



**MAY 20, 2020
PUBLIC HEARING & BOARD MEETING
1 COMMERCE STREET
MONTGOMERY, AL**

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Public Hearing Agenda

<http://www.alabamaadministrativecode.state.al.us/JCARR/JCARR-MAR-20/JCARR-MAR-20.htm>

Proposed Rule 585-X-1-.01 Statutory Authority	Proposed Rule 585-X-1-.02 Adoption of Procedures, Rules, and Regulations	Proposed Rule 585-X-2-.03 Voting
Proposed Rule 585-X-2-.04 Officers	Proposed Rule 585-X-2-.05 Committees	Proposed Rule 585-X-2-.07 Advisory Services and Training for Districts
Proposed Rule 585-X-2-.08 Alabama 9-1-1 Board Grant Program	Proposed Rule 585-X-3-.01 Definitions	Proposed Rule 585-X-4-.02 Requirements for Fees Remittance Submitted by or on Behalf of Voice Communication Service Providers, with Attached Form
Proposed Rule 585-X-4-.03 Eligibility and Requirements for Cost Recovery Proposals and Sworn Invoices by or on Behalf of CMRS Providers	Proposed Rule 585-X-4-.07 Maximum Number of Wireless 911 Charges to be Imposed on a Single Subscriber Location	Proposed Rule 585-X-4-.09 Additional Distributions to Emergency Communication Districts from the Cost Recovery Fund



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Administrative Rules Amendment – Next Steps

- ☐ Publish in Administrative Monthly, March 31st
- ☐ Public Hearing, May 20th (between April 15th and June 9th)
- ☐ Final draft rules adoption, May 20th
- ☐ Certification following final adoption, by June 4th
(or within 15 days of final adoption--LSA deadline May 20th)
- ☐ Rules Effective, July or August

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Board Meeting Agenda

Introduction

- ❖ Call to Order
- ❖ Roll Call
- ❖ Agenda Approval (Tab 2)
- ❖ Minutes Approvals (Tabs 3 & 4)
- ❖ Guest Introductions

Reports

- ❖ Staff Reports (Tabs 5 - 8)
 - ANGEN Report
 - Legal Report
 - Financial Report
 - Director's Report
- ❖ Committee Reports (Tabs 9 - 10)

Closing

- ❖ Old Business (Tab 11)
- ❖ New Business (Tab 12)
- ❖ Public Comments
- ❖ Next Meeting
- ❖ Adjournment



If you haven't done so, please sign in.

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Staff Reports

(Tabs 5 - 8)



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ANGEN Report

(Tab 5)

ANGEN TEAM



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ANGEN March – May Project Review

Presented May 20, 2020
911 Authority



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Past Months' Activity

- ANGEN Planning and support with INdigital
- GIS RFP Proposal review
 - Reviewed four proposals for technical compliance
- GIS Proposal Scoring Methodology
 - Scoring based upon 100 points – 70 Technical / 30 Business
- GIS Proposal Pricing Comparison
 - Pricing will be evaluated after technical responses have been reviewed
- GIS Vendor Questions and Onsite Presentation Prep
 - Virtual oral presentations from each vendor
 - 2 – 3 hours each
 - All four vendors were asked to present
- Federal Grant Support



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GIS RFP – Next Steps

- Proposed schedule is as follows:

Activity	Date
Issue of RFP	November 22 2019
Pre-Proposal Conference	December 3 2019
Deadline to Submit Written Questions	December 13 2019
Response to Written Questions/RFP Amendments	December 20 2019
Submission of Proposals	February 14 2020
<i>The dates for the following activities are target dates only. These activities may be completed earlier or later than the date shown.</i>	
Proposal Evaluation	February - April 2020
Proposal Discussions/Clarifications	February 24 2020 – April 13, 2020
Oral Presentations and Demonstrations	April 29 2020 to April 30 2020
RFP Award Recommendation	Spring 2020
Board Contract Review	TBD
Board Contract Approval	TBD



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Action Items

- Continue ESInet support with INdigital
- CPE Vendor Qualification Activities
- GIS Questions and Proposal Review
- GIS Vendor Selection Process
- Grant tracking activities



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Alabama Next Generation Emergency Network (ANGEN) 2.0

Report for
March 1 – April 30, 2020

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Table of Contents

ANGEN Project Stages

Stage 0 – Replace the Bandwidth Wireless Network
 Stage 1 – Build the ESInet to the PSAPs
 Stage 2 – Deliver wireless calls directly
 Stage 3.a – Deliver wireline calls directly
 Stage 3.b – Directly receive & selectively route
 wireline calls
 Stage 4 – Install and enable Texty in the PSAP
 MEVO Administrative Dialing
 Default Routing

Industry Stakeholders

COVID -19

ESiNet Trends

Texty Trends

Ticket Analysis

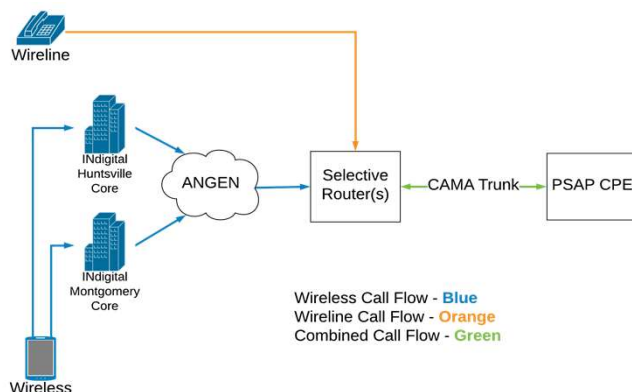
Significant Event Analysis

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ANGEN Project Stages

Stage 0 – Replace the Bandwidth Wireless Network



Completed in 2018. Work included a data center move

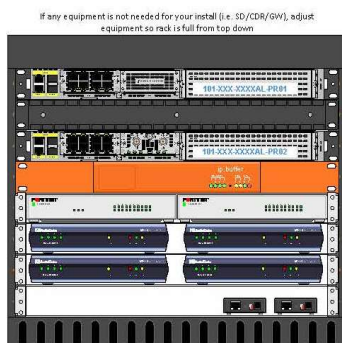
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Stage 1 – Build the ESInet to the PSAPs

Alabama PSAP Rack Mount Space Standard



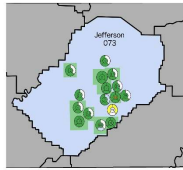
- The diagram above is the standard rack configuration for all PSAP installs in Alabama
- For larger centers with more than eight MEVOs, two switches are added for MEVO deployment.
- Centers using Solacom CPE are equipped with a silver CDR box rather than an orange IP buffer.

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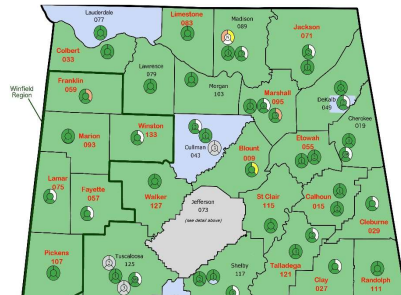
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Stage 1 – Build the ESInet to the PSAP



Jefferson County - 073
 01: Jefferson County 911
 02: Adamsville PD
 03: City of Bessemer
 04: Birmingham ECD
 05: Gardendale 911
 07: Homewood 911
 7N: New Homewood 911
 08: Hoover 911
 09: Hoover 911 B-Side
 09: City of Hueytown
 10: Irondale PD
 12: City of Midfield 911
 13: Mountain Brook 911
 14: Pleasant Grove Police
 15: Tarrant PD
 99: Mountain Brook FDI/911



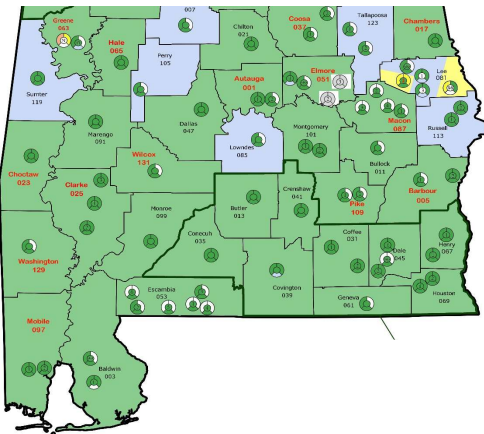
Alabama Next Generation Emergency Network (ANGEN) 2.0 | www.indigital.net

Stage 1 (denoted in blue on the map) is now complete for all PSAPs except for Homewood and Auburn, which is awaiting construction completion.

