

ALABAMA 9-1-1 BOARD MEETING
1 Commerce Street
Main Floor Conference Room
Montgomery, AL 36104
Minutes of July 23, 2014

Prior notice of this regularly scheduled meeting of the Alabama 9-1-1 Board was given in accordance with the Alabama Open Meetings Act.

The roll was called as follows by the Board Chairman, Roger Wilson:

Ernie Blair	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Riley Blount, Vice Chairman	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Alan Campbell	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Melissa Dove	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
Chris Heger	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
Wayne Hutchens	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Fred Johnson	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
John Nettles	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Jerry Renfroe	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Donnie Smith, Secretary/Treasurer	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Chad Sowell	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Roger Wilson, Chairman	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Rick Wolfe	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent

A quorum was established. Chairman Roger Wilson who acted as presiding officer of the meeting called the meeting to order at 10:00 a.m.

The Chairman entertained a motion to approve the agenda. Jerry Renfroe made the motion and Donnie Smith seconded this. A vote was taken and the motion was carried unanimously.

The Chairman entertained a motion to approve the minutes from the June board meeting, noting that Rick Wolfe needed to be marked as "absent." Jerry Renfroe made the motion and Ernie Blair seconded this. A vote was taken and the motion was carried unanimously.

Cost Recovery Report:

Mr. Brodeur reported the following Cost Recovery reimbursements for September 30, 2014 that were paid in July are as follows:

Cellular South for \$11,551.37 (Phase I-recurring)
PineBelt Wireless for \$18,804.68 (Phase I-recurring)
Phase I Total = \$30,356.05

Cellular South for \$17,544.27 (Phase II-recurring)
PineBelt Wireless for \$13,145.00 (Phase II-recurring)
Phase II Total = \$30,689.27

He recommended approval of all, as these are all within their plans. The Chairman entertained a motion to approve the Cost Recovery report; Donnie Smith made a motion to approve these payments and Jerry Renfroe seconded this. A vote was taken and the motion was carried unanimously.

Financial Report:

Donnie Smith presented the Board's expense reports for the previous month with board member expenses totaling \$789.10, committee member expenses totaling \$316.88, contract expenses totaling \$162,152.90, and office expenses totaling \$18,746.98.

The breakdown of all expenses is as follows:

Roger Wilson for \$295.12 (Board Meeting),
Ernie Blair for \$297.88 (Board Meeting),
Melissa Dove for \$95.25 (Board Meeting),
Donnie Smith for \$100.85 (Board Meeting),
Bill Brodeur for \$316.88 (Cost Recovery),
AUM for \$22,011.20 (ANGEN),
Ellison Consulting for \$200.00 (website),
Bandwidth for \$53,450.00 (ANGEN),
MDA Professional Group for \$8,316.53 (accounting),
Jim Sasser for \$10,185.04 (attorney-routine & litigation),
Examiners for \$52,785.00 (ECD compliance audits),
Badham & Buck, LLC for \$14,993.12 (attorney-litigation),
Source One Legal Copy, Inc. for \$212.01 (legal copies for Badham & Buck),
WEX for \$114.16 (fuel),
SEIB for \$1,521.00 (state insurance),
Berney Office Solutions for \$50.62 (copier supplies),
One Commerce Holding for \$5,280.00 (office space-two months),
GE Capital for \$424.91 (office equipment lease),
Alabama Correctional Industries for \$6,535.00 (office furniture),
Charter Communications for \$250.00 (internet-two months),
Wells Fargo for \$4,167.93 (credit card-conferences/travel and office), and
Leah Missildine for \$403.36 (reimbursement for travel/training).

Jerry Renfroe made a motion to approve payment of all board expenses and Alan Campbell seconded this. A vote was taken and the motion was carried unanimously.

Legal Report:

Jim Sasser began his report by discussing the draft letter requesting an Attorney General's opinion on the Board's responsibility of funding the ECDs. He conveyed to the Board that at least two districts had submitted requests for opinion as well. Discussion on the draft, which contained three separate sections or questions, commenced. After discussion came to a close, Jerry Renfroe made a motion to strike questions 2 and 3 from the draft; Ernie Blair seconded the motion. A vote was taken and the motion was carried unanimously.

Mr. Sasser then stated that the Board would need to go into Executive Session due to ongoing litigation; however, board members were amenable to postponing Executive Session until the end of the meeting for the benefit of the audience. Jerry Renfroe made the motion to postpone; Ernie Blair seconded the motion. A vote was taken and the motion was carried unanimously.

