

ALABAMA 9-1-1 BOARD MEETING
1 Commerce Street
Montgomery, AL 36104
 Minutes of 1/16/2019

Prior notice of this regularly scheduled meeting of the Alabama 9-1-1 Board was given in accordance with the Alabama Open Meetings Act. The minutes were recorded by Mrs. Dana Grubbs, Program Coordinator.

A quorum was established. Mr. Alan Campbell, Vice Chair of the Board, called the meeting to order at 10:00 a.m.

The roll was called as follows by Mr. Larry Fisher, Secretary/Treasurer of the Board:

Alan Campbell, Vice Chair	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Evelyn Causey, Chair	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
Melissa Dove	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
Larry Fisher, Secretary/Treasurer	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Chris Heger	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Wayne Hutchens	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
Fred Johnson	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
John Nettles	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
Robert Smith	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Brandon Wallace	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Tim Webb	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Jeremy Williams	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Terry Womack	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent

Mr. Campbell called for the unanimous consent for the approval of the agenda. There were no objections and the adoption of the agenda was so ordered.

Mr. Campbell then called for the unanimous consent for the approval of the minutes from the November 14, 2018 Board meeting. There were no objections and the adoption of the minutes was so ordered.

Mr. Campbell continued by asking for guest introductions from the audience. It is noted that John Nettles entered the meeting at 10:06 a.m.

ANGEN Report:

Mr. Caleb Branch, Market Manager for INdigital, began with a progress report of the current activities through the different phases of the project including ESInet deployment, network buildout, and circuit conversion. Mr. Branch offered a detailed explanation of each of the four phases of the project and discussed the current activity, progress, and barriers for each phase.

Mr. Branch also reported that Texty is now active in Winston County and was used this past weekend to process a call.

Mr. Branch also reported on upcoming PSAP Outreach with a review of the Regional AL911.net User Training dates:

- i. January 29 – Livingston
- ii. January 30 - Enterprise
- iii. January 31 - Mobile

He encouraged participation by PSAPs for learning the features and functions of ANGEN.

Mr. Branch concluded his report with a review of graphs indicating call counts, trouble ticket comparisons, project phase summaries, and an ANGEN status map.

Legal Report:

Mr. Jim Sasser, General Counsel to the Board, had no report.

Financial Report:

Mr. Ron Cooley, the Board's Financial Analyst, provided the Board with the monthly interim financial statements for the month and three months ending December 31, 2018. Mr. Cooley presented the Board with a series of financial statements that included a summary of all accounts as well as individual accounts.

Mrs. Chris Heger made a motion to accept the financial statements; seconded by Mr. Robert Smith. There were no objections; therefore, the motion was carried.

Director's Report:

Mrs. Leah Missildine began the Director's report with a review of the Examiner's Legal Compliance audit report that was filed on December 28, 2018. Mrs. Missildine reported there are five current findings and eight unresolved findings. Mrs. Missildine also reported that during the exit interview with the Examiner's office there were several findings that the Board sought the opportunity to have those findings reviewed; however, the Examiner's office stood behind their findings. Mrs. Missildine also reiterated to the Board that due to the initial audit report being released after the current audit period had ended, these unresolved findings were not unexpected. Mrs. Missildine discussed the five current findings individually and the changes that have been implemented to avoid them moving forward.

There was a discussion from the Board regarding previous findings, inconsistencies in the findings from the Examiner's, and the perceived lack of oversight of the Examiner's process.

Mrs. Missildine continued her report with an update on the ECD Annual Reporting required by the Examiner's Office. These annual reports are due November 30 of each year. She reported that the staff worked with the Examiner's Office to rework the form and improve it for the Districts. She also reported that 9 ECDs did not report, one of those being dissolved, and shared this was the best response so far for submissions.

Mrs. Missildine had nothing to report on the progress of the Federal 9-1-1 Grant Program as there has been no advancements in the release of the application.

Mr. Fred Johnson left the meeting at 10:46 a.m.

Mrs. Missildine also reported that legal services RFPs had been received in the month of December and were being reviewed. She stated she is expecting to meet with the Executive Committee and that a recommendation would be forthcoming.

Mrs. Missildine made the recommendation to the Board to extend Mr. Sasser's contract for legal services on a month-by-month basis until the next 12-month contract is executed.

