



April 8, 2020 Board Meeting
via teleconference
1 Commerce Street
Montgomery, AL

- Participants, (i.e. Alabama 9-1-1 Board members and staff) **are not muted** by the meeting host, but are asked to mute themselves until they wish to participate.
- All virtual attendees **are muted** by the meeting host.
- During the Public Comments portion of the meeting, attendees that wish to speak will be asked to use the ‘Raise Hand’ feature, located in the bottom righthand corner of the Participant List.
- If you are joining by telephone only, please dial *9 on your keypad to raise your hand.
- If you are joining by computer, the chat feature is available to all attendees and participants.

Agenda

Introduction

- ❖ Call to Order
- ❖ Roll Call
- ❖ Agenda Approval (Tab 1)
- ❖ Minutes Approvals (Tab 2)

Reports

- ❖ Staff Reports (Tabs 3 - 10)
 - ANGEN Report
 - Legal Report
 - Financial Report
 - Director's Report
- ❖ Committee Reports (Tabs 11 - 12)

Closing

- ❖ Old Business (Tab 13)
- ❖ New Business
- ❖ Public Comments
- ❖ Next Meeting
- ❖ Adjournment



Staff Reports

(Tabs 3-6)



ANGEN Report

(Tab 3)

ANGEN TEAM



ANGEN January – February Project Review

Presented April 8, 2020

911 Authority



Past Months' Activity

- ANGEN Planning and support with INdigital
- GIS RFP Proposal review
 - Received and qualified four proposals
 - Evaluation is in progress
- GIS Proposal Scoring Methodology
 - Scoring based upon 100 points – 70 Technical / 30 Business
- GIS Proposal Pricing Comparison
 - Pricing will be evaluated after technical responses have been reviewed
- GIS Vendor Questions and Onsite Presentation Prep
 - Evaluation includes development of clarification questions
- Federal Grant Support
- CPE Qualification

GIS RFP – Next Steps

- Proposed schedule is as follows:

Activity	Date
Issue of RFP	November 22 2019
Pre-Proposal Conference	December 3 2019
Deadline to Submit Written Questions	December 13 2019
Response to Written Questions/RFP Amendments	December 20 2019
Submission of Proposals	February 14 2020
<i>The dates for the following activities are target dates only. These activities may be completed earlier or later than the date shown.</i>	
Proposal Evaluation	February - April 2020
Proposal Discussions/Clarifications	February 24 2020 – April 13, 2020
Oral Presentations and Demonstrations	April 29 2020 to April 30 2020 (Remote)
RFP Award Recommendation	May 20 2020
Board Contract Review	TBD
Board Contract Approval	TBD

Action Items

- Continue ESInet support with INdigital
- CPE Vendor Qualification Activities
- GIS Questions and Proposal Review
- GIS Vendor Onsite Presentations
- GIS Vendor Selection Process
- Grant tracking activities



**Alabama Next Generation
Emergency Network
(ANGEN) 2.0**

**Report for
January 1 – February 29, 2020**



Table of Contents

ANGEN Project Stages

Stage 0 – Replace the Bandwidth Wireless Network

Stage 1 – Build the ESiNet to the PSAPs

Stage 2 – Deliver wireless calls directly

Stage 3.a – Deliver wireline calls directly

Stage 3.b – Directly receive & selectively route
wireline calls

Stage 4 – Install and enable Texty in the PSAP

Adjacent State Connectivity

Industry Stakeholders

ESiNet Trends

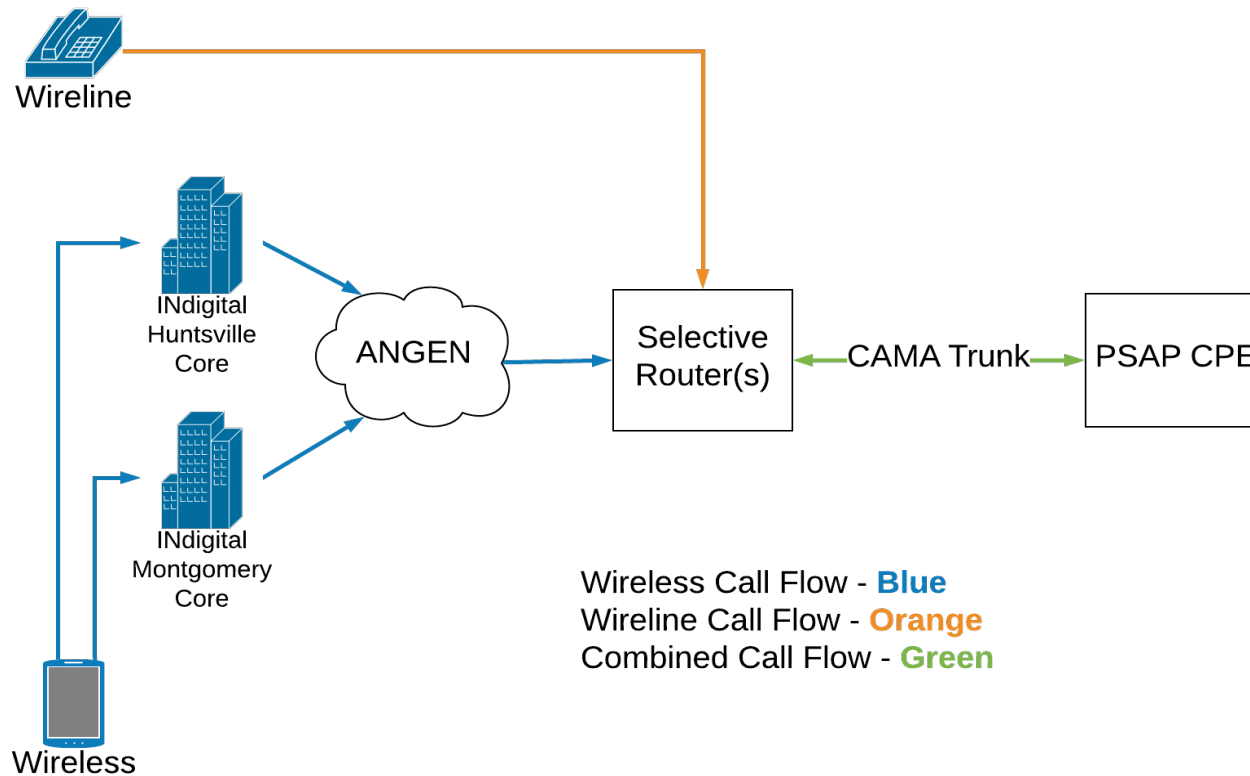
Texty Trends

Ticket Analysis



ANGEN Project Stages

Stage 0 – Replace the Bandwidth Wireless Network



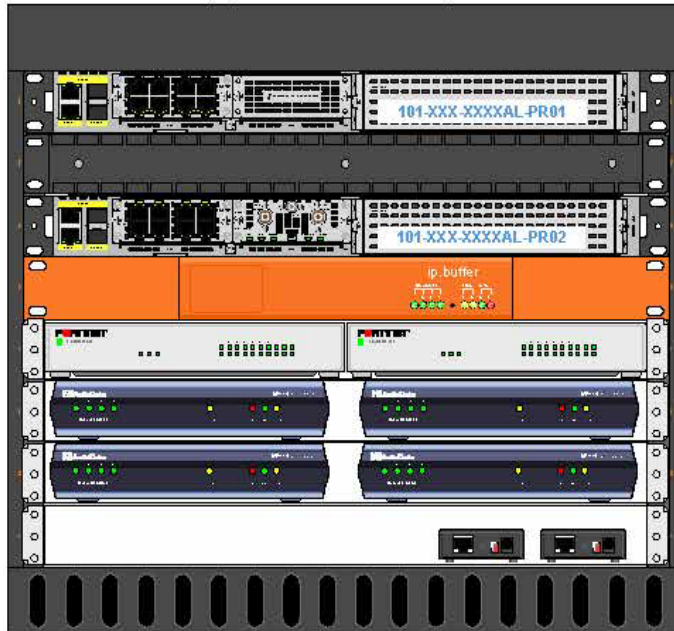
Completed in 2018. Work included a data center move



Stage 1 – Build the ESInet to the PSAPs

Alabama PSAP Rack Mount Space Standard

If any equipment is not needed for your install (i.e. SD/CDR/GW), adjust equipment so rack is full from top down



PR01 (Cisco 4331 PSAP Router)

Cable Management 1RMS

PR02 (Cisco 4331 PSAP Router)

SD01/SD02 (Fortigate Security Device)

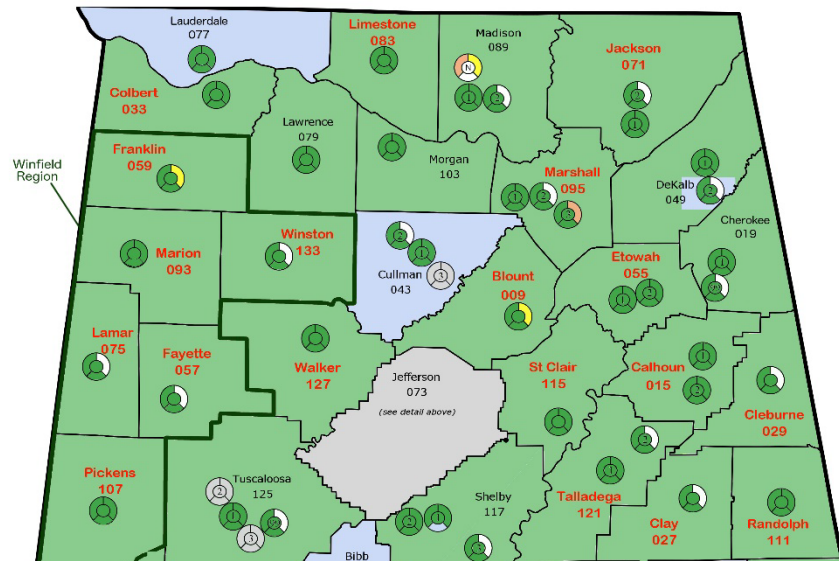
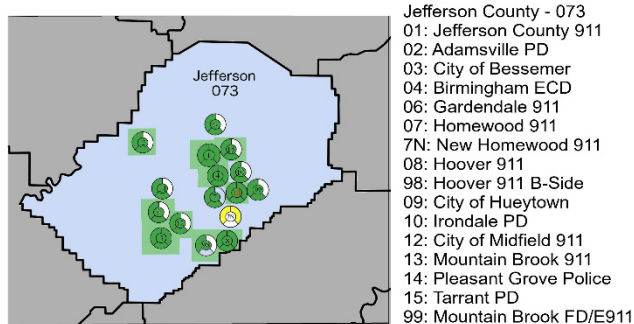
CDR (ip.buffer)