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Stage 1 – Build the ESInet to the PSAP



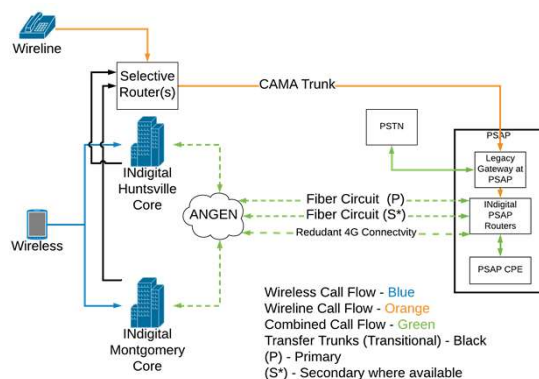
Alabama Next Generation Emergency Network (ANGEN) 2.0 | www.indigital.net

Stage 1 (denoted in blue on the map) is now complete for all PSAPs except for Homewood and Auburn, which is awaiting construction completion.

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Stage 2 – Deliver all 9-1-1 calls directly to the PSAP over ANGEN



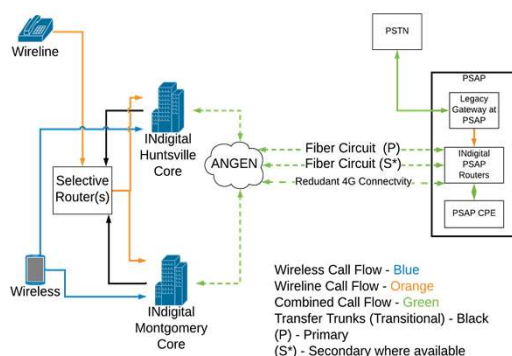
- Stage 2 (PSAPs in counties in green on the previous page) is now complete for 74 PSAPs, including geo-diverse B sides.
- PSAPs that have completed Stage 2 are now receiving all calls over ANGEN, with wireline injected into the network at the PSAP.
- **Current population served by ANGEN is 4,274,320, or 89% of the state's population.**

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Stage 3.a – Deliver wireline 9-1-1 calls directly to the PSAP instead of picking up wireline CAMA at the PSAP



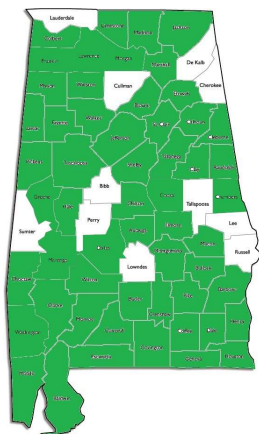
Stage 3.a consists of having the selective router send 9-1-1 calls directly to Indigital's data centers over an SS7 trunk instead of having to pick up wireline calls at the PSAP and then deliver it into the network.

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Stage 3.a – Deliver wireline 9-1-1 calls directly to the PSAP instead of picking up wireline CAMA at the PSAP



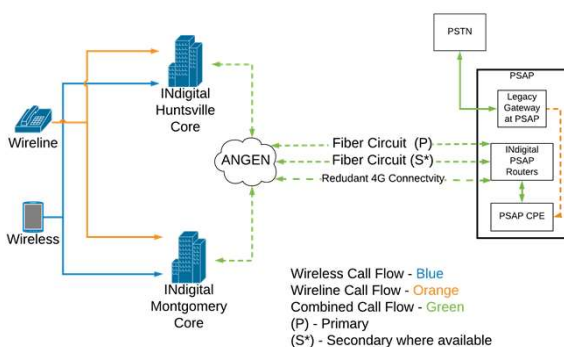
Counties in green have completed Stage 3.a.

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Stage 3.b – Directly receive and selectively route wireline calls



Stage 3.b consists of wireline carriers sending calls directly to our data centers and bypassing the legacy selective router. INDigital would then take over the selective routing of those wireline calls.

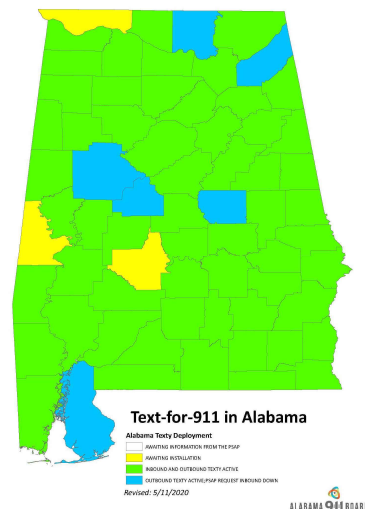
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Stage 4 – Install and enable Texty in the PSAP

- 98% of the population is currently served by outbound Texty.
- 90% of the population is currently served by inbound Texty.



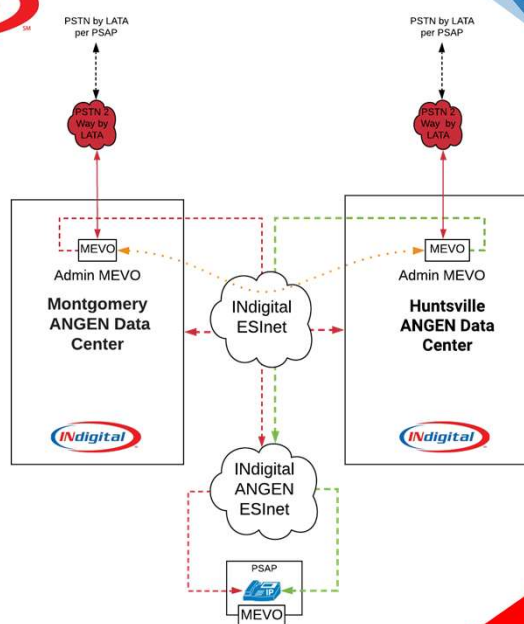
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MEVO Administrative Dialing

- INdigital has added an administrative calling feature.
- A local number is assigned to the PSAP's MEVOs.
- The dialable telephone number will be presented with caller ID indicating the origin of the calling party.

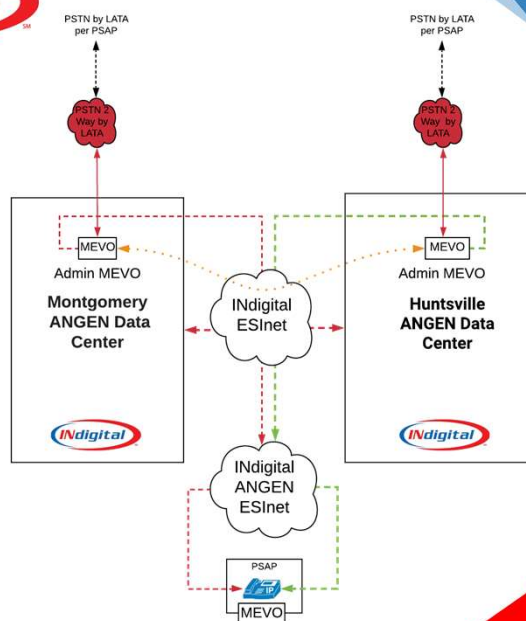


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MEVO Administrative Dialing Uses

- Administrative line failure
- As an alternative way to place an admin call if admin/non-emergency lines are full
- To augment your non-emergency/admin hunt group.
- Should be used as last resort in the hunt group
- Will allow MEVO to ring with an admin call if the other lines in the hunt group are busy.



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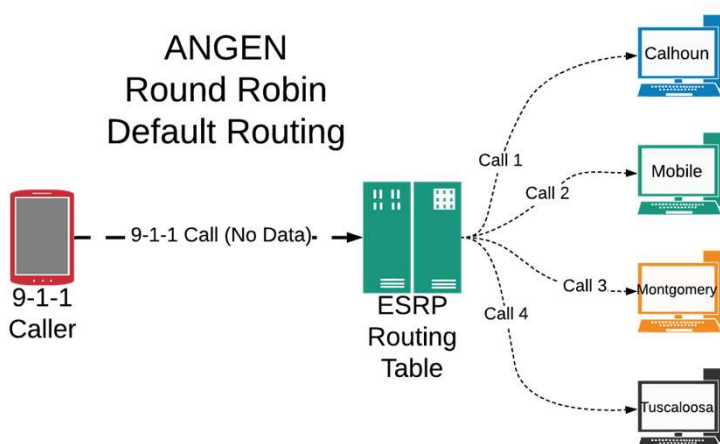
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Default Routing

Previously, any call that was sent to the 9-1-1 system without ANI or ALI was default routed over a ten-digit number to a 9-1-1 center that might not have the ability to transfer that call to the correct PSAP



ANGEN Round Robin Default Routing



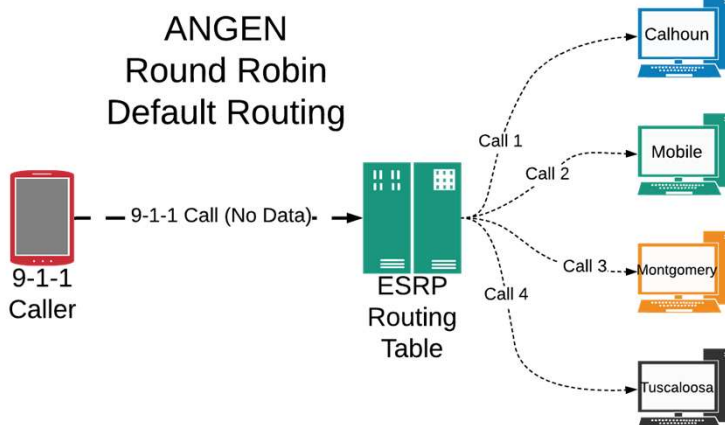
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Default Routing

We now can take those calls that the carriers send us without ANI or ALI, and default route them over the 9-1-1 network. Calhoun, Mobile, Montgomery City, and Tuscaloosa have all agreed to take these default routed calls. They have loaded all the primary PSAP transfer codes in the state and will undergo training on what to do with default-routed calls.