Mr. Larry Fisher made the motion to extend Mr. Sasser's contract for legal services on a month-by-month basis; Mr. Tim Webb seconded. There were no objections; therefore, the motion was carried.

Mr. Fred Johnson reentered the meeting at 10:49 a.m.

Mrs. Missildine then continued by mentioning the ECD Certifications that are due by January 31, 2019, and she extended appreciation to the 14 Districts who have already submitted and reminded all others to submit by the deadline.

Mrs. Missildine advised the Board about several Districts that have received a check from Charter Communications. She reported these checks are the result of an internal review of compliance that discovered an underpayment of 9-1-1 fees to localities prior to the existence of this Board and the collection of the 9-1-1 fee that is facilitated by the Board. Mrs. Missildine also stated that the contact information shared with the Board from the Districts listed Mrs. Jenn Shelton as the contact for Charter. She encouraged any Districts that may have been served by Charter in this time frame to contact Charter, as they could have an outstanding check.

Mrs. Missildine then reviewed current cost recovery plans and provided the Board with a summary comparison of the FYE 2018 plans as previously approved and FYE 2018 actual reimbursements. Mrs. Missildine also reported that cost recovery plans for FYE 2019 were received in November 2018 and have been reviewed. Mrs. Missildine made a recommendation to the Board to approve the cost recovery reimbursement plans as submitted for FYE 2019.

Mr. Larry Fisher questioned the amount submitted by SouthernLINC. Mrs. Missildine explained

the charges stem from an upgrade to a different network and were initially included in the FYE 2018 plan, but the work was delayed and will now be completed during FYE 2019.

Mrs. Jean Martin, SouthernLINC, spoke to the charges and the cost incurred by running two different systems and the FCC requirement to provide 9-1-1 service.

Mr. John Nettles also spoke to the increase in business costs for Pinebelt due to the FCC requirement.

Mr. Alan Campbell addressed the concerns of the Board about how cost recovery is being handled and that the Board might consider utilizing a committee review and potential rule-making.

Mrs. Missildine stated that each of these submitted plans were reviewed and falls within the FCC order currently in place.

Mr. Robert Smith made a motion to approve the FYE 2019 Cost Recovery Reimbursement plans as submitted. There was no second; therefore, there was no discussion.

Mrs. Chris Heger requested a review of the FCC Order.

Mr. Alan Campbell requested a Technical Committee meeting for review of the cost recovery plans and FCC Order. Mrs. Missildine also recommended utilizing the guidance of 9-1-1 Authority as done in previous years.

Mrs. Missildine asked Mr. Gordon Sandlin, AAND President, for any input on AANDs behalf for Legislative activity.

Mr. Sandlin reported that the Legislative Review Committee for AAND received legislative change recommendations regarding ANGEN, Annual Report from the Board, and carrier audit authority. He did report that ACCA was concerned that carriers would not like the audit authority and there was work being done to refine the language in the document.

Mrs. Missildine continued the Director's report by sharing upcoming training and events:

When	What	Where
January 15, 2019	<u>9-1-1 Center Consolidation</u>	Alabama 9-1-1 Board, Montgomery, AL
January 29-31, 2019	<u>9-1-1 Center Supervisor Program</u>	Athens State University, Athens, AL
January 29, 2019	<u>AL911.net User Training</u>	University of West Alabama Student Union Building, Livingston, AL
January 30, 2019	<u>AL911.net User Training</u>	Enterprise Farmers Market, Enterprise, AL

When	What	Where
January 31, 2019	<u>AL911.net User Training</u>	Mobile County EMA, Mobile, AL
February 4-8, 2019	<u>Center Manager Certification Program (CMCP)</u>	Baldwin County 9-1-1 Center, Robertsdale, AL
March 4-6, 2019	<u>Center Training Officer Program (CTO)</u>	Alabama 9-1-1 Board, Montgomery, AL
April 16-18, 2019	<u>9-1-1 Center Supervisor Program</u>	Elmore County EOC, Wetumpka, AL
May 6-8, 2019	<u>Center Training Officer Program (CTO)</u>	DeKalb County 9-1-1, Rainsville, AL
June 4, 2019	<u>Recruit, Hire, Retain, & Promote for Success</u>	Alabama 9-1-1 Board, Montgomery, AL
July 9, 2019	<u>Recruit, Hire, Retain, & Promote for Success</u>	Birmingham 9-1-1, Birmingham, AL
August 6, 2019	Quality Assurance: Achieving QA/QI in the PSAP- Registration will open soon	To be determined in West Central Alabama
September 17, 2019	<u>Quality Assurance: Achieving QA/QI in the PSAP</u>	Central Alabama Community College, Alexander City, AL

