

**ALABAMA 9-1-1 BOARD MEETING**  
**1 Commerce Street**  
**Montgomery, AL 36104**  
**Minutes of 1/18/2017**

Prior notice of this regularly scheduled meeting of the Alabama 9-1-1 Board was given in accordance with the Alabama Open Meetings Act. The minutes were recorded by Jayra Smith, Executive Assistant.

A quorum was established. Mr. Fred Johnson, Chair, called the meeting to order at 10:02 a.m.

The roll was called as follows by the Secretary/Treasurer, Larry Fisher:

Alan Campbell, Vice Chair	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Evelyn Causey	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Melissa Dove	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Larry Fisher, Secretary/Treasurer	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Chris Heger	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Wayne Hutchens	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Fred Johnson, Chair	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
John Nettles	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Betty Sanders	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Robert Smith	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Chad Sowell	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Ryan Welty	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Roger Wilson	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent

Mr. Johnson called for unanimous consent for the adoption of the agenda. There were no objections; therefore, adoption of the agenda was so ordered.

Mr. Johnson called for unanimous consent for the approval of the minutes from the November 16, 2016 Board meeting. There were no objections and the adoption of the minutes was so ordered.

Mr. Johnson asked for guest introductions.

**Previous Years' Financial Statements Audits:**

Mr. Jerry Mercer with Mercer & Associates presented the 2013, 2014, and 2015 Financial Statements Audits. The 2016 Audit was not complete at this time, therefore could not be presented.

Mr. Johnson called for a motion to acknowledge and accept the 2013, 2014, and 2015 audit reports as presented. Wayne Hutchens made the motion and Robert Smith seconded. There was no discussion and the motion was carried unanimously.

**Expenses:**

Secretary/Treasurer, Larry Fisher, presented the Board's expense reports for December with office expenses totaling \$108,451.34, ANGEN expenses totaling \$43,000.00, contract expenses totaling \$19,557.89, and committee and board member expenses totaling \$831.48. Mr. Fisher then presented the Board's expense reports for January with office expenses totaling \$25,815.19, ANGEN expenses totaling \$43,000.00, contract expenses totaling \$19,206.79, and committee and board member expenses totaling \$0.00. In summary, December's expenses totaled \$171,840.71 and January's expenses totaled \$88,021.98. Mr. Fisher recommended approval of all expenses. Mr. Johnson called for a motion for the approval of the expense reports and for the authorization to pay those expenses. Chris Heger made the motion and Roger Wilson seconded. There was no discussion and the motion was carried unanimously.

**Executive Director's Report:**

*Financial Statements:* Mrs. Missildine reported that the financial reports were located in the board packet behind tab five (5) and reviewed the total assets and liabilities, total revenue and expenses, and payments to ECDs for November and December of 2016. For November 2016, the total liabilities and assets balanced out to \$22,285,632.02, the total revenue was equal to \$9,258,891.95, the total expenses were \$8,024,704.35, the total ECD cash in bank escrow was \$10,091,270.35 and payments to ECDs totaled \$7,728,613.42. For December 2016, the total liabilities and assets balanced out to \$22,848,271.22, the total revenue was equal to \$9,240,097.56, the total expenses were \$8,682,386.67, the total ECD cash in bank escrow was \$10,587,437.02 and payments to ECDs totaled \$8,561,983.20. Mrs. Missildine recommended approval of the financial statements provided by MDA Professional Group. The Chair called for a motion for the approval of the financial statements. Roger Wilson made the motion and Chad Sowell seconded. There was no discussion and the motion was carried unanimously.

*Cost Recovery:* Mrs. Missildine provided a report on 2016 Cost Recovery reimbursement requests as prepared by MDA. Cost Recovery reimbursements requested and paid in January 2017 are as follows:

Sprint (6 months)	\$ 336.00	(Phase I - Nonrecurring)
	\$309,893.07	(Phase I - Recurring)
<b>Total</b>	<b>\$310,229.07</b>	

Mrs. Missildine sought approval of the payment of the 2016 cost recovery reimbursements. Mr. Johnson called for a motion to approve the cost recovery payments. Alan Campbell made the motion, Roger Wilson seconded. There was no discussion and the motion was carried unanimously.

Mrs. Missildine presented a summary of the 2017 Cost Recovery Plans as prepared by MDA and provided to the Board. She recommended approval of the plans. Mr. Johnson called for a motion to approve the 2017 Cost Recovery Plans as presented. Roger Wilson made the motion, Larry Fisher seconded. At the request of Mr. Campbell, Mrs. Missildine provided the names of the carriers listed in the plans as follows:

- Carrier 1: C Spire
- Carrier 2: Pine Belt Wireless
- Carrier 3: Southern LINC
- Carrier 4: Sprint

John Nettles recused himself from voting. After some discussion, the motion was carried unanimously.