Rack Space for Audiocodes Gateways, Perles and other equipment as needed

Perles can also be mounted directly to rack/wall/
double sided velcro to rack/routers as needed

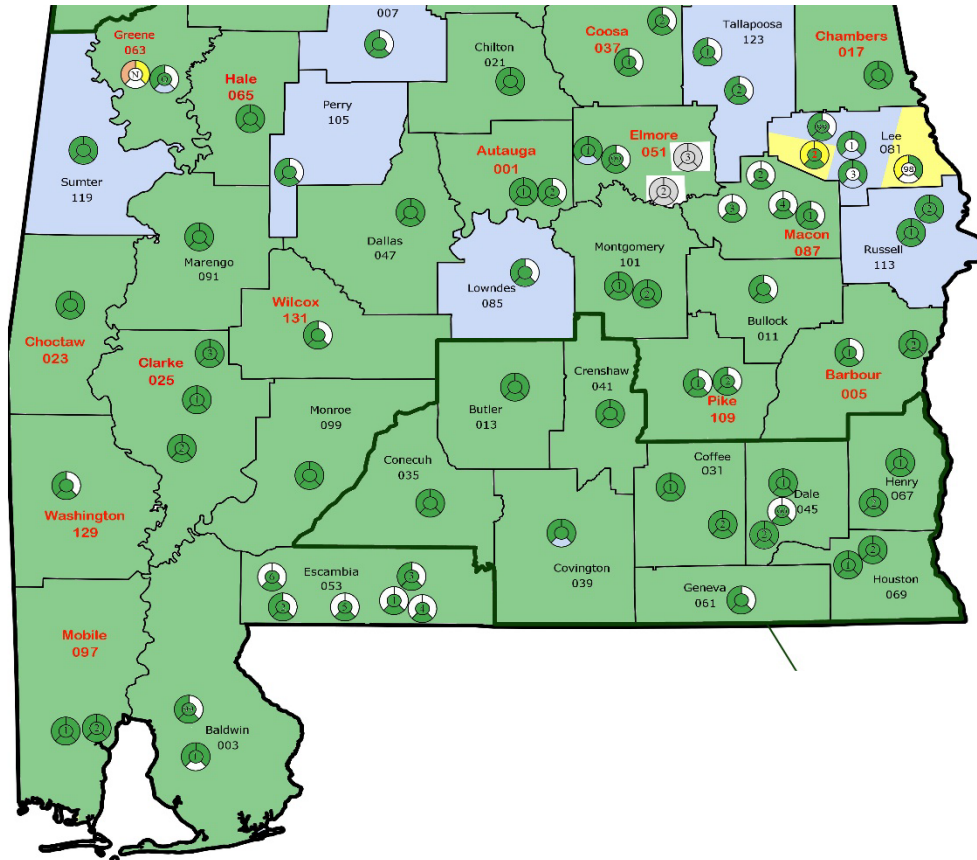
- The diagram above is the standard rack configuration for all PSAP installs in Alabama
- For larger centers with more than eight MEVOs, two switches are added for MEVO deployment.
- Centers using Solacom CPE are equipped with a silver CDR box rather than an orange IP buffer.

Stage 1 – Build the ESInet to the PSAP



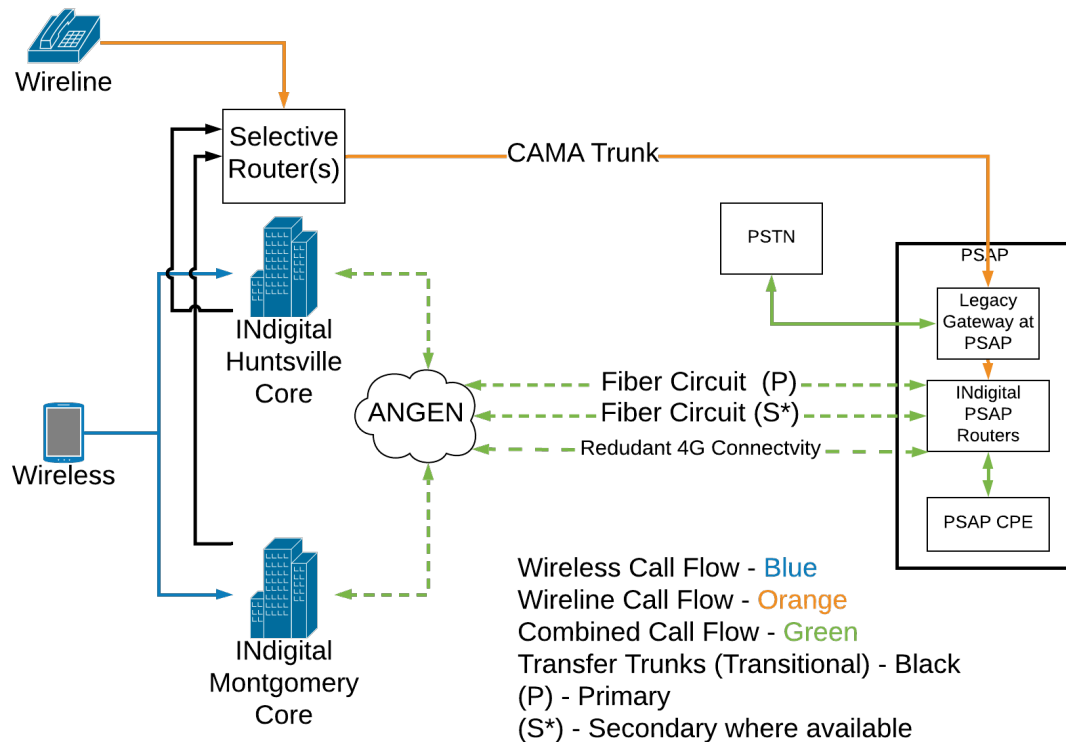
Stage 1 (denoted in blue on the map) is now complete for all PSAPs except for Lee, which is awaiting construction completion.

Stage 1 – Build the ESInet to the PSAP



Stage 1 (denoted in blue on the map) is now complete for all PSAPs except for Lee, which is awaiting construction completion.

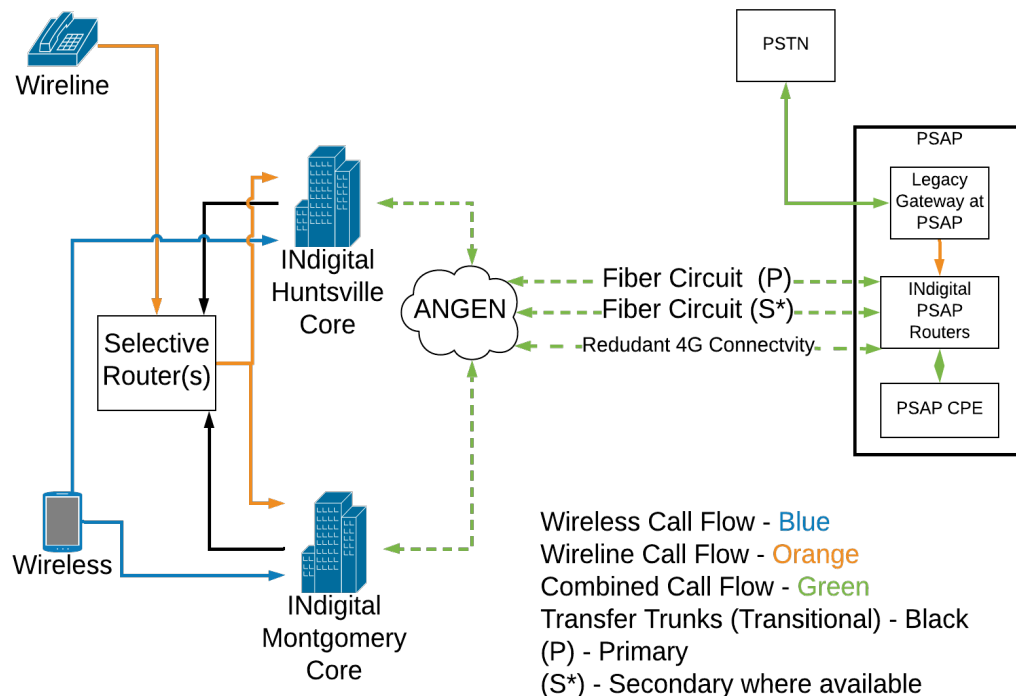
Stage 2 – Deliver all 9-1-1 calls directly to the PSAP over ANGEN



- Stage 2 (PSAPs in counties in green on the previous page) is now complete for 74 PSAPs, including geo-diverse B sides.
- PSAPs that have completed Stage 2 are now receiving all calls over ANGEN, with wireline injected into the network at the PSAP.
- **Current population served by ANGEN is 4,274,320, or 89% of the state's population.**

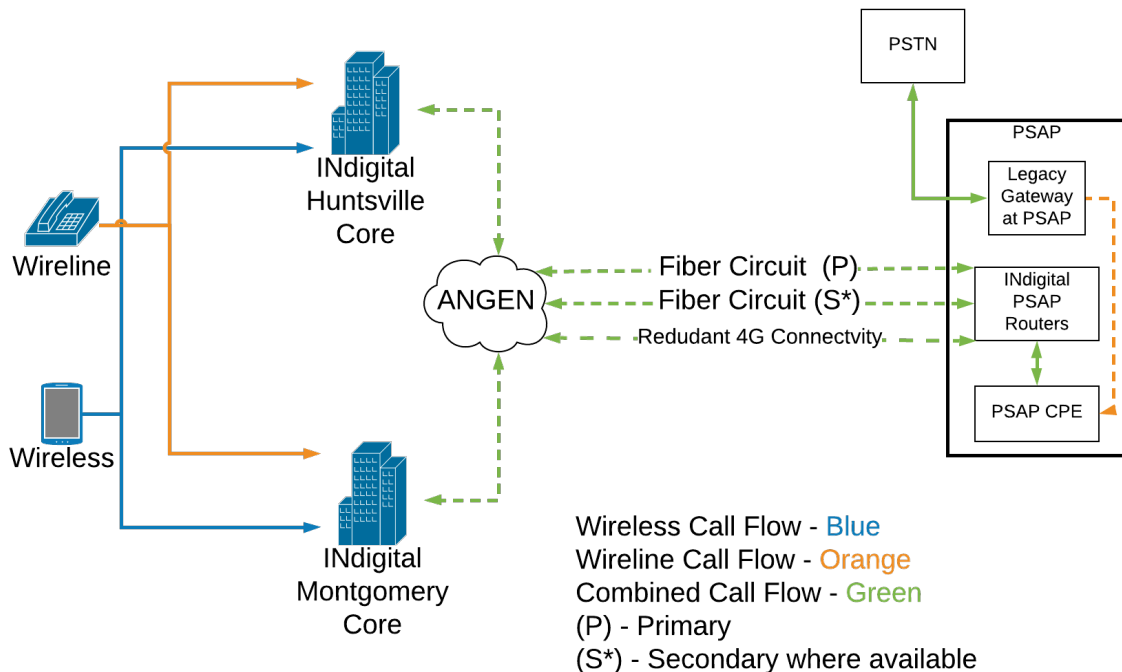


Stage 3.a – Deliver wireline 9-1-1 calls directly to the PSAP instead of picking up wireline CAMA at the PSAP



Stage 3.a consists of having the selective router send 9-1-1 calls directly to INdigital's data centers over an SS7 trunk instead of having to pick up wireline calls at the PSAP and then deliver it into the network.