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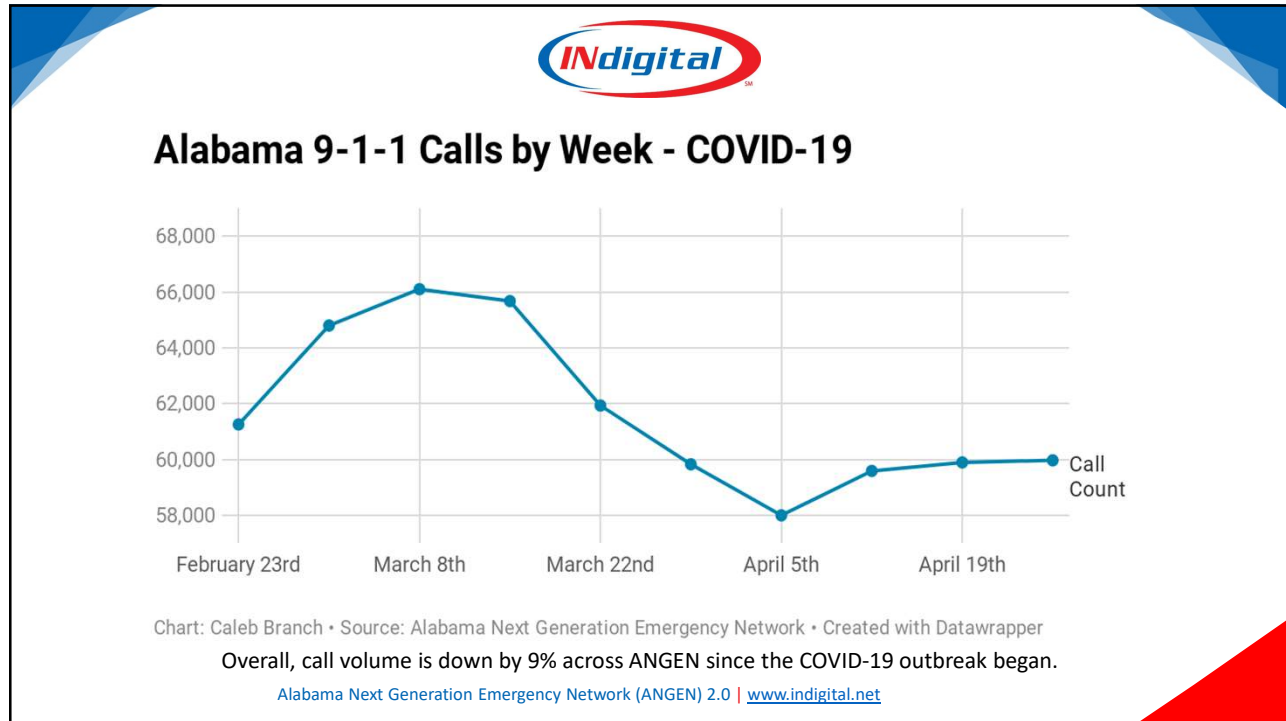


Industry Stakeholders

1. **Carrier Notice** – Nothing to report
2. **Originating Service Providers** – Nothing to report
3. **PSAP Outreach** –
 - AL911.net Training in Cullman – June 30th
 - Previous Webinars*
 - 9-1-1 Logix Webinar – March 20th
 - Maximizing Support Requests – April 3rd
 - MEVO Administrative Dialing – May 1st
4. **Regulatory Matters** – Nothing to report
5. **Interagency Agreements** – Nothing to report
6. **Other Stakeholders** – Nothing to report

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COVID-19 Return to PSAPs Plan

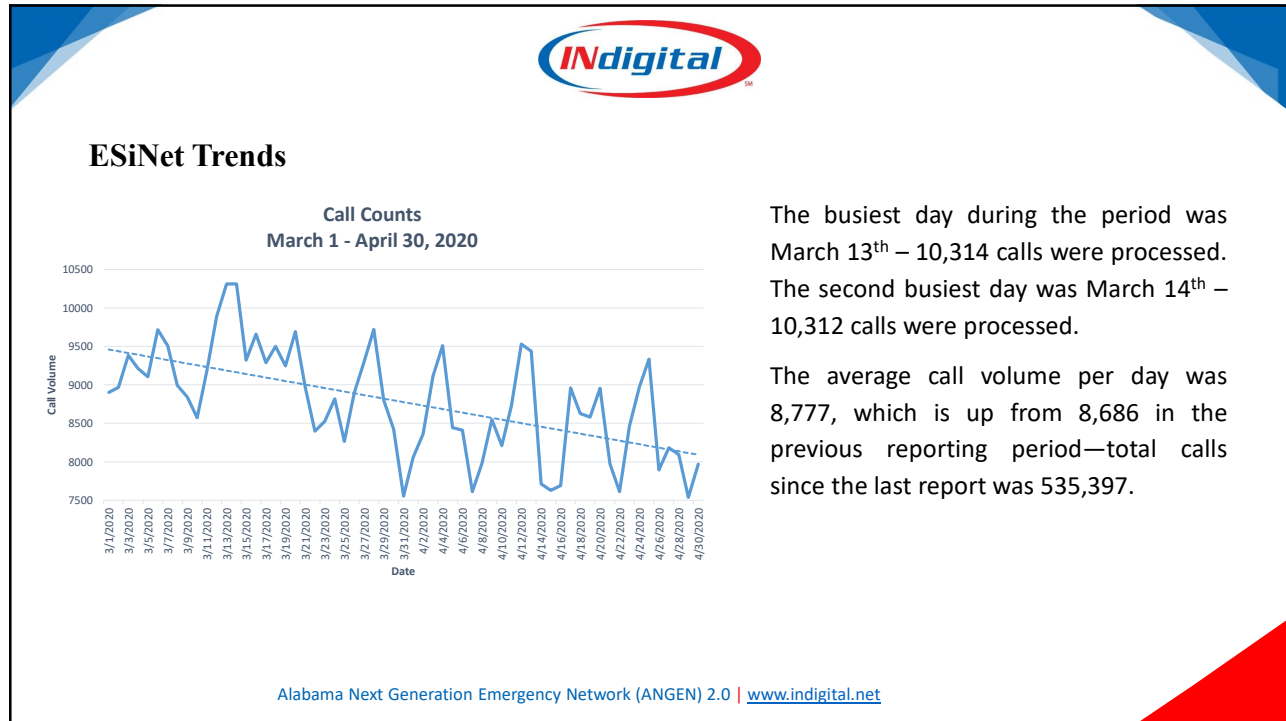
INdigital's goal is to have technicians back in the PSAP (pending PSAP approval) beginning the week of May 10th. Technicians will follow the guidelines listed below:

1. A daily risk assessment that contemplates travel, physical signs and symptoms, and prolonged contact.
2. Contact tracking that includes any interaction with PSAP staff monitored before and after the on-site work.
3. Social distancing and PPE while at the PSAP.