Mrs. Missildine provided a report on 2017 Cost Recovery reimbursement requests as prepared by MDA. Cost Recovery reimbursements requested and paid in January 2017 are as follows:

Cellular South	\$ 16,641.16	(Phase I - Nonrecurring)
	\$ 36,231.05	(Phase II - Recurring)
<b>Total</b>	<b>\$ 52,872.21</b>	

Pine Belt Wireless	\$ 2,750.00	(Phase I - Nonrecurring)
	\$ 1,743.00	(Phase I - Recurring)
	\$ 25,872.00	(Phase II - Recurring)
<b>Total</b>	<b>\$ 30,365.00</b>	

Mrs. Missildine sought approval of the payment of the 2017 cost recovery reimbursements. Mr. Johnson called for a motion to approve the cost recovery payments. Chris Heger made the motion, Robert Smith seconded. There was no discussion and the motion was carried unanimously.

*Organizational Committee Meetings:* Ballots for organizational committee meeting dates were distributed to the Education & Outreach, Governance, and Technical Committee. The Finance Committee plans to meet on January 27, 2017.

*Introduction of Staff:* Mrs. Missildine introduced Ron Cooley, CPA as the Financial Analyst for the Alabama 9-1-1 Board and provided a brief summary of his background. She explained that the monthly distribution statements would now be sent from the Office of the Alabama 9-1-1 Board. She asked that any questions regarding the statements be directed to the Office.

*Sales Tax Exemption:* Per the Examiners, the Alabama 9-1-1 Board should have been using a letter as its sales tax exemption (link to letter provided in board packet). Mrs. Missildine reported that, since receiving the letter, the office had been reviewing invoices and submitting for sales tax refunds.

*Membership/Line of Credit:* Mrs. Missildine stated that the office would benefit from a retail warehouse membership rather than making all of its office related purchases through Office Depot/Office Max. To maximize the membership benefits, the office would need to apply for a credit card with the retailer. She suggested applying for a Sam's Club membership with a limit of \$2,000. As with the Visa card, the balance would be paid each month and access to the card would be limited.

Mr. Johnson called for a motion to authorize Mrs. Missildine to apply for a Sam's Club membership with a limit of \$2,000. Chris Heger made the motion, Chad Sowell seconded. There was no discussion and the motion was carried unanimously.

*Mileage Update:* Per a message from the Examiners, effective January 1, 2017 the mileage rate paid to persons traveling in privately owned vehicles on official business for the State will decrease to 53.5 cents per mile. The mileage rate, which is paid in lieu of actual expenses for transportation, is in accordance with Code of Alabama 1975, 36-7-22, as amended, which became effective October 1, 1999. This code section sets the mileage rate at the amount allowed by the Internal Revenue Code for income tax deductions. Therefore, mileage reimbursement for travel on or after January 1, 2017, will be calculated at the new rate of 53.5 cents per mile. Jayra Smith will email all Board members with a link to the new form.

*ANGEN:* Mrs. Missildine directed the members to tab seven (7) in the Board packet. She then presented the ANGEN 2016 Annual Statistics Report.

Mrs. Missildine opened discussion on the Master Services Agreement (MSA) with INdigital, which was previously provided at the November 2016 Board meeting. A revised copy was provided in the January 2017 board packet. Mrs. Missildine and Mr. Sasser recommended approval of the contract with INdigital.

Mr. Johnson asked for a motion to approve the contract with INdigital with any necessary changes. Roger Wilson made a motion to accept and approve the contract subject to the final agreement with the attorneys and to authorize the Executive Director to execute the contract at that time. Robert Smith seconded the motion. Mr. Campbell asked when services with Bandwidth would end. Mr. Grady informed him that, although he did not have a definite date, there would be no overlap in services and the transition would take place as quickly as possible. Mrs. Missildine added that at least 86 of the 88 Districts had indicated that they would be participating in the ANGEN project. With no further discussion, the motion carried. Wayne Hutchens abstained from voting.

Mrs. Missildine addressed the services provided to the Board by 911 Authority, LLC thus far. She recommended continuation of services by 911 Authority, LLC. The estimated duration of

services is 2 years with an estimated fee not to exceed \$175,000 per year. Mr. Johnson asked for a motion to engage services of 911 Authority, LLC for Project Management and Implementation Oversight. Chad Sowell made the motion, Roger Wilson seconded. Mr. Campbell asked if a Technical Coordinator would still be hired. Mrs. Missildine explained that she had advertised the position three times; however, she had not found a candidate appropriate for this type of work. She plans to revise the job description in the future. After some discussion, the motion carried. Wayne Hutchens abstained from voting.

**Committee Reports:** There were no committee reports at this time.

**Public Comments:** Charlie McNichol asked how many Districts had signed the ANGEN agreement. Mrs. Missildine answered by stating that 82 had signed and returned the agreement and there was only one unknown at this time. The others are in various stages of either legal review or awaiting board approval.

Johnny Isaac sincerely thanked the Board for the grant award and provided an update on where Greene County 9-1-1 is on their project.

