

ALABAMA 9-1-1 BOARD MEETING
1 Commerce Street
Montgomery, AL 36104
Minutes of 5/18/2016

Prior notice of this regularly scheduled meeting of the Alabama 9-1-1 Board was given in accordance with the Alabama Open Meetings Act.

The roll was called as follows by the Board Chairman, Ernie Blair:

Ernie Blair, Chairman	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Alan Campbell, Secretary/Treasurer	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Evelyn Causey	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Melissa Dove	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Chris Heger	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
Wayne Hutchens	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Fred Johnson, Vice Chairman	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
John Nettles	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Betty Sanders	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
Donnie Smith	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
Robert Smith	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Chad Sowell	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Roger Wilson	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent

A quorum was established. The Chairman called the meeting to order at 10:01 a.m.

The Chairman called for a motion to adopt the agenda. Robert Smith made the motion and Chad Sowell seconded. There was no discussion and the motion to adopt the agenda was carried unanimously.

The Chairman called for a motion to approve the minutes of the March 2016 meeting. Wayne Hutchens made the motion and Fred Johnson seconded. The motion to approve the minutes was carried unanimously.

The Chairman asked for guest introductions.

Expenses

Secretary/Treasurer, Alan Campbell, presented the Board's expense reports for April with office expenses totaling \$310,644.90, ANGEN expenses totaling \$52,750.00, contract expenses totaling

\$25,345.15, and committee and board member expenses totaling \$1,301.16. Mr. Campbell then presented the Board's expense reports for May with office expenses totaling \$9,431.13, ANGEN expenses totaling \$47,125.00, contract expenses totaling \$27,961.95, and committee and board member expenses totaling \$377.34. In summary, April's expenses totaled \$390,041.21 and May's expenses totaled \$84,895.42. Mr. Campbell recommended approval of all expenses. The Chairman asked for a motion for approval of the expense reports. Chad Sowell made the motion and Robert Smith seconded. There was no discussion and the motion was carried unanimously.

Executive Director's Report:

Financial Statements: Mrs. Missildine reported that the financial reports were located in the board packet behind tab four and reviewed the total assets and liabilities, total revenue and expenses, and payments to ECDs for March and April of 2016. For March 2016, the total liabilities and assets balanced out to \$21,204,168.37, the total revenue was equal to \$9,420,208.30, the total expenses were \$10,029,805.48, the total ECD cash in bank escrow was \$7,518,954.55 and payments to ECDs totaled \$9,539,171.92. For April 2016, the total liabilities and assets balanced out to \$21,425,953.99, the total revenue was equal to \$9,518,148.46, the total expenses were \$9,297,001.43, the total ECD cash in bank escrow was \$7,960,496.22 and payments to ECDs totaled \$8,888,268.09. Mrs. Missildine recommended approval of the financial statements provided by MDA Professional Group. The Chairman called for a motion for the approval of the financial statements. Wayne Hutchens made the motion and Robert Smith seconded. There was no discussion and the motion was carried unanimously.

Cost Recovery: Mrs. Missildine provided a report on cost recovery. Cost Recovery reimbursements for September 30, 2016 that were requested and paid in May are as follows:

Cellular South	\$ 25,307.13	(Phase I - recurring)
Cellular South	\$ 37,680.08	(Phase II - recurring)
Total	\$ 62,987.21	
Pine Belt	\$ 1,743.00	(Phase I - recurring)
Pine Belt	\$ 25,410.00	(Phase II - recurring)
Total	\$ 27,153.00	

Mrs. Missildine sought approval of the payment of the cost recovery reimbursements to Cellular South. The Chairman called for a motion to approve the cost recovery payments. Melissa Dove made the motion, Robert Smith seconded. There was no discussion and the motion was carried unanimously.

Mrs. Missildine sought approval of the payment of the cost recovery reimbursements to Pine Belt. The Chairman called for a motion to approve the cost recovery payments. Melissa Dove made the motion, Chad Sowell seconded. There was no discussion and the motion was carried unanimously.

Mrs. Missildine then provided a brief summary of the most recent connections report. She stated that the overall average was about 5.5 million connections reported per month. She also stated

that more time and attention was being given to the 9-1-1 Fee Remittance forms to be sure they were being submitted correctly.