Mrs. Missildine concluded the Director's report with proposed committee meeting agendas and dates:

Committee Name	Members	Proposed Agenda/ Action Items	Proposed Meeting Dates (as needed)
Education & Outreach	Melissa Dove, Jeremy Williams, Fred Johnson	-Statewide Text for 9-1-1 Campaign -Telecommunicator Month Recognition -Explore Standards/Best Practices/Training Viability	<i>Third Wednesday of even months (Morning)</i> 2/20/19 4/17/19 6/19/19 (National NENA) 8/21/19 10/16/19 (ALNENA) 12/18/19
Finance	Larry Fisher, Robert Smith, Terry Womack	-Monthly Financials -Distribution and Funding Study and Review	<i>Each Wednesday prior to Board meetings</i> 3/13/19 5/8/19 7/10/19 9/11/19 11/13/19

Governance	Chris Heger, Wayne Hutchens, Tim Webb	-Employee Handbook Revision -Administrative Rule Review -Support Legislative Change	<i>Third Wednesday of even months (Afternoon)</i> 2/20/19 4/17/19 6/19/19 (National NENA) 8/21/19 10/16/19 (ALNENA) 12/18/19
Technical	John Nettles, Alan Campbell, Brandon Wallace	-GIS RFP -Hosted CPE RFP -Network Services Exploration	<i>Fourth Wednesday of even months (Afternoon)</i> 2/27/19 4/24/19 6/26/19 8/28/19 10/23/19 12/11/19 (rescheduled from 12/25/19)

New Business:

Mr. John Nettles expressed his concerns to the Board regarding the lack of action to approve the cost recovery plans.

Mrs. Chris Heger expressed her desire for the Board to exercise due diligence in reviewing the plans.

Mrs. Chris Heger made a motion to approve FYE 2019 cost recovery plans for CSpire/Cellular South, Pinebelt and Sprint and to withhold approval of SouthernLINC pending further review; seconded by Mr. Jeremy Williams. There were no objections; therefore, the motion was carried. Mr. John Nettles abstained.

Committee Reports:

There were no committee reports.

Public Comments:

There were no public comments.

Adjournment:

The next scheduled meeting will be held on March 20, 2019, at 10:00 a.m.

Mr. Campbell called for a motion to adjourn. The motion was made by Mr. Robert Smith, seconded by Mr. Brandon Wallace. There were no objections and the adjournment of the meeting was so ordered at 11:24 a.m.

Approved this 20th day March 2019.



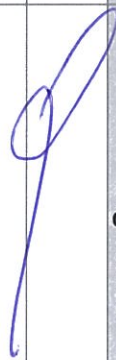

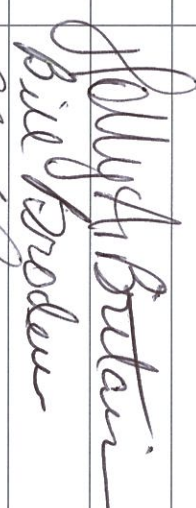


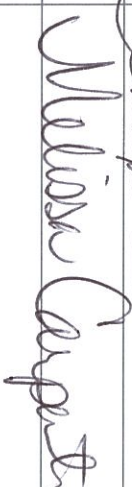

SECRETARY/TREASURER



CHAIR

MEETING SIGN-IN SHEET

Agency:	<i>Alabama 9-1-1 Board</i>	Date/Time:	<i>January 16, 2019 @ 10:00 am</i>
Chairman:	<i>Evelyn Causey</i>	Location:	<i>1 Commerce Street, Suite 620 Montgomery, AL 36104</i>
Type:	<i>Regular</i>	Purpose:	<i>Board meeting</i>