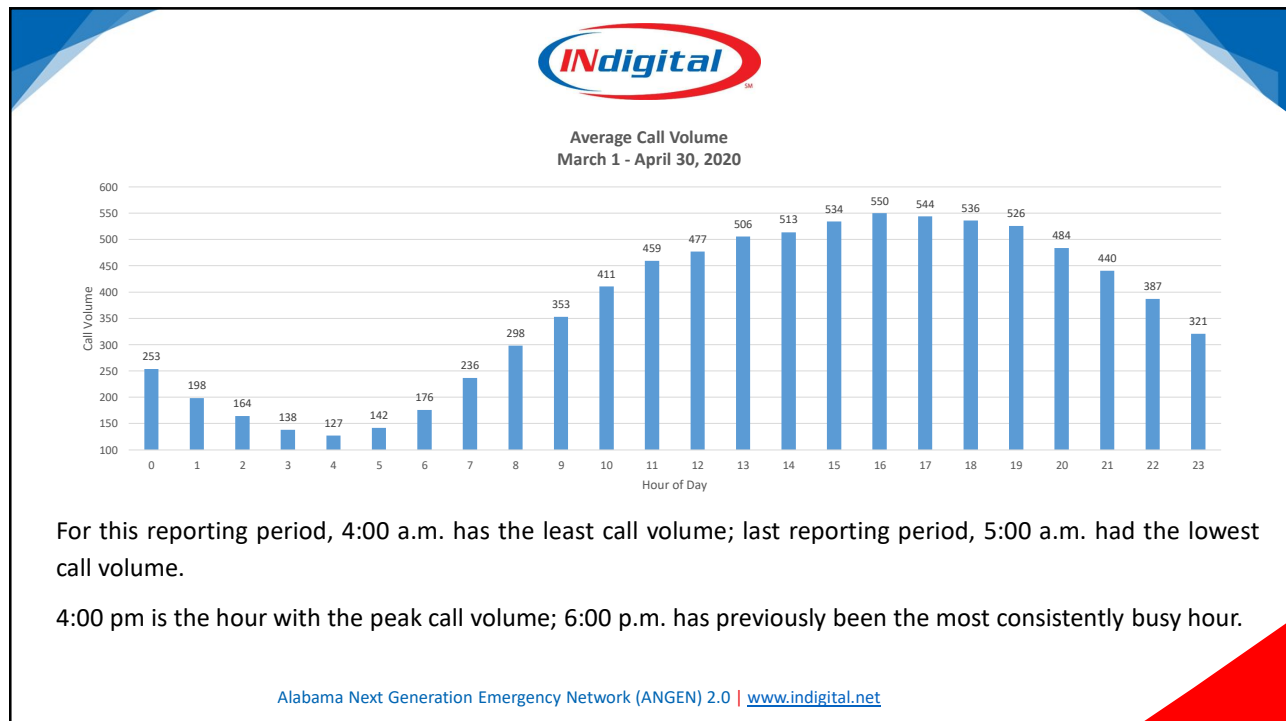
The purpose of this approach is to provide contact tracking information for all employees ten days before and after on-site work.