Stage 3.b – Directly receive and selectively route wireline calls



Stage 3.b consists of wireline carriers sending calls directly to our data centers and bypassing the legacy selective router. INdigital would then take over the selective routing of those wireline calls.



Stage 3.b – Directly receive and selectively route wireline calls - Wiregrass

Direct

Bandwidth.com CLEC, LLC - (CLEC)	3/2/20 -- Per MC, still trying to get their routing circuits up. Approx. 30 days.
Bright House (Bright House) (Charter)	3/2/20 -- Route sets are ordered. Cut in approx 2 - 3 weeks.
Centurylink Communications	Will be last to cut.
Comcast Phone	COMPLETED
Frontier Communications	
Intelliquest	3/2/20 -- Still in process of standing up national connectivity.
Level 3 Communications, Llc - (CenturyLink, Inc)	COMPLETED
Verizon Business	3/2/20 -- Ready to test. Will schedule testing for w/o 3/10
Bellsouth (AT&T)	3/2/20 -- will move direct trunks to S/R to use R2R trunks. Waiting on ATT to confirm if more than Henry County.
West Public Safety	COMPLETED
Verizon Wireless	COMPLETED
AT&T Mobility	COMPLETED

3rd Party

T-mobile	COMPLETED
Metropcs Networks, Llc (metropcs) (pcs) (see T-mobile)	COMPLETED
Sprint Spectrum L.p. (sprint) (pcs) (completed)	COMPLETED
Windstream	3/2/20 -- See Intelliquest
8x8 Inc	COMPLETED
Vonnage	COMPLETED
Ymax Communications Corp. - FI (clec)	COMPLETED



Stage 3.b – Directly receive and selectively route wireline calls – Mobile, Baldwin, Washington

Direct

AT&T Mobility	COMPLETED
West Public Safety	Will be ready when ALI Forwarding is ready
AT&T CLEC/VoIP	
Bandwidth.com CLEC,	3/2/20 -- Per MC, still trying to get their routing circuits up. Approx. 30 days.
Bellsouth (AT&T)	3/2/20 --Waiting on final from ATT if connectivity via R2R or if they will build out network frm each end office.
Bright House	Will be ready when ALI Forwarding is ready
Comcast Phone	Will be ready when ALI Forwarding is ready
Centurylink Communications	Will be ready when ALI Forwarding is ready
Frontier Communications	
Level 3 Communications, LLC	Will be ready when ALI Forwarding is ready
Verizon Business	Will be ready when ALI Forwarding is ready
Verizon Wireless	COMPLETED
Intelliquest	3/2/20 -- Still in process of standing up national connectivity.

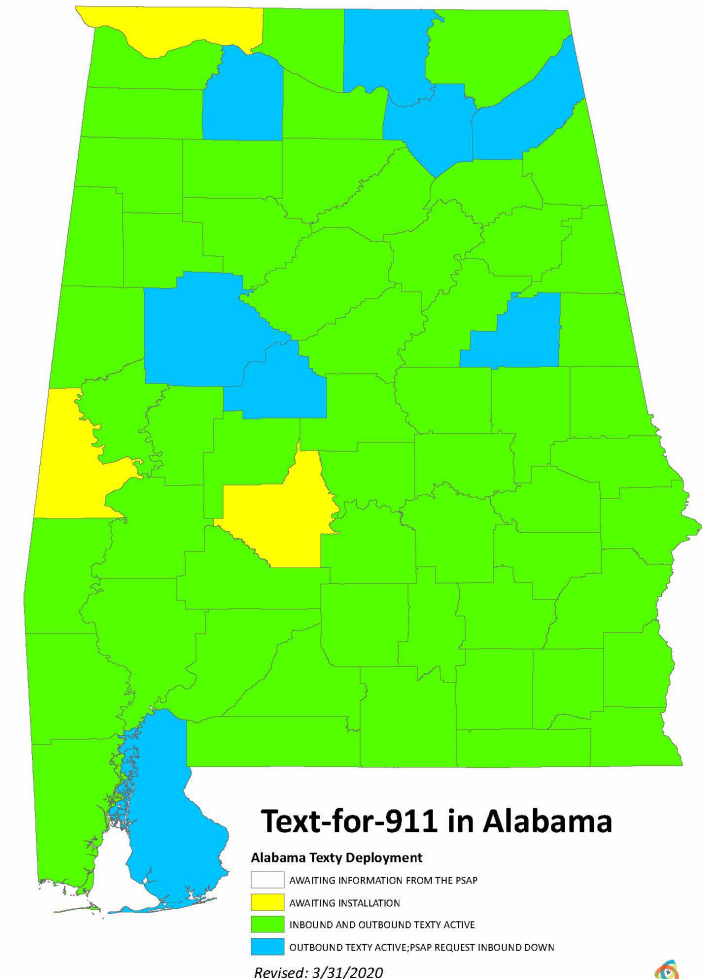
3rd Party

C Spire Wireless (formerly Cellular South)	COMPLETED
T-mobile	COMPLETED
Metropcs Networks	COMPLETED
Sprint	COMPLETED
Windstream	3/2/20 -- See Intelliquest
8x8 Inc	COMPLETED
Vonnage	COMPLETED
Ymax Communications Corp.	COMPLETED



Stage 4 – Install and enable Texty in the PSAP

- 98% of the population is currently served by outbound Texty.
- 90% of the population is currently served by inbound Texty.





Adjacent State Connectivity

- This is an incomplete data set as all counties on the state border are not on ANGEN yet (see blue counties on page 4's map) and some PSAPs didn't ask INdigital to build transfers during PSAP turn-up.
- We've be working on beginning border PSAP connectivity work. Five sites in Mississippi and Georgia will have transfer ability in the coming months as well as two sites in Florida.

Transfer Destinations – Jan 1 – Feb 29	Calls
Escambia County, Florida	206
Troup County, Georgia	108
Quitman County, Georgia	107
Lincoln County, Tennessee	34
Marion County, Tennessee	30
Tishomingo County, Mississippi	29
Giles County, Tennessee	28
Haralson County, Georgia	24
Carroll County, Georgia	21
Itawamba County, Mississippi	19
Tishomingo County, Mississippi	15
Heard County, Georgia	11
Dade County, Georgia	10
Adams County, Mississippi	7
Harris County, Georgia	4
Polk County, Georgia	4
Lawrence County, Tennessee	4
Santa Rosa County, Florida	2
Clarke County, Mississippi	1



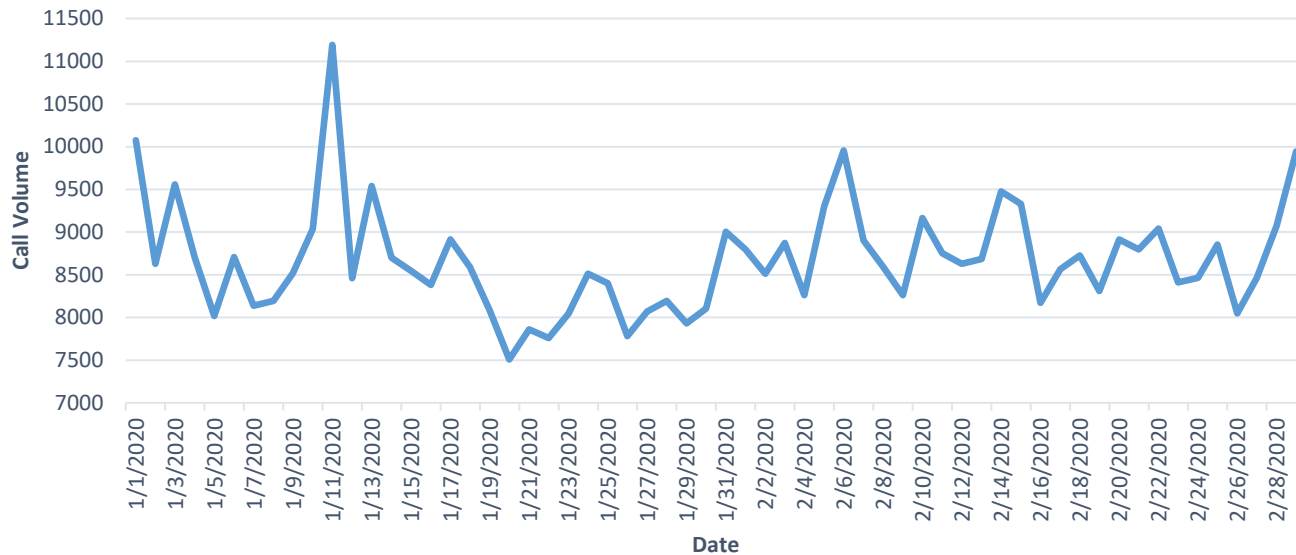
Industry Stakeholders

1. **Carrier Notice** – Nothing to report
2. **Originating Service Providers** – Nothing to report
3. **PSAP Outreach** –
 - ~~AL911.net Training in Cullman – March 19th~~ Will be rescheduled
 - 9-1-1 Logix Webinar – March 20th
4. **Adjacent State Connectivity** – Nothing to report
5. **Regulatory Matters** – Nothing to report
6. **Interagency Agreements** – Nothing to report
7. **Other Stakeholders** – Nothing to report