Name	Title	Agency/Company	E-Mail	Signature
Blair, Ernie	CEO	HMC 9-1-1	eblair@madco911.com	
Blue, Clarence III	Coordinator	Bullock County 9-1-1	bullockcoe911@ustconline.net	
Branch, Caleb	Market Manager	Indigital	cbranch@indigital.com	
Briggs, Jon	MCSO	Montgomery County SO	Johnbriggs@mc-ala.org	
Britain, Holly	Director	Dothan/Houston County 9-1-1	habritain@dothan.org	
Brodour, Bill	Special Projects	Etowah County 9-1-1	bbrodour@etowahcounty911.com	
Brooks, Neal	Interim Director	Blount County 9-1-1	neal@blount911.org	
Brown, Clay	Asst. Director	Covington County 9-1-1	clay@andycomputer.com	
Campbell, Alan	Director	Shelby County 9-1-1	acampbell@shelby911.org	
Carpenter, Melissa	Director	Autauga County 9-1-1	Melissa@autauga911.com	
Causey, Evelyn	President/ COO	Hayneville Telephone	ecausey@htcnet.net	
Shork Chandler , Melinda	Chief of Staff	City of Montgomery 9-1-1	mchandler@montgomeryal.gov	
Cunningham, Alan	Tech. Project Manager	MSFC Joint 9-1-1 Center	Alan.cunningham@NASA.gov	






MEETING SIGN-IN SHEET

Agency:	<i>Alabama 9-1-1 Board</i>	Date/Time:	<i>January 16, 2019 @ 10:00 am</i>
Chairman:	<i>Evelyn Causey</i>	Location:	<i>1 Commerce Street, Suite 620 Montgomery, AL 36104</i>
Type:	<i>Regular</i>	Purpose:	<i>Board meeting</i>

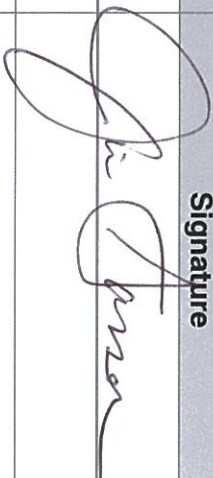





Name	Title	Agency/Company	E-Mail	Signature
Day, Wendy	Consultant	911 Authority	Wendy.day@911authority.com	
Dove, Melissa	Director	Wilcox 9-1-1	Wilcox911@yahoo.com	
Fisher, Larry	Director	City of Montgomery ECD	lfisher@montgomeryal.gov	<i>Larry Q. Fisher</i>
Fleming, Jim		RPSS	Jim.Fleming@rpss911.com	
Fortner, Mark	VP	INdigital	mfortner@indigital.net	
Hartman, Eric	VP	INdigital	ehartman@indigital.net	
Grabryan, George	EMA/ 911 Director	Lauderdale County 9-1-1	ggrabryan@florenceal.org	
Grady, Mark	Founder	INdigital	mgrady@indigital.net	
Heger, Chris	Director	Baldwin County ECD	cheeger@gulfel.com	<i>Chris Heger</i>
Hutchens, Wayne	Asst. VP	AT&T	Ch3429@att.com	
Humphrey, Roger	Adviser	Cullman County 9-1-1	rhumphrey@cullman911.org	

MEETING SIGN-IN SHEET

Agency:	<i>Alabama 9-1-1 Board</i>	Date/Time:	<i>January 16, 2019 @ 10:00 am</i>
Chairman:	<i>Evelyn Causey</i>	Location:	<i>1 Commerce Street, Suite 620 Montgomery, AL 36104</i>
Type:	<i>Regular</i>	Purpose:	<i>Board meeting</i>


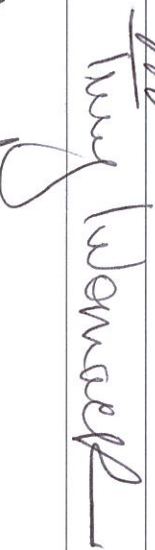
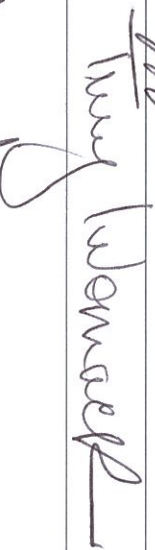
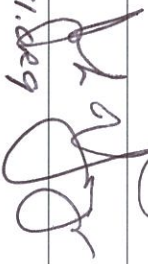
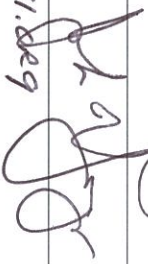