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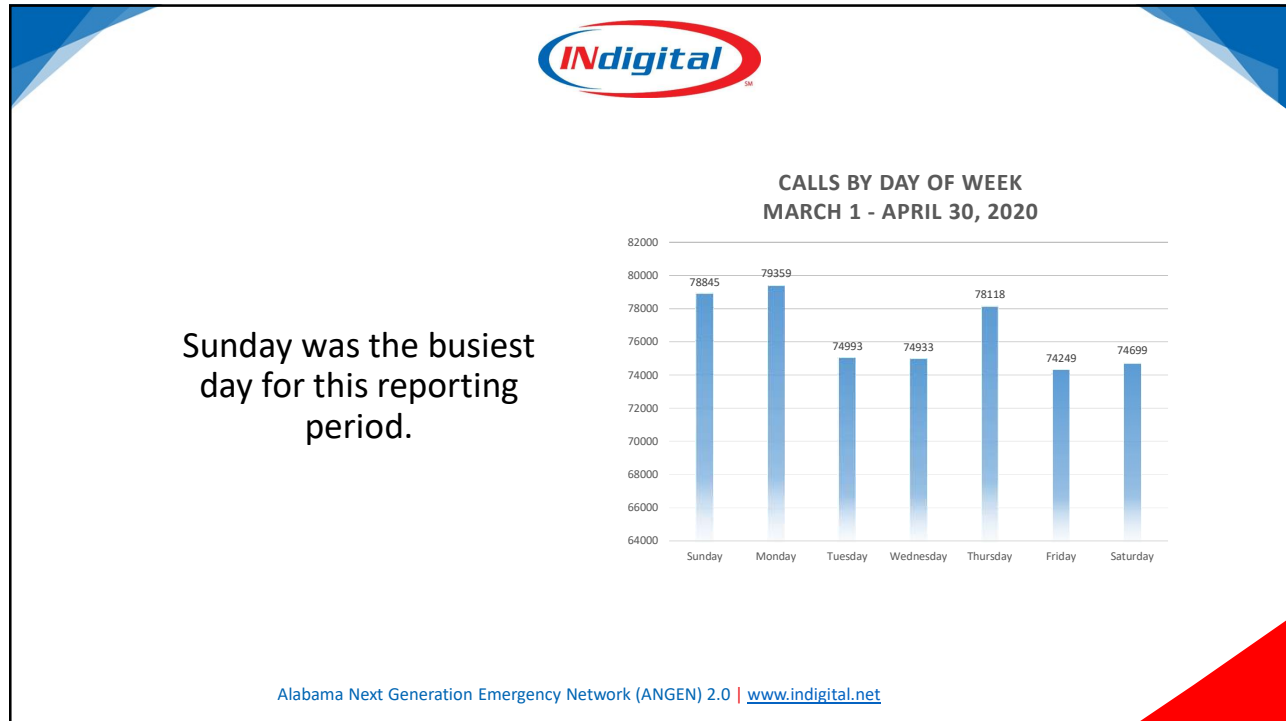
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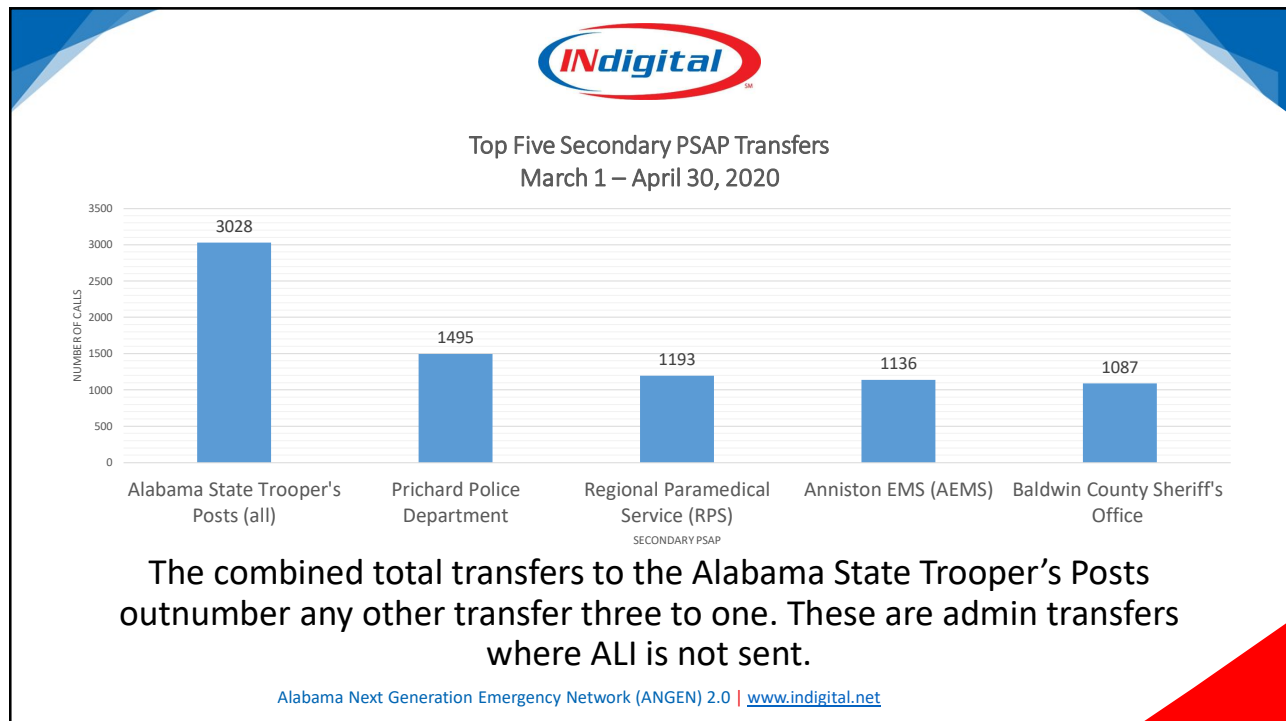
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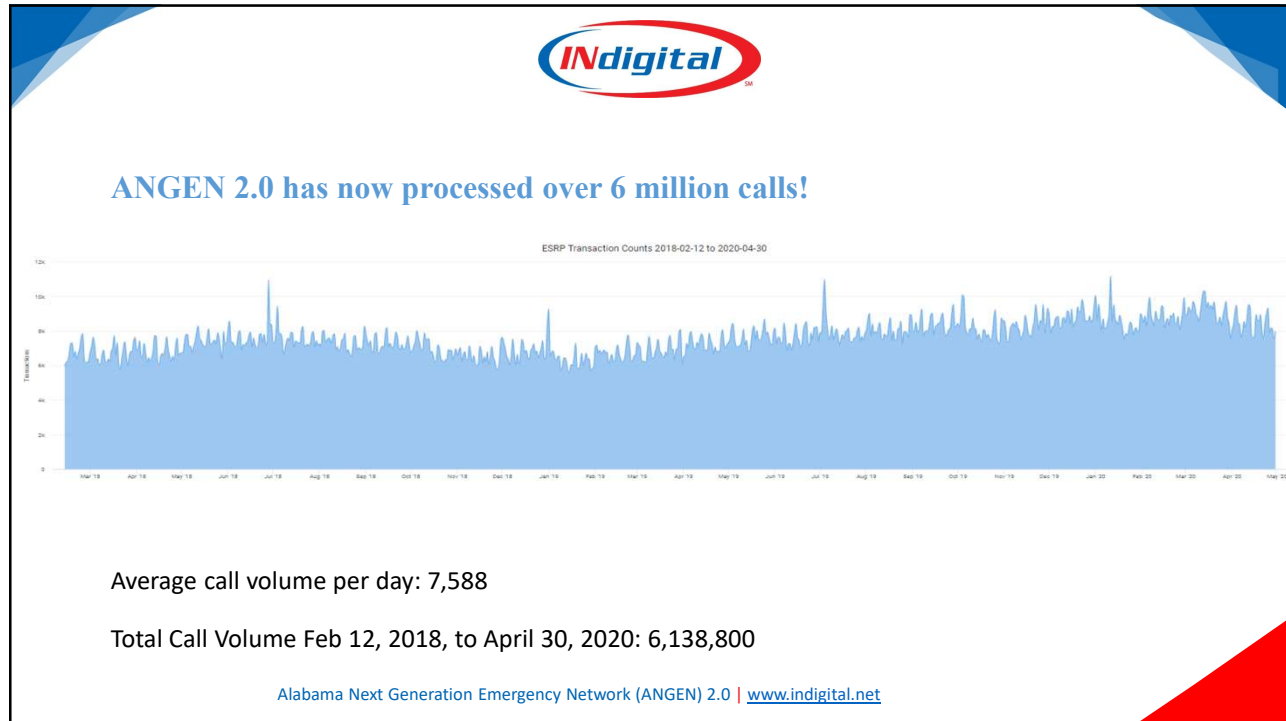
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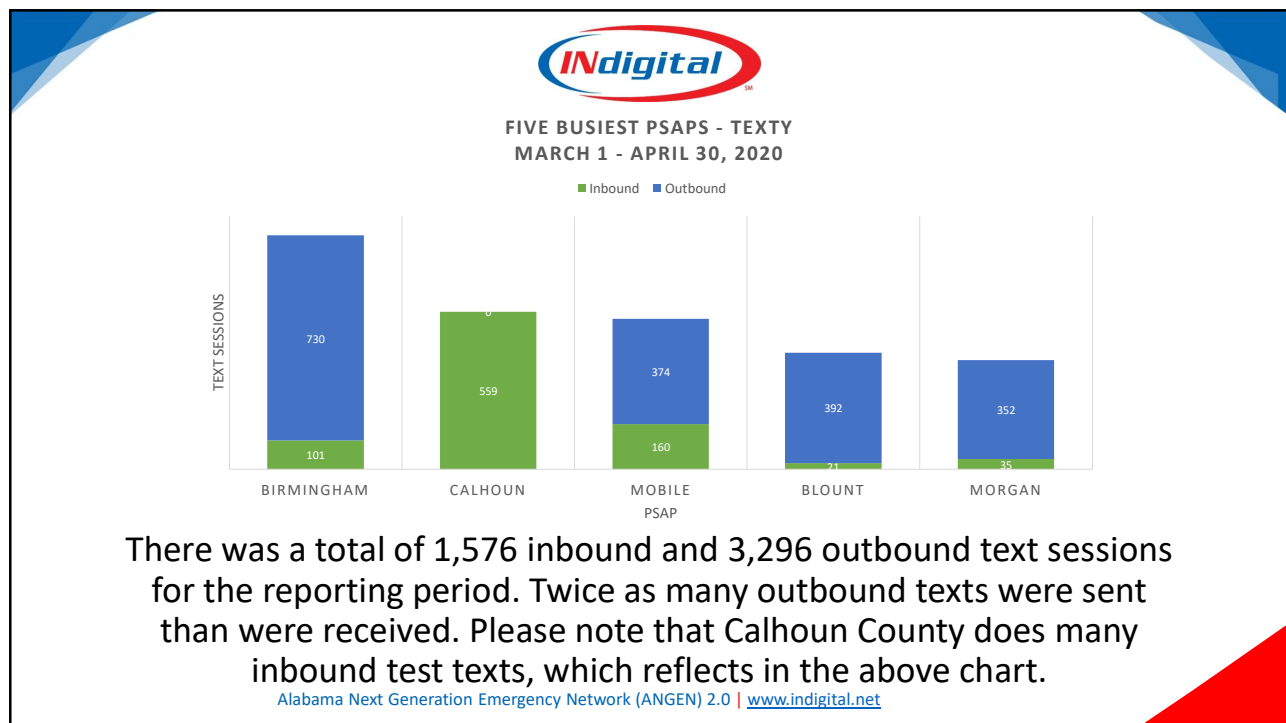
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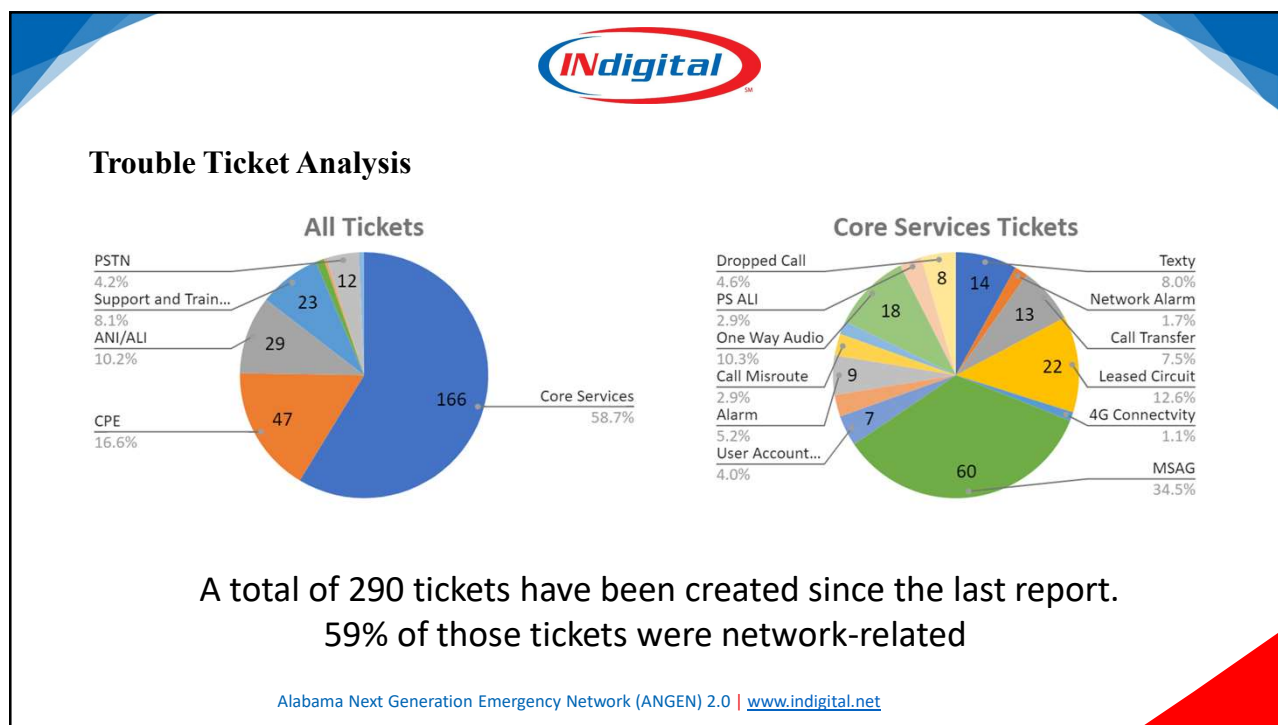
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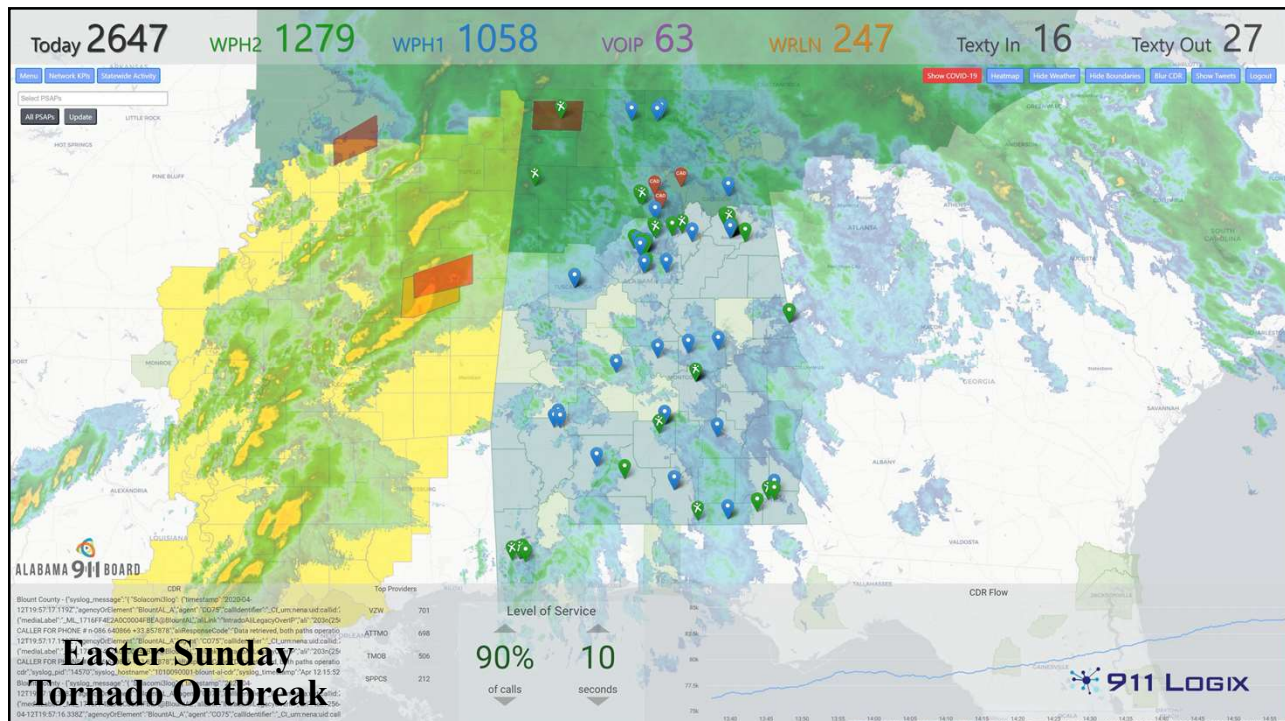
36