ESiNet Trends

Call Counts
January 1- February 29, 2020

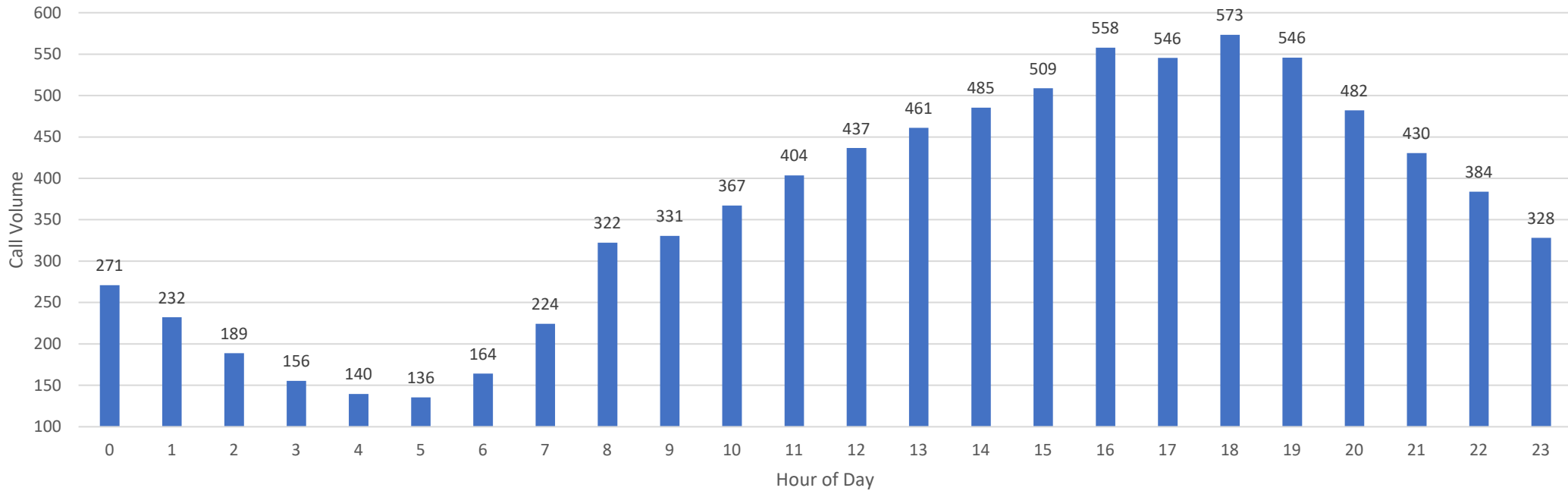


The busiest day during the period was January 11th— 11,191 calls were processed. The second busiest day was New Year’s Day – 10,074 calls were processed.

The average call volume per day was 8,686 which is up from 8,531 in the previous reporting period. Total calls since the last report was 529,886.



Average Call Volume January 1 - February 29, 2020



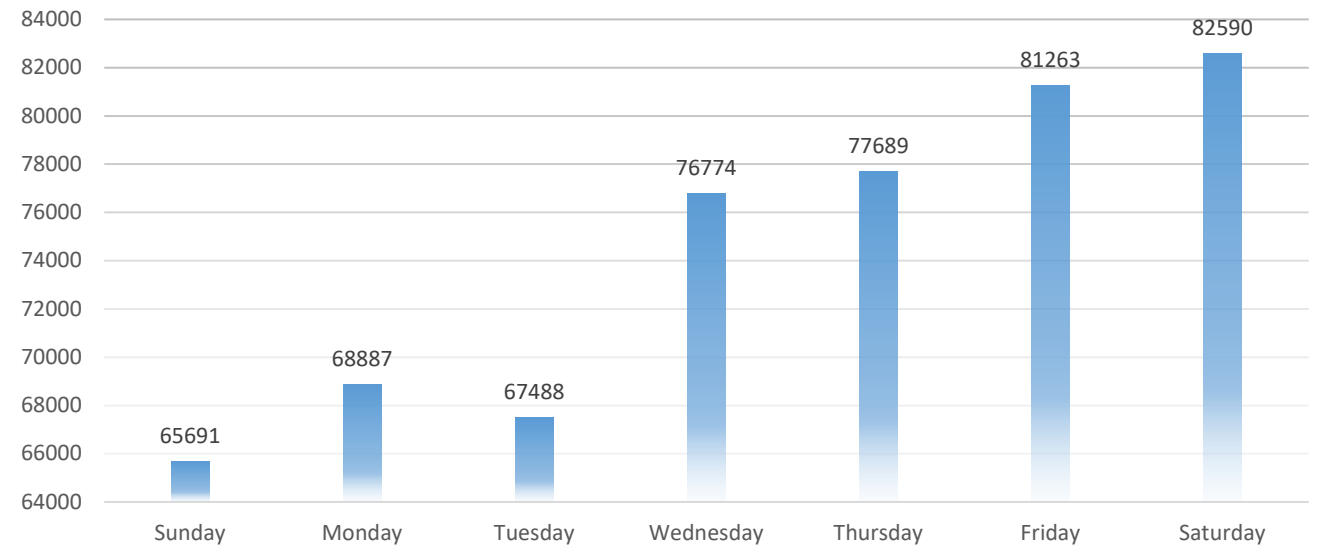
For this reporting period, 5:00 a.m. has the least call volume; last reporting period, 4:00 a.m. and 5:00 a.m. was tied for the least call volume.

6:00 pm is the hour with the peak call volume which is the same as in the last report.



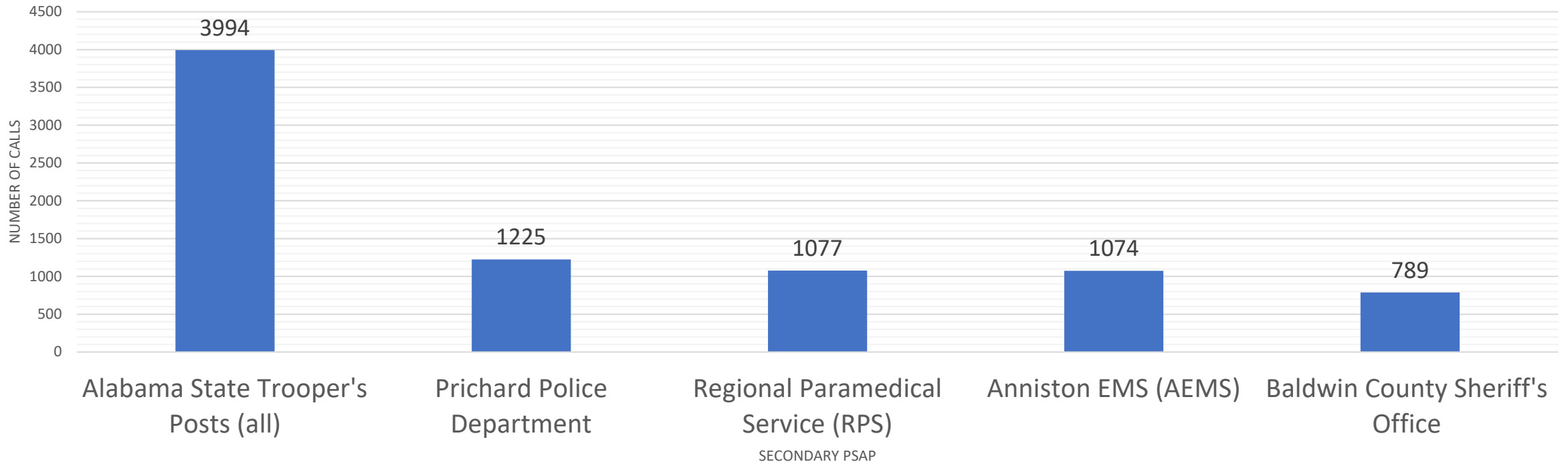
Saturday was the busiest day for this reporting period.

CALLS BY DAY OF WEEK JANUARY 1 - FEBRUARY 29, 2020





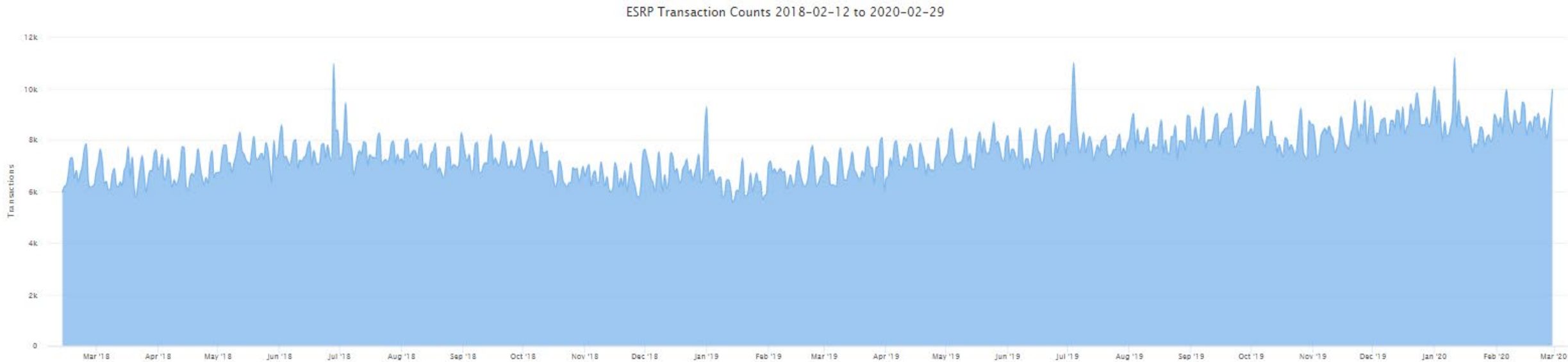
Top Five Secondary PSAP Transfers January 1 - February 29, 2020



The combined total transfers to the Alabama State Trooper's Posts outnumber any other transfer three to one. These are admin transfers where ALI is not sent.



ANGEN 2.0 has now processed over 5.5 million calls!