Name	Title	Agency/Company	E-Mail	Signature
Isaac, Johnny	Greene County 9-1-1 Board	Green County 9-1-1	Johnnyisaac58@yahoo.com	
Jackson, Stacey	Director	Covington County 9-1-1	Jackson.911@yahoo.com	
Johnson, Fred	Chief Exec Officer	Farmers Telecommunications	fjohnson@staff.farmerstel.com	
Jones, Lon	911 Director	Enterprise 911	ljones@enterprise911.com	
Kennedy, Victor	Director	Talladega County 9-1-1	vkennedy@talledegag911.org	
Lee, Michael	Deputy Director	Jefferson County 9-1-1	Leeing@jeffco911.org	
Martin, Jean	Emergency Services	Southern Linc	jhmartin@southernlinc.com	
Martinez, Ricardo	Director of Comm	Indigital	rmartinez@indigital.net	
McLamley, Joel	Consultant	911 Authority	joel@911authority.com	
McNichol, Charlie	Director	MCCD	cmcnichol@mccd911.com	
Moore, Linda	911 Manager	City of Hoover 9-1-1	moorel@ci.hoover.al.us	
Nettles, John	President	Pine Belt Telephone	john@pinebelt.net	
Ryan, Terry	Manager	RPSS	Terry.ryan@rpss911.com	

MEETING SIGN-IN SHEET

Agency:	Alabama 9-1-1 Board		Date/Time:	January 16, 2019 @ 10:00 am	
Chairman:	Evelyn Causey		Location:	1 Commerce Street, Suite 620 Montgomery, AL 36104	
Type:	Regular	Purpose:	Board meeting		
Name	Title	Agency/Company	E-Mail	Signature	
Sasser, Jim	Attorney	9-1-1 Board	jtsasserlaw@gmail.com		
Scott, Terra	Asst. Director	Chilton County 9-1-1	tscott@chilton911.org		
Short, Larry	VP	INDigital	Lshort@Indigital.net		
Silas, Greg	Director	City of Birmingham 9-1-1	greg.silas@birminghamal.gov		
Smith, Robert	Sr. Manager	Charter Communications	Robert.smith9@charter.com		
Sowell, Chad	Director	Henry County 9-1-1	csowell@henrycountyal.net		
Stricklin, Scott	Director	Crenshaw County 9-1-1	e911@troycable.net		
Summerford, Howard	Director	Jefferson County 9-1-1	summerfordh@jeffcoal911.org		
Wallace, Brandon	Director	Limestone County 9-1-1	brandon@alc911.org		
Webb, Steven T	Chief Admin.	Jefferson County 9-1-1	webbs@jeffcoal911.org		
Webb, Tim	Director	Winston County 9-1-1	Winston008@centurytel.net		
Weston, Sara	Consultant	911 Authority	Sara.weston@911authority.com		

MEETING SIGN-IN SHEET

Agency:	Alabama 9-1-1 Board	Date/Time:	January 16, 2019 @ 10:00 am
Chairman:	Evelyn Causey	Location:	1 Commerce Street, Suite 620 Montgomery, AL 36104
Type:	Regular	Purpose:	Board meeting

Name	Title	Agency/Company	E-Mail	Signature
Williams, Jeremy	Director	Geneva County 9-1-1	jwilliams@34central.com	
Williams, Vicki	Examiner	ADOR	Victoria.williams@reve nue.alabama.gov	
Womack, Terry	General Manager	CableONE	Terry.womack@cableone e.biz	
Wright, Dan	Director	Chilton County 9-1-1	dwright@chilton911.org	
Yeager, Josh	Account Manager	AT & T	jv014k@att.com	
West, Donnie	Director	Jefferson County 9-1-1	westd@jefco911.org	
Kevin McIney	Director	Marengo Co	marengena.elli@ath.net	
Gordon, Sandra	Director	Callahan Co	gsandra@callaham911.org	
Marrison, Rachel	ASTEN	Blount 9-1-1	rachel@blount911.org	