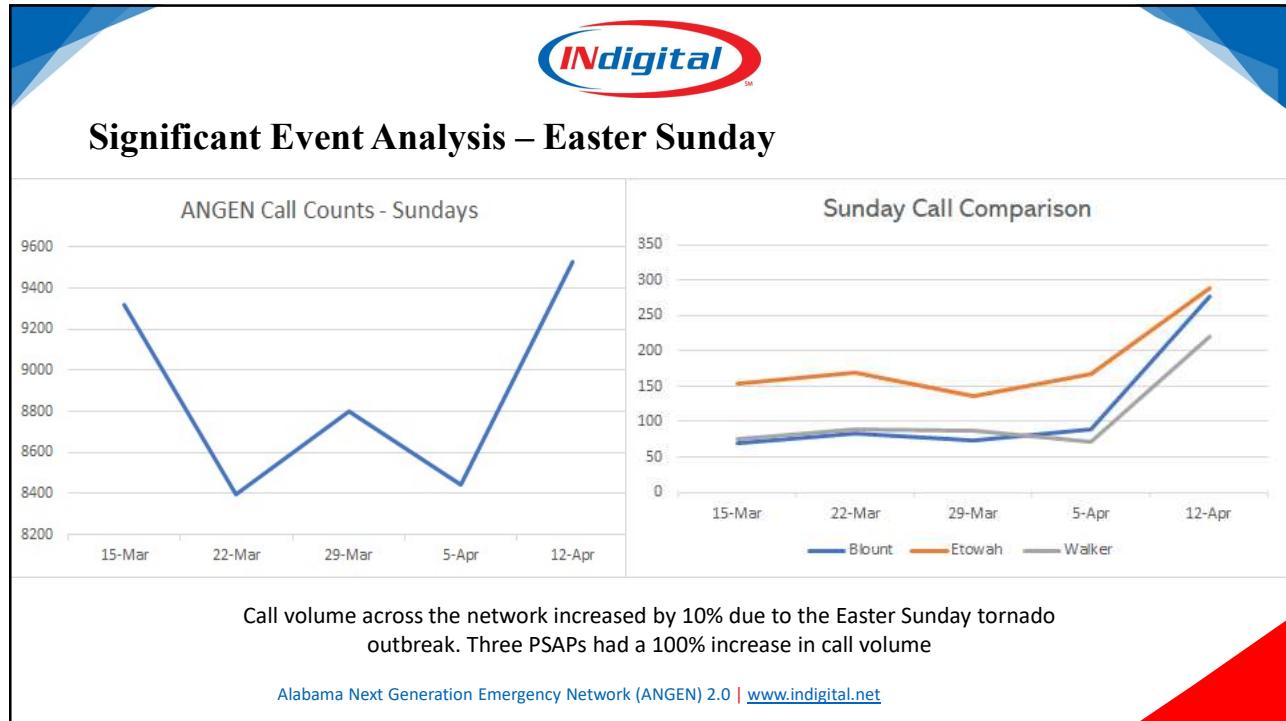
The easiest and most efficient way to notify INdigital of trouble or to report a problem is to call the NSOC (National Service Operations Center) at (877)469-2010 or email support@indigital.net.
The NSOC is staffed 24/7/365.

Alabama Next Generation Emergency Network (ANGEN) 2.0 | www.indigital.net

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Questions?

Contact Us

🏠 1616 Directors Row
Fort Wayne, IN 46808

☎ 877.469.2010
256.276.6854

✉ cbranch@indigital.net

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Legal Report

(Tab 6)

MR. JAMES SASSER



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Financial Report

(Tab 7)

MR. RON COOLEY



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Financial Statements
Statement of Assets & Fund Equity-Cash Basis
as of April 30, 2020
(Tab 7, page 136)

ASSETS

Total Current Assets	\$32,898,516.98
Net Property and Equipment	105,777.85
Total Assets	<u>\$33,004,294.83</u>

LIABILITIES AND FUND EQUITY

Total Current Liabilities	8,357.14
Total Fund Equity	<u>32,995,937.691</u>
Total Liabilities & Fund Equity	<u>\$33,004,294.83</u>

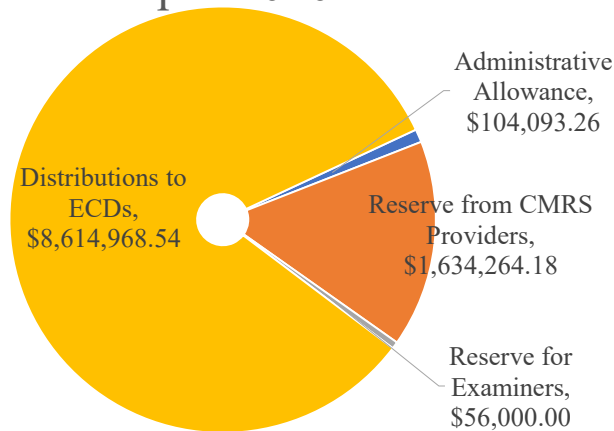


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Months	FY 2020	FY 2019	FY2018	FY2017
Oct	\$ 10,230,821.59	\$ 9,454,486.64	\$ 9,475,419.23	\$ 8,416,722.01
Nov	\$ 10,418,140.89	\$ 9,835,591.85	\$ 9,508,715.17	\$ 9,258,737.24
Dec	\$ 10,196,946.49	\$ 9,647,082.50	\$ 10,278,398.92	\$ 9,239,970.21
Jan	\$ 10,482,947.23	\$ 9,535,902.90	\$ 9,476,413.08	\$ 11,094,652.92
Feb	\$ 10,488,889.88	\$ 10,291,855.65	\$ 9,929,951.38	\$ 8,967,347.00
Mar	\$ 10,304,690.65	\$ 10,094,536.78	\$ 9,374,450.91	\$ 9,796,599.55
Apr	\$ 10,201,616.81	\$ 10,408,761.65	\$ 9,374,450.91	\$ 9,797,238.94
Total	\$ 72,324,053.54	\$ 69,268,217.97	\$ 67,417,799.60	\$ 66,571,267.87

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Allocation of 9-1-1 Fund April 2020