Updates: Mrs. Missildine presented a financial snapshot including a comparison of FYE2014 and FYE2015 revenues, distributions to districts, cost recovery/ANGEN fund, examiners, and office expenses. She reported that the first round of audits had been completed and the Department of Examiners would begin billing upon completion of the audits in the future.

Mrs. Missildine shared details of the upcoming Center Manager Certification Program (CMCP) course to be held at the Birmingham ECD in January 2017. She thanked Greg Silas with the City of Birmingham for offering a meeting space to hold the course in.

Mrs. Missildine provided an update on Grant Cycles 1-3. Recipient of Grant Cycle 1, Pickens County E9-1-1, approved Ryan Public Safety Solutions, Inc. at its April 6, 2016 meeting to facilitate their GIS Data Management and Map Based Computer Aided Dispatch. All approved Grant Cycle 2 money has been mailed to the awarded recipients as of May 9, 2016. The contingencies placed on Greene County ECD for their project have been met and all applicable paperwork has been submitted to the Alabama 9-1-1 Board office. Grant Cycle 3 opens June 1, 2016.

Mrs. Missildine shared that Board member and staff biographies would be added to the website. She asked that all Board members complete a survey in order to provide information for their biographies. She also asked that they come prepared to have their picture taken at the next Board meeting.

She reported that the Alabama 9-1-1 Board now has a Facebook page. A social media policy has been put in place and Jayra Smith has been certified as a Public Information Officer (PIO). The audit findings have been added to the website. She shared that bills were due by the second Wednesday of each month. Mrs. Missildine announced that the July Board meeting will begin at 2:00 p.m. Board member nominations have been submitted to the Governor's office; however, appointments have not yet been made. Mr. Blair added that Board terms would end on July 18, 2016. Mr. Sasser explained the appointment process and stated that Board members must serve until a replacement has been appointed. Mr. Blair stated that the Board would be notified as soon as appointments were made.

Reporting: Mrs. Missildine shared that the FCC and 911 Resource Center data collection had begun. Both reports have been submitted, with Alabama being the first state to submit its 911 Resource Center report.

ANGEN: Mrs. Missildine shared statistics for March and April 2016. The call volume for wireless 9-1-1 was 225,280 in March and 225,089 in April.

Mrs. Missildine reported that, during the May 2015 meeting of the Board, the Board approved Phases 1, 2, 3, and 4 of 911 Authority, LLC's work with an option of continuing their contract into subsequent phases. Currently, we are in Phase 4 and have paid \$136,500.00 of the \$160,000.00 budgeted. As Interim Director, Mrs. Missildine recommended that the Board

consider maintaining its relationship with 911 Authority, LLC through the proposed Phase 5 (Contract Negotiation Phase) and be prepared to make that decision no later than the July 2016 meeting of the Board. She will provide updated prices at that time.

Melissa Dove addressed the need for more office space for the Alabama 9-1-1 Board staff. Mrs. Missildine agreed that more office space was needed. Mr. Blair requested that she look for a solution and present it at the next Board meeting. She asked if there was a desire of the Board to have its own meeting space. The Board showed a positive response and asked that she look in to it.

Committee Reports: There were no reports to be presented.

Alabama NG911 RFP Update: Mr. Campbell provided a recap of where the evaluation team was in regards to the RFP process. He reported that the team continued to meet weekly. Oral presentations will be given by the vendors (AT&T, FairPoint, INdigital, and TCS) on Tuesday, May 24th and Wednesday, May 25th. The team will meet after the oral presentations have been made and hopefully have a recommendation at the next Board meeting.

Litigation Update: Mr. Sasser reported that a meeting with iWireless representatives had been held since the last Board meeting and was not very successful. A mediation with Ooma was also held and was unsuccessful. A written deposition is likely and will take 12-18 months to complete.

Public Comments: Mr. Roger Humphrey asked how much iWireless and Ooma owed the Alabama 9-1-1 Board. Mr. Sasser quoted an estimate of \$500,000.00. Mr. Sasser was then asked what the litigation expenses would be. He quoted an estimate of \$50,000.00.