**Executive Session:** Based on advice from counsel, Mr. Johnson asked for a motion to go into Executive Session to discuss a possible settlement with Ooma and provide an update on the iWireless litigation. The Executive Session was estimated to last approximately 15 minutes. Wayne Hutchens made the motion, Chris Heger seconded. The following roll call vote was taken:

Alan Campbell	<input checked="" type="checkbox"/> Yea <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/> Absent
Evelyn Causey	<input checked="" type="checkbox"/> Yea <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/> Absent
Melissa Dove	<input checked="" type="checkbox"/> Yea <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/> Absent
Larry Fisher	<input checked="" type="checkbox"/> Yea <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/> Absent
Chris Heger	<input checked="" type="checkbox"/> Yea <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/> Absent
Wayne Hutchens	<input checked="" type="checkbox"/> Yea <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/> Absent
Fred Johnson	<input checked="" type="checkbox"/> Yea <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/> Absent
John Nettles	<input checked="" type="checkbox"/> Yea <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/> Absent
Betty Sanders	<input checked="" type="checkbox"/> Yea <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/> Absent
Robert Smith	<input checked="" type="checkbox"/> Yea <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/> Absent
Chad Sowell	<input checked="" type="checkbox"/> Yea <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/> Absent
Ryan Welty	<input checked="" type="checkbox"/> Yea <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/> Absent
Roger Wilson	<input checked="" type="checkbox"/> Yea <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/> Absent

The motion was carried unanimously and the Board meeting moved to Executive Session at 10:54 a.m. and was estimated to last about 15 minutes.

Chris Heger made a motion to exit the Executive Session and Roger Wilson seconded. The Board reconvened at 11:10 a.m.

Mr. Johnson asked for a motion to accept the settlement of litigation with Ooma. Chris Heger made the motion, Chad Sowell seconded. After some discussion, the motion carried.

Robert Smith left the meeting at 11:15 a.m.

The Chairman noted the next meeting was March 15, 2017 at 10:00 a.m.

Mr. Johnson called for a motion to adjourn. Chad Sowell made the motion and Wayne Hutchens seconded. There were no objections and the adjournment of the meeting was so ordered at 11:18 a.m.

Approved this 15<sup>th</sup> day of March, 2017

  
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SECRETARY/TREASURER

  
\_\_\_\_\_  
CHAIRMAN

# MEETING SIGN-IN SHEET

Agency: **Alabama 9-1-1 Board** Date/Time: **January 18, 2017 @ 10:00 a.m.**  
 Chairman: **Fred Johnson** Location: **1 Commerce Street, Ste. 620, Montgomery, AL 36104**  
 Type: **Regular** Purpose: **Board Meeting**

Name	Title	Agency/Company	Phone	E-Mail
ERIN E ZARR	CEO	HUNTSMILLE MADCO 9-1-1	256 679-9111	eb1n1@madco711.com
Melanie Dove	Director	Wilcof B-911	334 682-4991	Wlcof911@ycharr.com
Jenny Muen	CRA	Muen & Assoc.	(334) 940-0325	JAMES.D.PATTERSON@RTI.NET
JAMES PATTERSON		SELF-EMP	711-3000	eamsey@hfcr.net
Evelyn Causey		Haugerille Telco		
Carol Doudy	CRA	MDA		
Betty Sanders	BOARD		314-388- 3259	betty.sanders@charter.com
Regina McDaniel	CRA	MDA	256- 533-9105	
Josh Yeager	Account Manager	ATTST	334 232 2130	jy124k@att.com
Tullie Warren	TSC	AT&T	7703555022	tw0229@att.com
Almo Heger	Board	911	251-947- 6911	chege@guftel.com
Greg Sills	Director	911 B'han	205-502-0446 678- 571-3347	greg.sills@airinghal.com
SRAN DEBRANCE	ANALYST -	MONIZOLA		SRAN.DEBRANCE@MONIZOLA.SOLUTIONS.COM

# MEETING SIGN-IN SHEET

Agency: **Alabama 9-1-1 Board** Date/Time: **January 18, 2017 @ 10:00 a.m.**  
 Chairman: **Fred Johnson** Location: **1 Commerce Street, Ste. 620, Montgomery, AL 36104**  
 Type: **Regular** Purpose: **Board Meeting**

Name	Title	Agency/Company	Phone	E-Mail
<b>Fred Johnson</b>	<b>Chair</b>	<b>9-1-1 Bd</b>		
Johnny L. Isaac	"	Essex Court 3-9-1-1	334 216-3503	johnnyisaac58@jvaline.com
LARRY J. FISHER	Member	City of Montgomery	850-2003	lfisher@montgomeryal.gov
Bill Brodeur	Special.	Etowah Co 911	458-0911	brodeur@etowahcounty-911.com
Roger Humphrey	Adviser	Alabama 911	256 734-0911	call911@ast.usf
Chad Sowell	Member	Henry Co. 911	334 505-1811	CSowell@henrycountyal.net
Roger Wilson	Member	Walker Co 911		
Ken Campbell	Member	Slaby Co 911		
Mark Gross	Trustee	Network operator	577-48200	mrgross@indistol.net
Joel McCawley	President	911 Authority	214 242 5526	joel@911authority.com
Mark Forhan	<del>VP</del> VP	RPSS	256 508 4326	Mark.Forhan@RPSS911.com
Robert Smith	Bd. Member	Charter Comm	205-238-3000	robert.smith9@charter.com
Taylor Vice		Charter Communication	334.735.8830	taylor.vice@charter.com