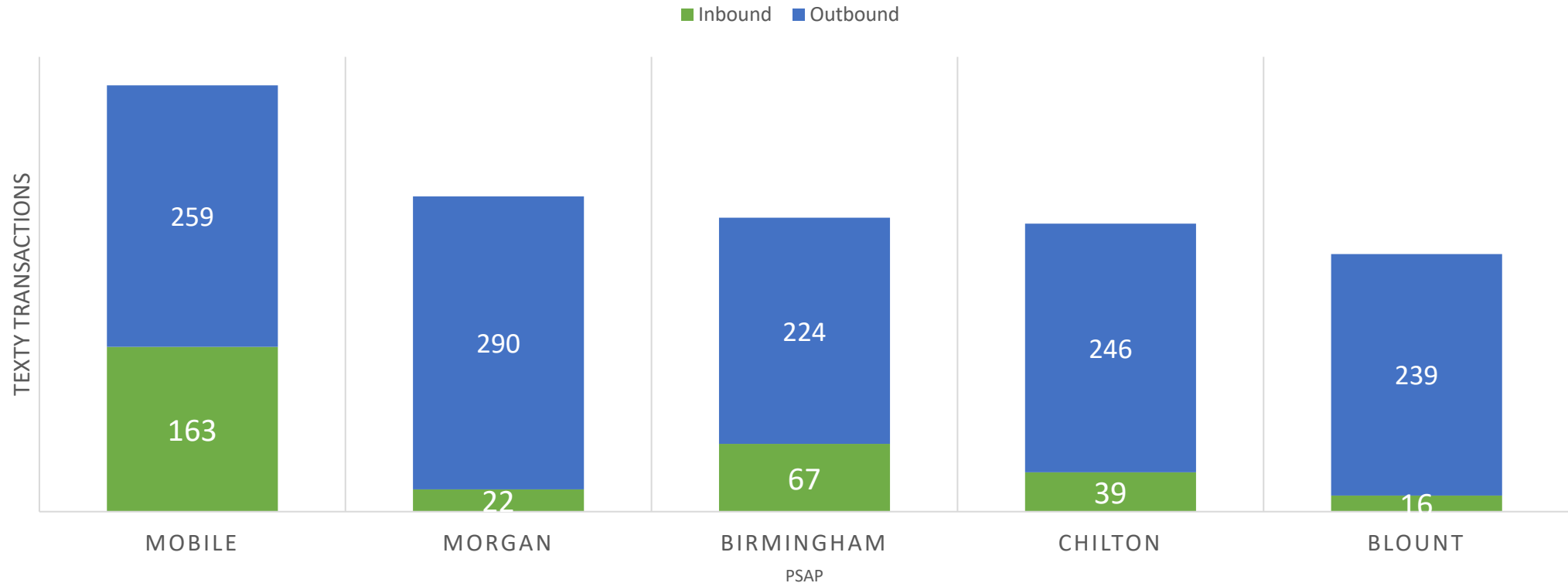


Average call volume per day: 7,491

Total Call Volume Feb 12, 2018, to February 29, 2020: 5,603,402



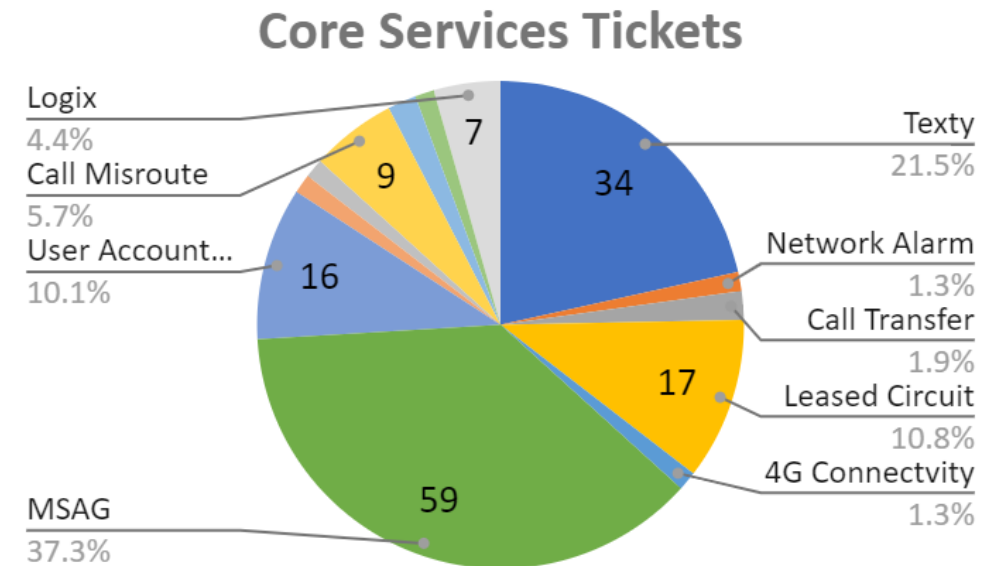
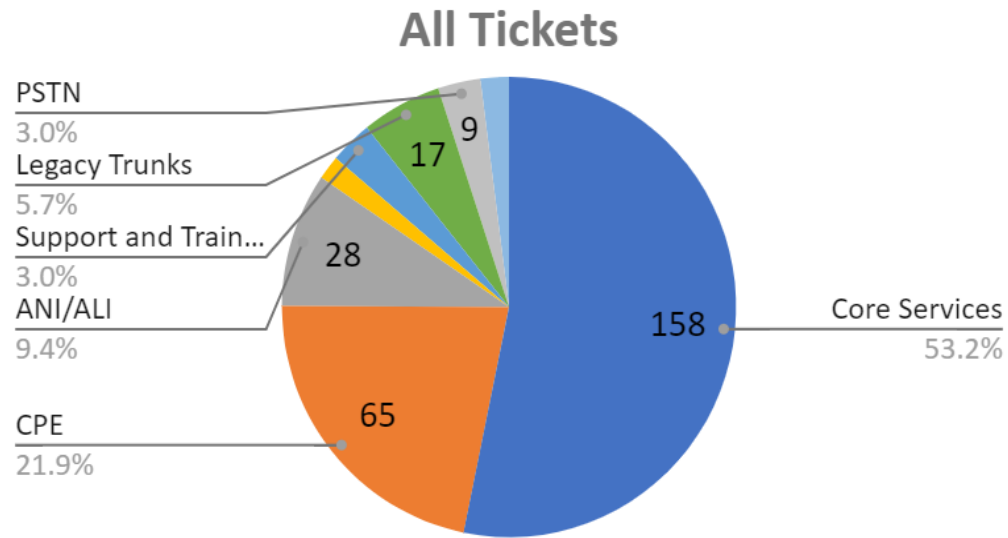
FIVE BUSIEST TEXTY PSAPS



There was a total of 1,096 inbound and 2,273 outbound text sessions for the reporting period. Twice as many outbound texts were sent than were received.



Trouble Ticket Analysis



A total of 296 tickets have been created since the last report.
54% of those tickets were network-related



The easiest and most efficient way to notify INdigital of trouble or to report a problem is to call the NSOC (National Service Operations Center) at (877)469-2010 or email support@indigital.net.
The NSOC is staffed 24/7/365.



Policy Routing Changes for Pandemics – COVID 19

Summary:

If there is a sustained increase in 9-1-1 call volume that exceeds the capacity of on-duty telecommunicators, or a PSAP does not have adequate staffing to remain online, policy routing changes can be made within the ESRP. These changes will allow the use of MEVO by responders (fire, law, EMS personnel) unaccustomed to using traditional 9-1-1 call handling system. The placement of additional MEVO devices may also be needed to accommodate this call volume increase.



Policy Routing Changes for Pandemics – COVID 19

Procedure:

1. Responders answering MEVO will watch the [training video](#) concerning how to use MEVO.
2. A request will be made to the NSOC at 877-469-2010 by a PSAP experiencing sustained, increased 9-1-1 call volumes to adjust the number of concurrent SIP sessions the PSAP can receive to something manageable by on-duty telecommunicators; this change will be made in the ESRP.
3. Policy routing will be changed to reflect the PSAP's MEVOs as the alternate route.
4. Responders will continue to use MEVO for this increased 9-1-1 call volume until which time the PSAP deems it no longer necessary.
5. Once notified that the changes in policy routing are no longer needed, the NSOC will implement standard policy routing.

Optional: Additional MEVO phones can be made available for utilization



Alabama 9-1-1 Calls by Week

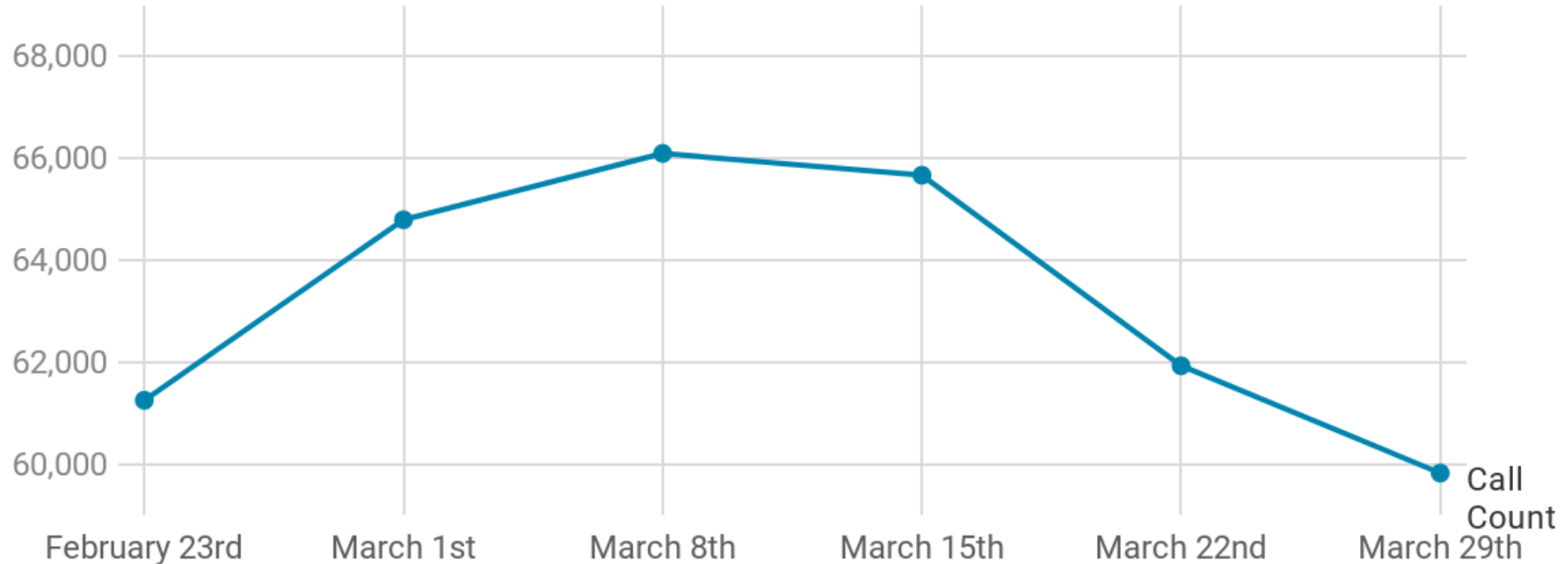


Chart: Caleb Branch • Source: Alabama Next Generation Emergency Network • Created with Datawrapper

Questions?