Mr. McIlwain stated that funding would be a discussion topic at the AAND workshop in July. Mrs. Missildine replied that she was on the agenda to speak on the topic at the workshop. Mr. John Nettles asked where the discussion was in regards to the transition of the funding model. Mrs. Missildine stated that all interested parties were aware of the transition and continue to research options for viable solutions.

Mr. Lon Jones asked if everyone who submitted an Alabama NG911 proposal had a transition plan in place for Bandwidth. Mr. Campbell stated that they did. Mr. Jones then asked if the RFP evaluation team was holding all vendors to provide the minimum requirements requested. Mr. Campbell stated that the focus was on service and there were no minimum requirements.

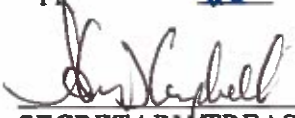
Mr. Roger Humphreys of Cullman County 9-1-1 reported that their second audit had been completed with no findings. Mr. Blair reported the same for Huntsville-Madison County 9-1-1 and reminded everyone of the annual reporting requirements for the State of Alabama Department of Examiners.

Mr. Fred Johnson asked Mr. Ralph Dowdy of MDA, "assuming there was legislation in place to grant the Board adequate authority to require that any District that was otherwise subject to a normal financial statement audit to also obtain a report from the independent auditors on

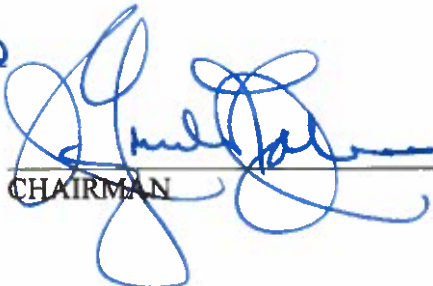
substantial compliance with all existing State regulations, what the Department of Public Examiners do that would not be covered on a compliance audit?" Mr. Dowdy stated that he did not know of any differences and they basically look at the same records. He also stated that he did not see any benefit for the audits that the Department of Examiners provide. Mr. Johnson suggested that, in order to save money, audits be completed by independent auditors rather than the Department of Examiners. He encouraged the Board to address the issue with the State Legislature.

Chairman Blair called for a motion to adjourn. Chad Sowell made the motion and Robert Smith seconded. There were no objections and the adjournment of the meeting was so ordered at 11:00 a.m.

Approved this 20th day of July, 2016



SECRETARY/TREASURER



CHAIRMAN

MEETING SIGN-IN SHEET

Agency: **Alabama 9-1-1 Board** Date/Time: **May 18, 2016 @ 10:00 a.m.**
 Chairman: **Ernie Blair** Location: **1 Commerce Street, Montgomery, AL 36104**
 Type: **Regular** Purpose: **Board Meeting**

Name	Title	Agency/Company	Phone	E-Mail
Roger C. Humphrey	Admin Advisor	Callman & 9-1-1	256-531-3017	rhumphrey@callman911.org
Amy Fisker	SRE	Montgomery City	240-4111	kisker@montgomeryal.gov
Bill Brudeur	Special Projects	ETowsh Co	209-458-0911	
Greg Silas	911 Director	R'hem 911	265-500-0496	greg.silas@brnshndlebov
Joshua Yeager	Account Manager	FT&T	334-652-4258	jyphi4k@ftt.com
Markin McLean	911 Coordinator	ES&L Co.		Some 23 Be Sure
Holly Britain	911 Coordinator	Dorsey Hardware	334-615-3685	hbritain@dothan.org
Y. L. Kennedy	Director	Tallapoosa Co 9-1-1	256-741-5115	vkennedy@tallapoosa911.org
Lon Jones	911 Coordinator	Spain 911	334-506-1600	lon@entymind.com
Scott Stricklin	Director	DeShazo 911	334-335-4181	e911@trayable.net
Jeremy Wilkins	Director	Genaco 911	334-694-6917	lwilkins@34central.com
Kevin McKinley	Director	Marengo Co	334-295-8876	marengo@che/155thart
Jan Claude Pitt	Director	FT&T	404-769-0612	JR5503@FTT.com

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