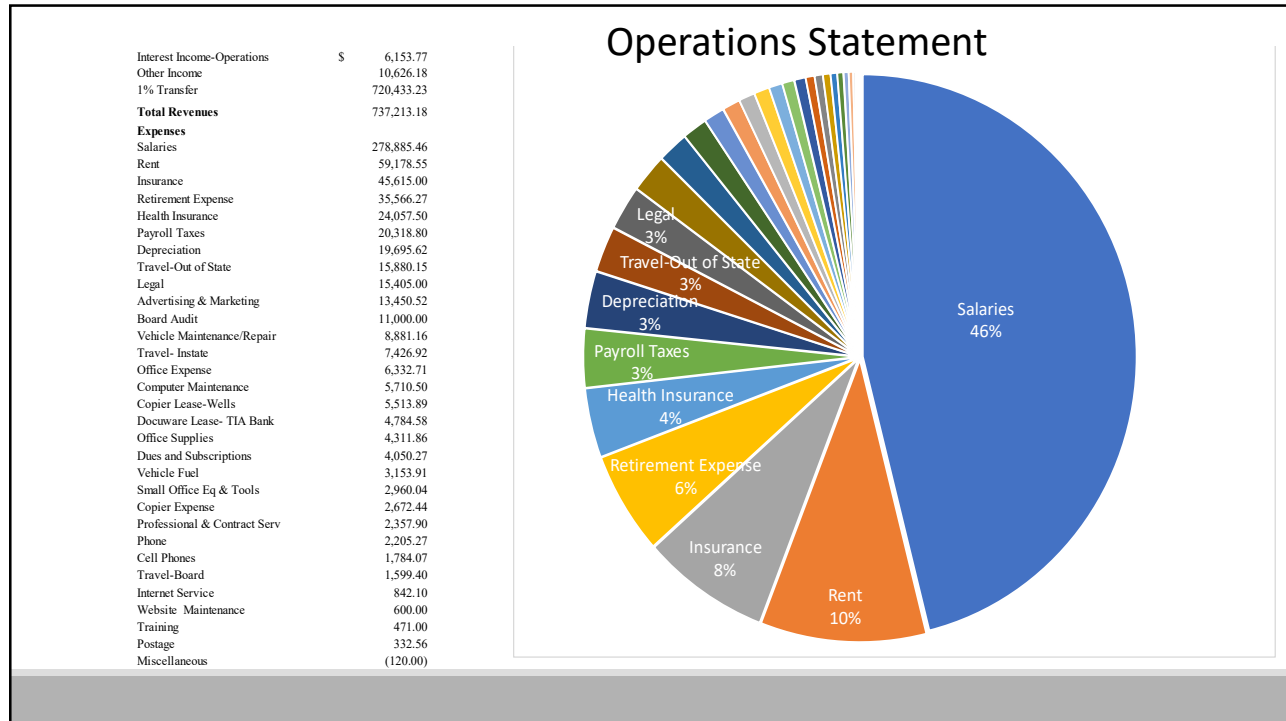


(Tab 7, pages 138 – 140)

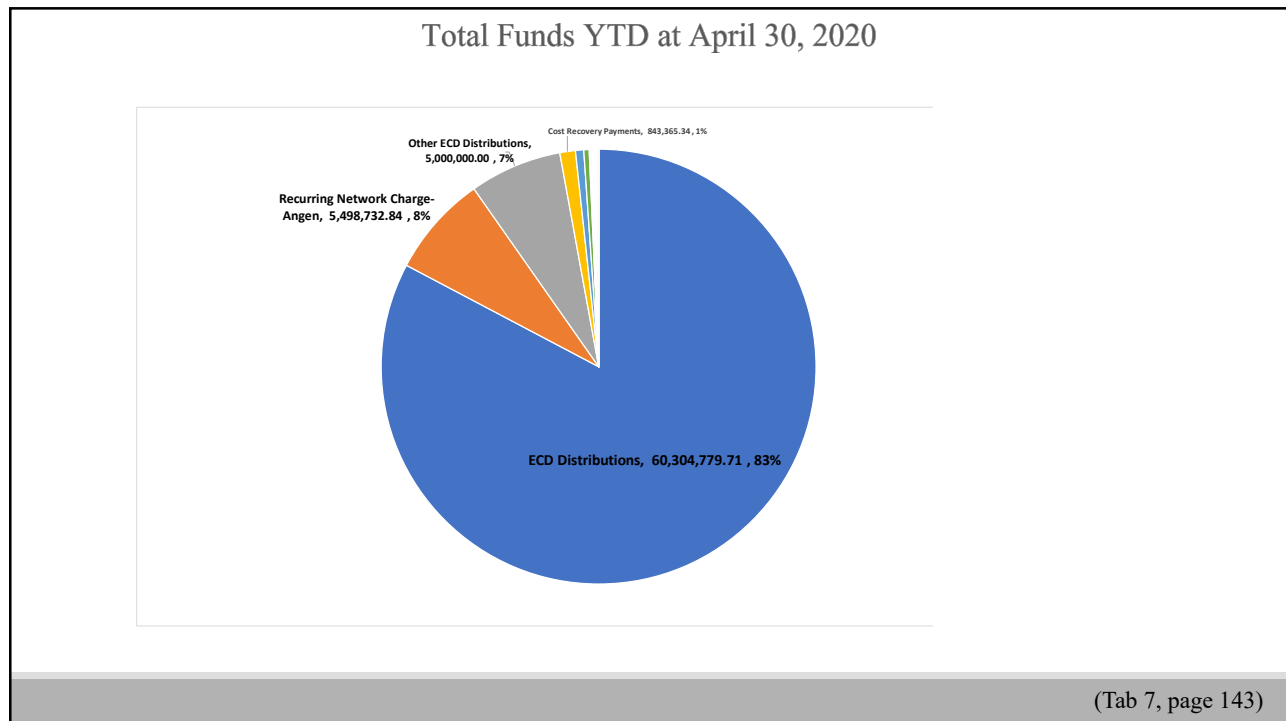
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ECD Audit Funding		
Current Examiners Audit Funding		672,000.00
Prior Cost of Audits	(572,437.50)	
Increase 19.28%	(110,351.07)	
Total Cost		(682,788.57)
Short from Prior Year		(10,788.57)
Present Funding		672,000.00
Funds Available		661,211.43
Projected Cost of next Audits (641,500 plus 20%)	769,800.00	
Less Funds Available	661,211.43	
Estimated Additional Funds Needed		108,588.57
Four months June-Sept20		27,147.14
Present Monthly		56,000.00
New Monthly Funding level		83,147.14
New Funding beginning October 1st		
Prior Cost		682,778.57
Monthly		56,898.21
Proposed Monthly October 1st		57,000.00
Annually		684,000.00

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(Tab 7, page 143)

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Director's Report

(Tabs 8)

MS. LEAH MISSILDINE



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Director's Report – Federal Reporting (Tab 8, pages 158 - 164)

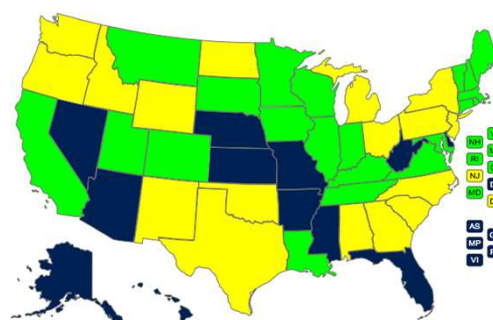
Two Federal Reporting Requirements Annually

- 911.gov Submission of 2019 Data (due June 1, 2020)
- FCC Annual Collection of CY2019 Information for the NET 911 Act (due July 31, 2020)

Survey Circulated

- 2019 National 911 Profile Database & FCC Fee Report Survey (due May 12, 2020)

Progress Toward Submission of 2019 Data



[Click here](#) to display participation in text-only format.

2019 State/Territory Participation: ■ = No Data Provided ■ = Not Complete ■ = Complete



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Director's Report – Alabama 9-1-1 Training Program Update (Tab 8, page 165)

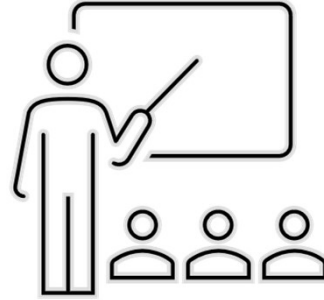
Alabama EMD Program:

Agencies: 42
Instructors: 79

Phase 1: 293

Phase 2: 267

Total Practitioners: 560



Learning Management Platforms Explored:

- Bridge/Transcript
- PowerDMS
- Virtual Academy



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Director's Report – Examiner's (Tab 8, pages 166 - 178)

i. Board's Legal Compliance Audit

- 1) Two items in need of attention today!

ii. ECD Auditing

iii. Sunset Review Legislation

- 1) Specific to the Alabama 9-1-1 Board (Assigned Act 2020-67)
- 2) Q2 Corrective Action Plan for Sunset Committee + Additional Requirement



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Director's Report – Examiner's (Tab 8, green and blue inserts)