Accountants' Report:

Ralph Dowdy of MDA Professional Group began the accountants' report by stating that the Board members had a full monthly financial statement in their packet. The only thing of note was in the liabilities statement; specifically, the overpayment of \$314.08 by Moundville Telephone and \$85.48 by Northland Cable due to them remitting the \$1.75 rate too soon, which was refunded to them. Mr. Dowdy wrapped up by stating that there was nothing else of any consequence during the past month and asked if there were any questions from the Board; there were none. The Chairman entertained a motion to approve the financial statement. Jerry Renfroe made the motion and Donnie Smith seconded this. A vote was taken and the motion was carried unanimously.

Mr. Dowdy then reviewed the connections reported last month. Prepaid connections equaled approximately 836,423 and wireless connections equaled approximately 2,964,730, while wireline continued to average around 1.687 million. Total connections reported are averaging about 5.5 million per month.

The last item that Mr. Dowdy presented was the change in population statistics, which are now being prepared by the University of Alabama, rather than ADECA. He noted that Wilcox County experienced a slight decrease, while Baldwin County had a slight increase. He added that these changes would impact the per capita distribution that is disbursed on the 20th of each month beginning October 1, 2014. A hardcopy spreadsheet showing all ECDs was made available by the accountants.

Executive Director's Report:

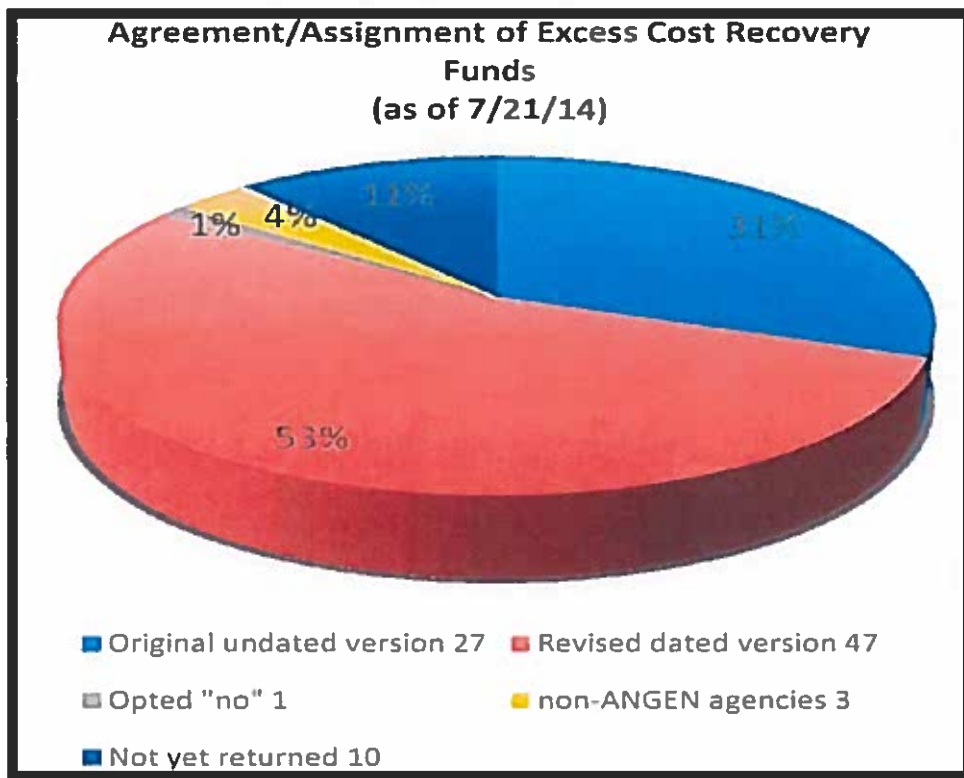
Jason Jackson began his report by providing several updates. Mr. Jackson's first item to update the Board on was ANGEN. As of June 2014, there have been 78,000+ calls routed via ANGEN, which should increase each month with more PSAPs converted for more carriers. One item of note is a total of 14,108 calls registering as "abandoned;" however it's been confirmed that these calls never reached a PSAP, so Bandwidth is working to reclassify this call category and figure

out what's triggering this occurrence. Carrier conversion as of Friday, July 18, 2014 are as follows:

Carrier	Connections	Tested	% Tested	Comments
AT&T	131	0	0.00%	Circuit testing for MSCs to Tandem underway
C Spire	4	0	0.00%	Working on trunks from MSC to ANGEN
Pine Belt	5	4	80.00%	Waiting on new switch at Pine Belt
SouthernLINC	96	96	100.00%	
Sprint	78	53	67.95%	Testing underway, may complete this week
T-Mobile	95	95	100.00%	
Verizon	135	86	63.70%	Testing underway - 4 drive testers this week
TOTAL	544	334	61.40%	

AT&T must complete testing of all PSAPs on a given MSC / Tandem prior to conversion. Expectation is still to complete conversion to ANGEN in 2014.

