress on state collections and distributions of 911 & E911 fees and charges. This report was mandated by the New and Emerging Technologies 911 Improvement Act of 2008. Ms. Missildine is preparing a more in-depth summary to present at a later Board meeting. Mr. Brown then provided an update on federal reporting requirements to the National 911 office and for the 14th Annual Report to Congress.

Ms. Michelle Peel then reminded the Board that they are eligible for travel reimbursement to Board and Committee meetings. The current In-State Travel Form was provided to each Board member to fill out and return before leaving the meeting. Also, a video call will be scheduled before the next Board meeting to discuss the form and answer questions about the process.

Mr. Brown continued the Director's report by providing the Board with an update on the Legacy 9-1-1 Cost reimbursement program. The participation for FY2022 is down from the same period for FY2021.

Mr. Brown provided an update the AT&T ALI disconnect process. He reminded the Board that certified letters had been sent to those PSAPs/districts that were eligible but had not yet authorized disconnection. As of May 16, all ALI disconnect requests had been received.

Mr. Brown informed the Board that the two districts that had not filed their ECD Annual Certification did file after the April distribution. The 20% of their April distribution that was held in escrow will be released in their May distribution.

Mr. Brown reported on several of the initiatives of the Board. He provided updates for language translation services, telecommunicator reclassification, workforce development, Telecommunicator Week packets, and the User Conference. He finished the Director's Report with a review of the past and upcoming activities and a review of the calendar.

GIS Report

Mr. Anderson Brooms presented the GIS report to the Board. He provided a more digestible format on the status of ECDs in the GIS program. Mr. Brandon Wallace asked about boundary facilitation meetings. Mr. Brooms stated that those have already started in some districts. Mr. Fred Johnson asked which companies were providing latitude and longitude coordinates. Mr. Alan Campbell informed the Board about an email he received from AT&T about better location accuracy. There was discussion about this. Mr. Brown stated that he would facilitate a meeting with AT&T about getting information on how they acquire PSAP boundaries. Mr. Brooms report ended with a discussion on the process of data remediation and training.

Education Report

Ms. Dana Nation provided the Education report. She presented a recap of the training provided by the Board over the last two months. She updated the Board on the use of Virtual Academy and the Talk About it Tuesday webinars. She discussed the success of the inaugural User Conference including the feedback received from participants. Mr. Jeremy Williams stated how pleased he was with the User Conference and commended the staff and vendors. Ms. Nation also provided a list of training being offered in the next few months.

ANGEN Report

Ms. Melissa Carpenter presented the report of INdigital. She provided an update on the stages of the project. Over the last two months, Baldwin County has processed the most text sessions. Most of the text sessions across the state are outbound from a PSAP. Ms. Carpenter continued with providing an update on the core services upgrades and changes. She reported on ANGEN statistics. Over 14.2 million calls have been processed since February 2018. She then provided a review of trouble tickets and how to reach the NSOC for troubleshooting. Ms. Carpenter shared a significant event analysis where what3words was used to locate a caller who was unsure of his exact location. She also provided information on testing and implementation of a robo-dial mitigator for calls to a PSAP's ten-digit number.

There was a five-minute recess at 11:24. Mr. Fred Johnson left the meeting at 11:31. Mr. Williams called the meeting back to order at 11:33. Mr. John Nettles returned to the meeting at 11:34.

Financial Report

Mr. Ron Cooley, the Financial Manager for the Board, provided the Board with the monthly financial statements for the two months ending March and April 2022. He highlighted comparisons from FY2021 and FY2022. He showed that the fund is staying slightly ahead of baseline by a small margin. He then reviewed the allocation of the funds and the balances in the funds. Mr. Brown made a recommendation to the Board to accept the Financial Statements as presented. Mr. Robert Smith made a motion to accept the Financial Statements as presented; Mr. Greg Silas seconded the motion. There were no objections, motion carried unanimously.

Legal Report:

Mr. Scott Barnett presented the legal report to the Board. He began with a recap of their contribution to the User Conference. It was a great roundtable with a lot of questions and discussions. He discussed the productive Governance Committee meeting and how the Legislative Services has painstakingly detailed formatting requirements for the Administrative Rules publication. Mr. Jeff Sherrer discussed a lawsuit filed in Walker County. There is a residence on the Walker/Jefferson County line and there have been problems of emergency service response to the residence. Mr. Sherrer will keep the Board informed as to the progression of the suit.

Old Business

The Board has been working to remove all analog equipment or anything that prevents a call from being completed end-to-end on the network. Lee County representatives were in attendance to discuss ongoing issues they have had with gateway hand-off and their upgrade to SIP hand-off. There was discussion between the Board, Lee County representatives, and AT&T representatives on getting rid of the legacy equipment and getting the upgrade installed. There was also discussion on training for new capabilities the system will provide. Dates were set to get the work completed.

New Business

Mr. Adam Brown reminded the Board that the Executive Director's annual review is due on July 15, 2022. Mr. John Nettles mentioned the Board consider a way to memorialize Roger Wilson.

Public Comments:

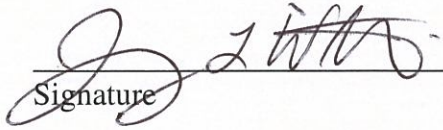
During public comments, representatives from Lee County expressed that they were concerned about duplicate calls when transferred to a secondary PSAP. There was discussion on the best

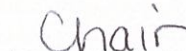
way to proceed with upgrade that should resolve that issue. Mr. Jeremy Williams told all parties to provide an update to the Board at the July Board meeting.

Adjournment:

Meeting was adjourned at 12:22 p.m.

Approved this 27th day of July, 2022.


Signature


Chair
Title