Contact Us



1616 Directors Row
Fort Wayne, IN 46808



877.469.2010
256.276.6854



cbranch@indigital.net

Legal Report

(Tab 4)

MR. JAMES SASSER



Financial Report

(Tab 5)

MR. RON COOLEY



Financial Statements
Statement of Assets & Fund Equity-Cash Basis
as of February 29, 2020
(Tab 5, page 63)

ASSETS

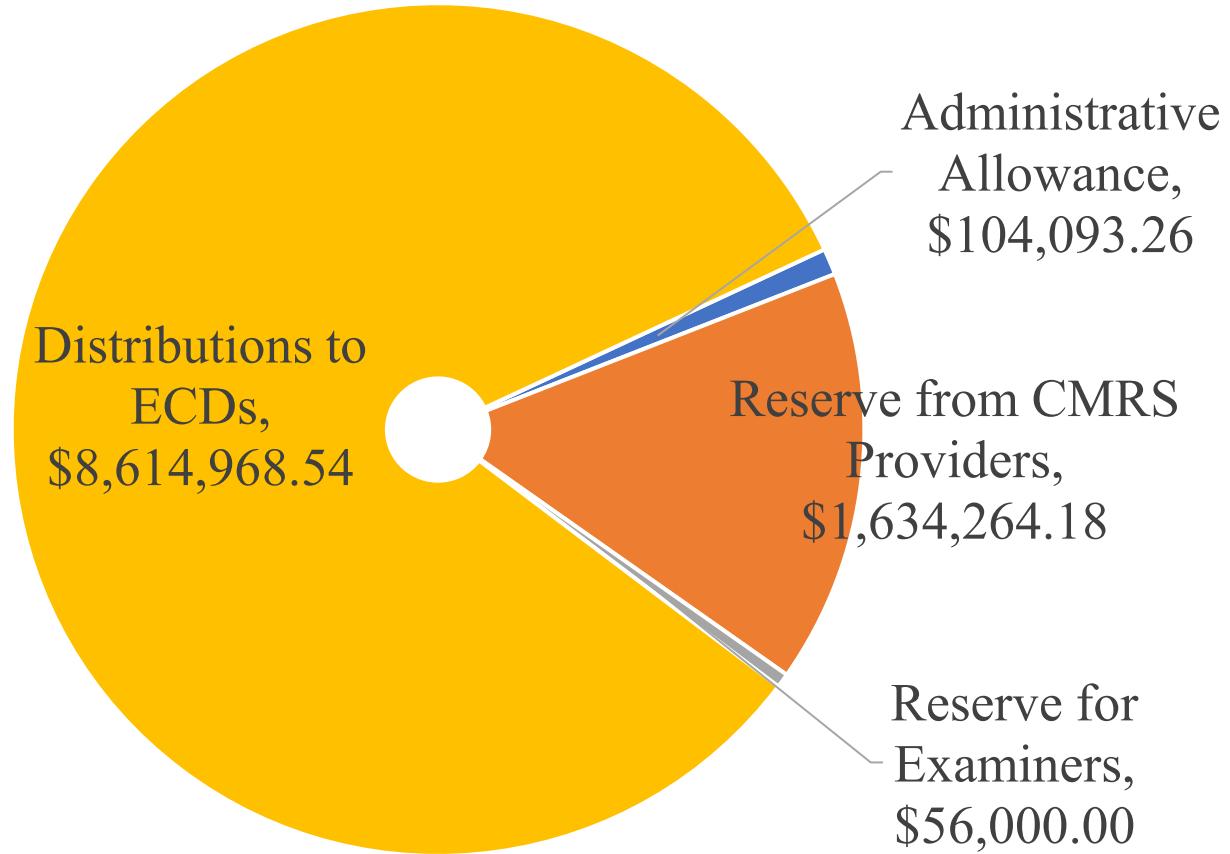
Total Current Assets	\$31,478,786.70
Net Property and Equipment	111,405.17
	<hr/>
Total Assets	<u><u>\$31,590,191.87</u></u>

LIABILITIES AND FUND EQUITY

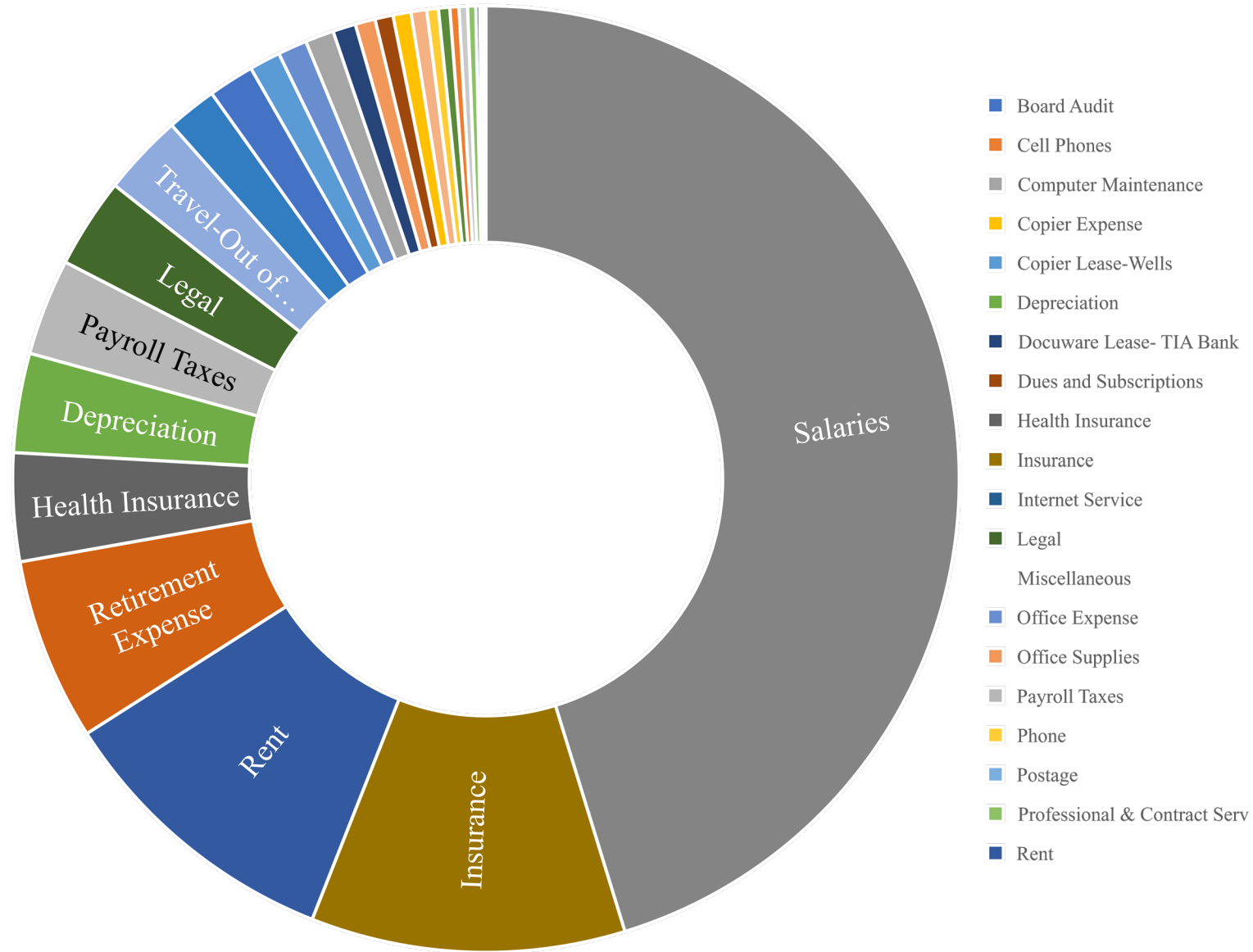
Total Current Liabilities	3,448.86
Total Fund Equity	<u>31,586,743.01</u>
Total Liabilities & Fund Equity	<u><u>\$31,590,191.87</u></u>