Next, Mr. Jackson updated on the returns for the agreements of the ANGEN-Excess Cost Recovery Funds Assignment. The pie chart below outlines the agency count.



The Business Line Cap Study was Mr. Jackson's next update offered. He reminded the Board that the carriers had until July 31st to submit their numbers and that disclosure agreements had to be honored for some carriers to submit the counts. A little over 75% of the carriers have submitted their totals.

Mr. Jackson moved on to review the performance of staff for the Board, specifically the 6 month review for Leah Missildine. He outlined several projects that she has worked on recently as well as her participation in Board- and office-related activities, ending with a recommendation of a 5% raise for her job performance. Jerry Renfroe made a motion to approve the raise and Donnie Smith seconded this. A vote was taken and the motion was carried unanimously. Board member, Donnie Smith, interjected that during the recent AAND one-day workshop held in Prattville, the Board was well-represented by presentations given by Alan Campbell, Jason Jackson, and Leah Missildine.

Mr. Jackson shared with the Board that he had been inundated with offers to be part of the Funding Model Stakeholder Group and hoped to have the group set as well as a meeting scheduled by the next board meeting.

Next, based on a spreadsheet provided in the Board's packet, an analysis of shortage/overage by district was presented. Mr. Jackson made note that none of the 70¢ wireless rate was included for October and November of 2013, but the one-time distribution of excess cost recovery funds was included. The analysis provided actual payments to ECDs spanning through June of 2014 as well as the projected "owed" amounts to districts for July, August, and September of 2014. Mr. Jackson reviewed the YTD budget stating that there had been no significant change since the last review.

The next topic introduced was shortages in carriers' connections, recognizing that two specific carriers had shown significant declines. Discussion among the board members turned to past experiences with audits of carriers, who would be audited, whether or not an RFP is required, etc. After discussion came to a close, the Chairman entertained a motion to craft an RFP for services to perform audits on carriers. The motion was made by Ernie Blair and seconded by Donnie Smith. A vote was taken and the motion was carried, with Jerry Renfroe abstaining.

Mr. Jackson then introduced his opportunity to attend the annual APCO Conference being held in New Orleans in August. Board members cited the importance of professional development of staff. Jerry Renfroe made a motion for the Executive Director to attend; Ernie Blair seconded this. A vote was taken and the motion was carried unanimously.

Committee Reports

Administrative Rules Report: No report.

Executive: No report.

Level Rate: No report.

State Plan: Per the Executive Director, updates on the State Plan will be provided at the August Board meeting.

ANGEN: Covered in Executive Director's report.

Grant: No report.

Standards & Training: Larry Fisher reported on the number of training surveys received thus far.

Policy & Procedure: No report.

Evaluation: No report.

Finance: Donnie Smith suggested to the Board, if amenable, that he would collaborate with the Executive Director and the accountants on efforts to minimize the time taken during board meetings to review the finance reports.

Public Comments:

The Chairman opened the floor to the public.

Gary Tanner of Mobile County Communications District, wished to recognize the outstanding representation by staff on the Board's behalf at recent conferences. Mr. Tanner also apprised the audience and Board of MCCD's recently implemented text-to-9-1-1 capability. The Chairman also offered that Athens-Limestone and Walker Counties have just recently or will soon be implementing that capability with certain carriers, encouraging other districts to do the same.

Executive Session

The Chairman entertained a motion to go into Executive Session. Jerry Renfroe made the motion; Donnie Smith seconded. At 10:46 a.m., the Board Executive Session went into Executive Session with a Roll Call vote.

Ernie Blair	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Riley Blount	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Alan Campbell	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Melissa Dove	<input type="checkbox"/> Yea	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Absent
Chris Heger	<input type="checkbox"/> Yea	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Absent
Wayne Hutchens	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Fred Johnson	<input type="checkbox"/> Yea	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Absent
John Nettles	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Jerry Renfroe	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Donnie Smith	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Chad Sowell	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Roger Wilson	<input type="checkbox"/> Yea	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Rick Wolfe	<input type="checkbox"/> Yea	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Absent

At 11:22 a.m., the Chairman entertained a motion to return to Regular Session. Jerry Renfroe made the motion to return and Donnie Smith seconded. A vote was taken and the motion was carried unanimously. Mr. Sasser had nothing further to report.

Chairman Wilson reported that the next board meeting would be August 27, 2014 in Montgomery at 1 Commerce Street.


Board member, Riley Blount, revisited the draft letter requesting an Attorney General's opinion on the Board's responsibility of funding the ECDs and offered some addition suggestions that had come to mind during the other presentations to the Board. Mr. Sasser agreed that this input merited inclusion in the opinion request.

Jerry Renfroe made a motion to adjourn the June 2014 board meeting, which was seconded by Ernie Blair. A vote was taken and the motion was carried unanimously. The meeting was adjourned at 11:25 a.m.

Approved this 27th day of August, 2014



SECRETARY



CHAIRMAN

Meeting Sign-In Sheet

Project: AL 9-1-1 Board

Meeting Date: 7.23.14

Facilitator: Roger Wilson, Chairman

Place: 1 Commerce Street, Montgomery, AL 36104

Name	Title	Company	Phone	Fax	E-mail
RUDY WITTE	Director	Artes-Links 911	256-777-1840	256-730-0934	rwitte@al911.org
Bill Bradbur	Special Purvis	Stovall Co 911	256.458.0911		
John Schremsler	Dir	Century Link	334 531 2985		john.j.schremsler@centurylink.com
James V. Martin	St. Paul Agency	St. Paul Agency	205/387-4691		James.V.Martin@stpaule.com
John Colegrove	Etowah Co 911 Administrator	Etowah Co 911 Administrator	206-543-7911	N/A	JohnColegrove@etowahcountyga.gov
Susan Nelson	Assistant Communicator	Account Manager	951 234 6876	N/A	susan.nelson@assidiancommunications.com
Howard Sumnerford	Director	Jefferson Co.	205-965-9165		sumnerfordh@JeffCoAL911.org
Amber Hartley	Revenue Examiner	Alabama Dept. of Revenue	334-233-9447	NA	amber.hartley@revenue.alabama.gov
Jaimie Erdberg	Attorney	TractFore	205-930-5189		JERDBERG@SIRAFE.com
TERRY TADDOBERRY	PR	Bandwidth	348 716 3450	-	ttadoberry@bandwidth.com
Jim Fierman	RS35		251-279-0082		
MIKE CASON	Reporter	AL.com Alabama Media Group	205 500 2187		MCASON@al.com
Atrey Fisher	Director	City of Montgomery	394-850-2003	O/A	Fisher@montgomeryal.gov
Victor Kennedy	Director	Tallapoosa County 9-1-1	256-264-5445	256-264-9113	vkennedy@tallapoosacountyga.gov

Meeting Sign-In Sheet

Project: AL 9-1-1 Record

Meeting Date: 7.23.14

Facilitator: Roger Wilson, Chairman

Place: 1 Commerce Street, Montgomery, AL 36104

Name	Title	Company	Phone	Fax	E-mail
Greg Silas	Director	B'han ECD	205-500-0496		gregsilas@brainjacks.com
Steve Collins	Coordinator	Housp'd County	334-415-3422		scollins@dothan.org
Melissa Carpenter	Director	Autauga Co 911	334-361-8111		melissa.carpenter@prattvil.org
Rod Coleman	Director	Tuscaloosa Co 911	205-464-8289		rcoleman@tuscco.com
Gary Touze	Director	Mobile 911	251-461-0453		gtouze@mc911.com
Chad Nichols	Op. Dirctos	Mobile 911	251-753-1491		cnichol@mc911.com
Kisti Starnes	Director	Covington 911	334-407-4911		kstarnes@callemo.com
Shawn Bookin	Director	Small County	251-578-5511		callc@bellsville.net
Don E. Frost	Consultant	City of Enterprise	334-578-2697		don@entprincipal.com
Maureen McTearin	Coordinator	Coffee County	334-894-5242		mctearin@ccem2.com
John Ellison	9-1-1 Boxes	Contractor			
Roger Humphrey	Advisor	Collman Co	(256) 234-0911		coll1911@at.net
Lee Moore	Consultant	511 Consultant	334-451-0513		lee.moore@511consult.com
Kris Young	Allocom	WVelecs	205-913-2233		Kryoung@allocom.com