Allocation of 9-1-1 Fund Mar-20

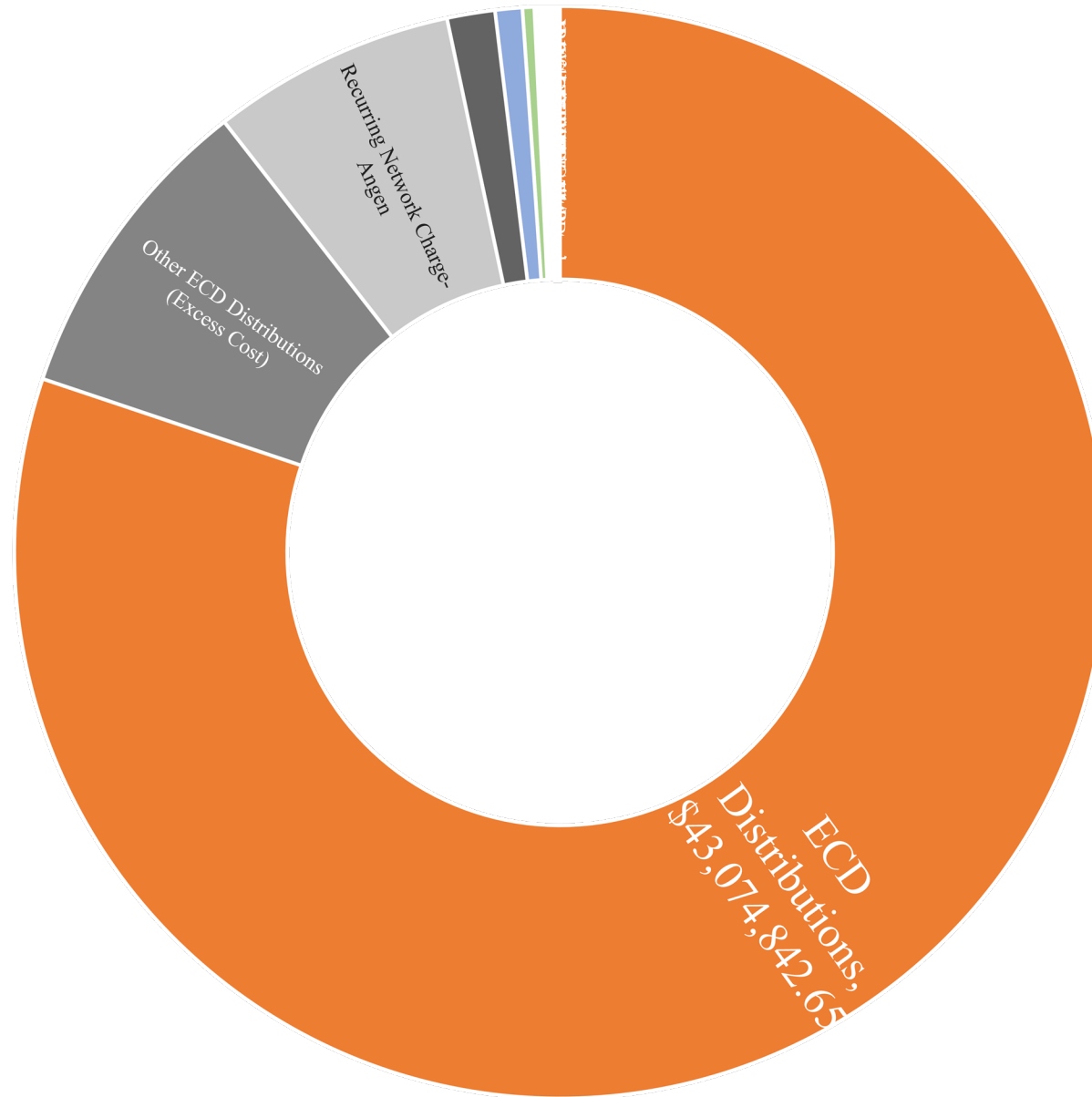


Operations Fund YTD as of February 29, 2020



	Current Month	Year to Date
Total Revenues	\$ 104,846.13	\$ 528,145.28
Total Expenses -	\$ 72,443.24	\$ 422,112.30
Excess revenue over(under) expenses	\$ 32,402.89	\$ 106,032.98

Total Funds YTD as of February 29, 2020



- Angen Reimbursement
- Audits (ECD's)
- Board Audit
- Cell Phones
- Computer Maintenance
- Consulting Contract-Angen
- Copier Expense
- Copier Lease-Wells
- Cost Recovery Payments
- Depreciation
- Docuware Lease- TIA Bank
- Dues and Subscriptions
- ECD Distributions
- Health Insurance
- Installation Charges-Angen
- Insurance
- Internet Service
- Legal
- Miscellaneous
- Office Expense

Director's Report

(Tabs 6 - 10)

MRS. LEAH MISSILDINE





**Alabama 9-1-1 Board's First Annual
Training Report to the Legislature**

JANUARY 31, 2020

Submitted on behalf of the Alabama 9-1-1 Board
by Leah Missildine, Executive Director



Alabama 9-1-1 Education Program (Tab 6, pages 85 – 92)

Senate Bill 138 – Amendment to 11-98-4.1

Section 2. The Executive Director of the statewide 911 Board shall prepare an annual report detailing the training provided and administered by the 911 Board for 911 dispatchers. The report shall be submitted to the President Pro Tempore of the Senate and the Speaker of the House of Representatives on February 1, 2020, and by February 1 each year thereafter.



OPEN MEETING ACT

§ 36-25A-1, ALA. CODE 1975



(Tab 7, pages 95 – 156)

“QUORUM” - § 36-25A-2(12)

- ❑ How many members are necessary?
 - ❑ General Rule: “a majority of the voting members.”
 - ❑ Includes “Newly Elected” or “Appointed Members”

WHEN IS NOTICE REQUIRED?

7 Day Notice

- ❑ Pre-arranged gathering of a quorum of governmental body (or comm. or sub.) required by law to be held at a certain time or place.
(§ 36-25A-2(6)a.1 Meetings)

§ 36-25A-3(a), *Ala. Code* 1975

(Tab 7, pages 95 – 156)

WHEN IS NOTICE REQUIRED?

1 Day Notice

- ❑ Pre-arranged gathering of a quorum of governmental body to exercise powers to possess or approve expend. of public funds.

(§ 36-25A-2(6)a.2 Meeting)

- ❑ The gathering, whether or not it was prearranged, of a quorum of comm., sub., or gov't body to deliberate matters the body members expect to come before the body at a later date or time.

(§ 36-25A-2(6)a.3 Meeting)

§ 36-25A-3(b), *Ala. Code* 1975

(Tab 7, pages 95 – 156)

WHEN IS NOTICE REQUIRED?

1 Hour Notice

- ❑ Emergency Meetings and Resignations

§ 36-25A-3(b), *Ala. Code* 1975

(Tab 7, pages 95 – 156)

E-COMMUNICATIONS: BRIEF OVERVIEW.

- ❑ Who qualifies?
 - ❑ Members of a governmental body;
 - ❑ Comprised of members from two or more counties.

- ❑ Tele. or Video Conf. or other similar comm. equip.
(all persons part. to hear each other at the same time)

- ❑ Participation by such means shall constitute presence in person at the meeting for all purposes, except for the establishment of a quorum.

§ 36-25A-5.1, *Ala. Code* 1975

(Tab 7, pages 95 – 156)

E- COMMUNICATIONS: EXCEPTIONS

- ❑ Members of the following government bodies prohibited from electronic participation:
 - Board of Pardons and Parole
 - Public Service Commission
 - Alabama Ethics Commission
 - Any State board or Agency acting in quasi judicial capacity
(employee actions or promulgation of rules pursuant to stat. auth.)
 - Any State Board, Agency, or Gov't Body conducting hearings
(loss of licensure or professional censure)

EXECUTIVE SESSIONS:

□ Calling an Executive Session:

- 1. Convene an Open Meeting**
- 2. Motion – Stating the Reason for Exec. Session**
- 3. Written or Oral Declaration (if necessary)**
- 4. Open Voting**
- 5. Statement Concerning Reconvention (if and when approx.)**

§ 36-25A-7, *Ala. Code* 1975

(Tab 7, pages 95 – 156)

EXECUTIVE SESSION: 9 REASONS

- 1. Job Performance, General Reputation and Character, Physical Condition, Professional Competence, and Mental Health;**
- 2. Formal Complaints or Charges Against an Individual or Legal Entity;**
- 3. Discussions with the Government Body's Attorney;**
- 4. Security Plans and Measures;**
- 5. Criminal Investigation and the Identity of an Undercover Agent or Informer;**
- 6. Negotiations to Buy/Sell/Lease Real Property;**
- 7. Preliminary Negotiations in Trade Competition;**
- 8. Negotiations Between The Body and A Group of Public Employees; or**
- 9. Discuss and Vote Upon A Public or Contested Case Hearing***

(Tab 7, pages 95 – 156)



Alabama – State of Emergency, March 18, 2020

First Supplemental State of Emergency: Coronavirus (COVID-19) Excerpt

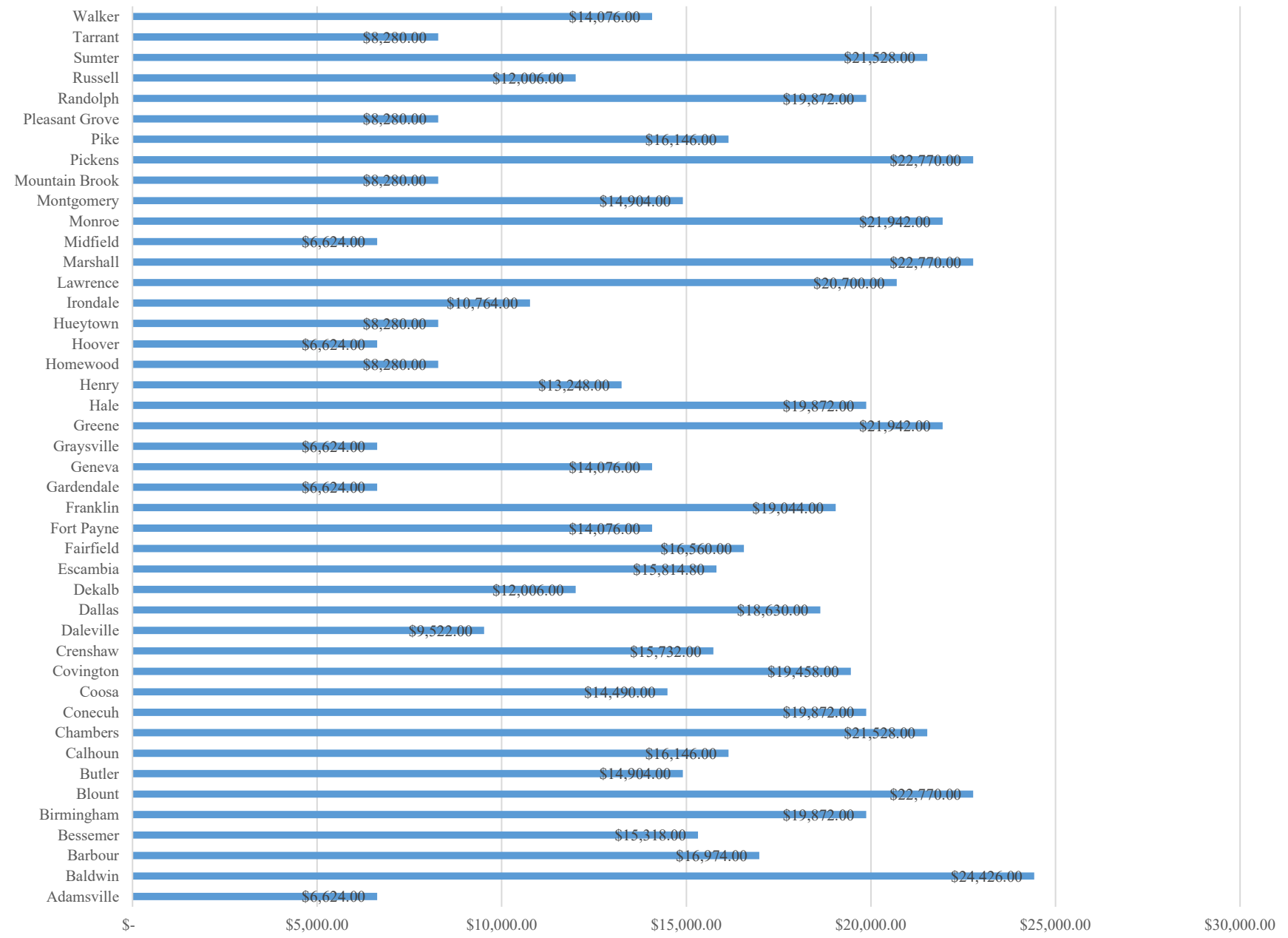
III. Open Meetings Act

I find that the government response to COVID-19 requires a careful balance between concerns for public health and safety (including the effectiveness of COVID-19 mitigation strategies), for the continued operations of governmental body, and for the right of the public to the open conduct of government. To that end:

- A. Notwithstanding any provision of the Open Meetings Act, members of a governmental body may participate in a meeting—and establish a quorum, deliberate, and take action—by means of telephone conference, video conference, or other similar communications equipment if:
 - 1. Any deliberation conducted, or action taken, during the meeting is limited to matters within the governmental body's statutory authority that is (a) necessary to respond to COVID-19 or (b) necessary to perform essential minimum functions of the governmental body; and
 - 2. The communications equipment allows all persons participating in the meeting to hear one another at the same time.

**37 Reports
Received**

90% Billed, ECD Audits Invoiced in FY2019
for Audit Period 10/01/2016-09/30/2018



Director's Report – Miscellaneous (Tab 8, pages 159 - 170)

i. Sunset Review Legislation (See tab 8)

1. Specific to the Alabama 9-1-1 Board

Calendar Date	Body	Amd/Sub	Matter	Committee	Nay	Yea	Abstain	Vote
02/04/2020	S		Read for the first time and referred to the Senate committee on Governmental Affairs	GA				
02/18/2020	S		Read for the second time and placed on the calendar		0	10	0	
02/25/2020	S		Third Reading Passed					
02/25/2020	S		Motion to Read a Third Time and Pass adopted Roll Call 194					Roll 194
02/25/2020	H		Read for the first time and referred to the House of Representatives committee on Boards, Agencies and Commissions	BA&C				
03/05/2020	H		Read for the second time and placed on the calendar					
03/12/2020	H		Third Reading Passed					
03/12/2020	H		Motion to Read a Third Time and Pass adopted Roll Call 358					Roll 358
03/12/2020	S		Passed Second House					
03/12/2020	S		Enrolled					
03/12/2020	H		Signature Requested					
	S		Delivered to Governor at 1:15 p.m. on March 12, 2020					



Director's Report – Miscellaneous (Tab 8, pages 159 - 170)

i. Sunset Review Legislation (See tab 8)

1. Specific to the Alabama 9-1-1 Board

2. Fees for future Sunset Review

Calendar Date	Body	Amd/Sub	Matter	Committee	Nay	Yea	Abstain	Vote
02/04/2020	H		Read for the first time and referred to the House of Representatives committee on State Government	SG				
02/27/2020	H		Read for the second time and placed on the calendar					
	H		Pending third reading on day 9 Favorable from State Government					



Director's Report – Miscellaneous (Tab 8, pages 159 - 170)

i. Sunset Review Legislation (See tab 8)

1. Specific to the Alabama 9-1-1 Board
2. Fees for future Sunset Review

ii. **Q1 Corrective Action Plan for Sunset Committee (See tab 8)**

- 1. Additional Requirement**





January 9, 2020

Director's Report – Sunset Review (Tab 6, pages 66-69)

Q1 Corrective Action Plan for Sunset Committee

11/15/2019 Received Reporting Requirements

- Submit quarterly report detailing the steps taken to correct any outstanding issues or findings
- Due 1/10/20
- To the Examiners of Public Accounts and Sunset Committee Chair and Co-Chair
- May be released of the reporting requirement by recommendation in writing from Chief Examiner with approval of both Co-Chairs

02/27/2020 Received Additional Reporting Requirements

- Provide the number of minorities serving on board; if none, provide a plan of action to ensure membership reflect minority representation as well as geographical representation



Director's Report – Miscellaneous (Tabs 9-10, pages 173 - 185)

- c. COVID-19 (See tab 9, pages 173 - 179)**
- d. Workers' Compensation Insurance (See tab 10, pages 183 - 185)**
- e. Alabama Interactive**
- f. Office Space**



Federal Grant Funding Opportunity: NHTSA-NTIA-911-GRANT-PROGRAM-2018

Actual amount of 911 Grant Program funds available for Alabama	Alabama Match	Total
\$2,544,360	\$1,696,240	\$4,240,600

- Lots of work to be done between now and March 31, 2022.
- First round of quarterly reporting submitted October 30th.
- First annual report submitted December 29th.
- RFP updates
 - CPE
 - GIS



Activity	Date
Issue of RFP	November 22, 2019
Pre-Proposal Conference	December 3, 2019
Deadline to Submit Letter of Intent	December 6, 2019
Deadline to Submit Written Questions	December 13, 2019
Response to Written Questions/RFP Amendments	December 20, 2019
Submission of Proposals	February 14, 2020
<i>The dates for the following activities are target dates only. These activities may be completed earlier or later than the date shown.</i>	
Proposal Evaluation	February – April 2020
Proposal Discussions/Clarifications (if necessary)	February 24, 2020 – March 13, 2020
Oral Presentations and Demonstrations (if necessary)	April 29 - 30, 2020 (Rescheduled - Virtual)
RFP Award Recommendation	May 20, 2020
Board Contract Review	TBD
Board Contract Approval	TBD

Director's Report – GIS RFP Update



Director's Report—Recent & Upcoming Activities

- **April 8, 2020** **Board Meeting**
- **May 20, 2020** **Board Meeting**
- **July 15 - 17, 2020** **911 Summit**
- **September 16, 2020** **Board Meeting**
- **November 19, 2020*** **Board Meeting**

*(*3rd Thursday due to GIS Conference)*



Director's Report--Upcoming Training Activity

(Tab 6)

When	What	Where
March 24, 2020	<u>Tactical Dispatch for the Telecommunicator</u> -Class is currently full	Public Safety Training Facility Huntsville, AL Postponed
April 6-8, 2020	<u>Excellence in Dispatch Certificate Program</u> -Class is currently full	Fuscalona 9-1-1 Northport, AL Postponed
July 27-29, 2020	<u>Excellence in Dispatch Certificate Program</u>	Alabama 9-1-1 Board Montgomery, AL
August 10-12, 2020	<u>Center Training Officer Program (CTO)</u>	Auburn Public Safety Building Auburn, AL
September 28 – October 2, 2020	<u>Center Manager Certification Program (CMCP)</u>	Birmingham 911 Birmingham, AL
October 5-7, 2020	<u>Excellence in Dispatch Certificate Program</u>	Public Safety Training Facility Huntsville, AL



Committee Reports

(Tabs 11 - 12)

Evaluation Committee Recommendation (Tab 11)

The Committee unanimously voted to recommend the firm of Brunson, Barnett, and Sherrer, P.C. for the Board's general legal services and directed Mrs. Missildine to initiate the contract negotiation process as well as advise the current General Counsel of the same.



Legal Services Contract

(circulated via email)

PREVIOUS CONTRACTS FOR LEGAL SERVICES

- Spanned calendar year
- Capped at \$96K for services + \$6K for actual expenses
- Paid at the rate of \$150/hour, with litigation rate of \$175/hour
- 30-day cancellation

PROPOSED CONTRACT FOR LEGAL SERVICES

- Spans fiscal year
- Capped at \$96K for services + \$6K for actual expenses, not including mileage
- Rate of pay is \$195/hour for lawyer, \$60/hour for other staff, no extraordinary/litigation rate; must be negotiated and subject to Contract Review
- 30-day cancellation



Legal Services Contract

(circulated via email)

PREVIOUS CONTRACTS FOR LEGAL SERVICES – GENERAL SCOPE OF WORK

The **Contractor** shall provide general legal services and advice to the **Board**.

PROPOSED CONTRACT FOR LEGAL SERVICES – DETAILED SCOPE OF WORK

The **Contractor** shall provide general legal services and advice to the **Board** as follows:

- Provide management with effective legal advice on issues faced by the Board.
- Review, draft, and negotiate contracts, leases, and other agreements considered by the Board.
- Provide advice on matters pertaining to labor and employment, grants, requests for information, subpoenas, court orders, or other legal claims.
- Review, draft, and advise the Board on policies, rules, and legislation.
- Attend meetings as necessary.
- Obtain and oversee the work of other outside counsel as needed.
- Other legal services as needed.



Committee Reports

(Tabs 11 - 12)

Finance Committee Recommendation (Tab 12)

The Committee unanimously voted to recommend acknowledgement and acceptance of the 2019 audit report as presented by Warren Averett CPAs and Advisors .



Old Business

BOARD MEMBERS



Old Business – Administrative Rules Amendments (Tab 13)

Timeline

- ✓ *Governance Committee Meeting*
- ✓ *Reviewed at Board Meeting*
- ✓ *Edits made by Staff*
- ✓ *Notice of Intended Action Filed*
- ✓ *Proposed Drafts Published*
 - *Public Hearing, tentatively May 20th*
 - *Final Draft Rules Adopted by Board, tentatively May 20th*
 - *Rules Certification*
 - *Effective Date*



New Business

BOARD MEMBERS



Public Comments

Open Forum

- Attendees that wish to speak are asked to use the 'Raise Hand' feature, located in the bottom righthand corner of the Participant List.
- If you joined by telephone only, please dial *9 on your keypad to raise your hand.
- If you joined by computer, the chat feature is available to all attendees and participants.



Next Board Meeting

MAY 20, 2020

10AM

1 COMMERCE STREET

MONTGOMERY, AL



Adjournment