Board's Legal Compliance Audit for October 1, 2017 – September 30, 2019

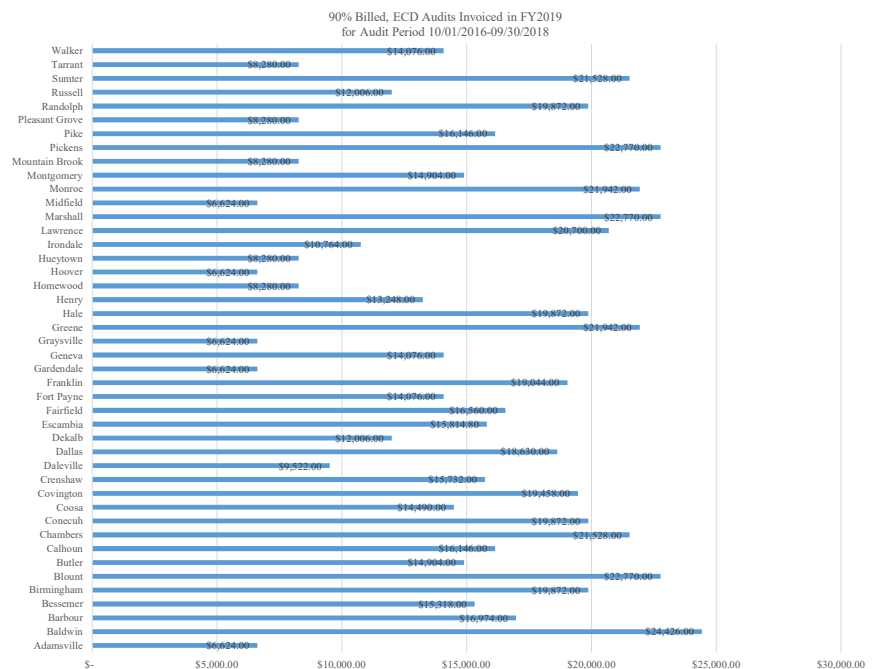
Potential Finding -- Twice the agency did not record the adoption of the final draft rules for certification after a public hearing. On May 16, 2018 and August 18, 2019, the Board held a public hearing regarding proposed rule changes then held a regular meeting afterward. The minutes of May 16, 2018 nor September 18, 2019 state the Board formally adopted the proposed rules for certification. The rules were subsequently published in the Administrative Monthly in the same month as the public hearings were held.

- ❑ Action 1 – Amend the minutes of the May 16, 2018 board meeting to reflect the official action was taken to adopt for certification the rules discussed in the public hearings.
- ❑ Action 2 -- Amend the minutes of the September 18, 2019 board meeting to reflect the official action was taken to adopt for certification the rules discussed in the public hearings.



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All Reports
Received!



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Director's Report – Examiner's (Tab 8, pages 172 - 178)

Sunset Review Legislation

- 1) Specific to the Alabama 9-1-1 Board (Assigned Act 2020-67)
 - ✓ Continues our operation until October 1, 2024
- 2) Q2 Corrective Action Plan for Sunset Committee + Additional Requirement
 - ✓ Submitted on March 31, 2020




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Director's Report – Workers' Compensation Insurance (Tab 8, pages 179 - 209)

- a) Policy Issued by: Associated Insurance Administrators, Inc. (Montgomery, AL)
- b) Period: 04/24/2020 through 04/24/2021
- c) Coverage:
 - ✓ Applies to the Worker's Compensation Law of Alabama,
 - ✓ Bodily injury by accident \$1M (each accident)
 - ✓ Bodily injury by disease \$1M (policy limit)
 - ✓ Bodily injury by disease \$1M (each employee)
- d) Classifications determined by Manuals of Rules, Classifications, Rates, and Rating Plans
- e) Annual Premium = \$1,108



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ALABAMA 911 BOARD

Director's Report – Alabama Interactive (General Update)

Carrier Remittance Portal

Are you a Third-Party or Service Provider? *

☐ Third-Party

☐ Service Provider

Enter the Collection Period you are reporting


Collection Period *

04/20/2020 - 05/20/2020

Adjust the collection period by first selecting the Start Date, then the End Date. You may also key in the range as MM/DD/YYYY - MM/DD/YYYY


CONTINUE >

Provided by:



Policy Support: 334-440-7911

Technical Support: 866-353-3468 or Support@AlabamaInteractive.org




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Director's Report – Office Space (Tab 8, pages 159 - 170)

Office Space

- 1) Board's last action -- Authorized Executive Director in conjunction with the Finance Committee, to renegotiate the existing lease with Aronov to include an expansion of office space.
- 2) Proposal provided to staff a few days ago:
 - 7-year term
 - ~4,000 additional square feet @ current rate per square foot (\$18.57) for three years and then 3% increase per annum
 - \$250,000 worth of tenant improvement
 - Up to 17 parking spaces
 - Includes utilities, janitorial, taxes, insurance, janitorial supplies, trash removal, maintenance supplies, HVAC maintenance, electrical repairs, plumbing and elevator maintenance
 - 11 offices
 - Classroom/teaching lab
- 3) Need to meet with Finance Committee.



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Federal Grant Funding Opportunity: NHTSA-NTIA-911-GRANT-PROGRAM-2018

Actual amount of 911 Grant Program funds available for Alabama	Alabama Match	Total
\$2,544,360	\$1,696,240	\$4,240,600

- Lots of work to be done between now and March 31, 2022.
- First round of quarterly reporting submitted October 30th.
- First annual report submitted December 29th.
- RFP updates
 - CPE
 - GIS



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Director's Report – Federal 9-1-1 Grant Program (GIS RFP)

Activity	Date
Issue of RFP	November 22, 2019
Pre-Proposal Conference	December 3, 2019
Deadline to Submit Letter of Intent	December 6, 2019
Deadline to Submit Written Questions	December 13, 2019
Response to Written Questions/RFP Amendments	December 20, 2019
Submission of Proposals	February 14, 2020
<i>The dates for the following activities are target dates only. These activities may be completed earlier or later than the date shown.</i>	
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RFP Award Recommendation	May 20, 2020
Board Contract Review	TBD
Board Contract Approval	TBD

Recap:

- 5 letters of intent to propose
- 4 actual proposals submitted
- 3 proposals met the initial pass/fail criteria in the RFP
- 2 proposals met the business and technical requirements of the RFP



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Director's Report – Federal 9-1-1 Grant Program (GIS RFP)

Activity	Date
Issue of RFP	November 22, 2019
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Deadline to Submit Letter of Intent	December 6, 2019
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Response to Written Questions/RFP Amendments	December 20, 2019
Submission of Proposals	February 14, 2020
<i>The dates for the following activities are target dates only. These activities may be completed earlier or later than the date shown.</i>	
Proposal Evaluation	February – April 2020
Proposal Discussions/Clarifications	April 1, 2020 – April 30, 2020
Oral Presentations and Demonstrations	April 29, 2020 – April 30, 2020
RFP Award Recommendation	May 20, 2020
Board Contract Review	TBD
Board Contract Approval	TBD

Recap:

- 5 letters of intent to propose
- 4 actual proposals submitted
- 3 proposals met the initial pass/fail criteria in the RFP
- 2 proposals fully met the business and technical requirements of the RFP

Recommendation:

- **DATAMARK**
- **Proposed cost = \$ 5,724,096 over five years**
- **With guidance from the Technical Committee and General Counsel begin contract negotiations with chosen vendor**



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Director's Report
State 911
Assessment
(Tab 8, pages 159 - 170)



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STATE 911 ASSESSMENT PROGRAM

State 911 Assessment Overview

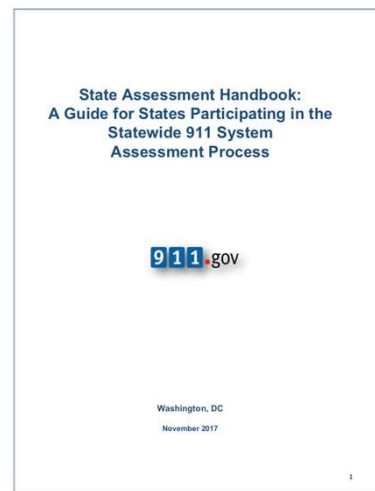
State of Alabama

April 2020

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Background: National 911 State Assessment Guidelines

- Modeled after EMS assessments
- 911 Assessment Guidelines developed by diverse representatives from the 911 community
 - Assessments are **voluntarily** done at the request of the state
- Process assesses the operation of the statewide 911 system
 - Please note: The assessment is not a technical evaluation



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Background: National 911 State Assessment Guidelines

- Successful assessments conducted:
 - Pilot: Delaware
 - North Carolina
 - Iowa
- The final report is the property of the state



What is in the Assessment Handbook

- Everything you ever wanted to know!
- The assessment guidelines and how the guidelines were developed
- What is expected of the assessors, the state, and the coordinators
- A breakdown on how assessments are requested and planned
- The step-by-step process of how assessments are conducted
- A day-by-day breakdown of what happens during the actual assessment
- What is covered during the in-depth assessor training prior to the assessment
- Tools for the assessors on how to prepare and what is expected

Overview of National 911 State Assessment Guidelines



- The guidelines illustrate functions of effective 911 systems, but do not dictate exactly how to achieve an end result

Guideline Example

- Each guideline includes:
 - General guidance for that topic
 - A description of the levels of criteria
 - The rationale for why the guideline is relevant and important to the assessment
 - An overview of the state's current environment
 - Links to reference materials
 - Recommendations from the assessors

Guideline SR1: The statutory environment provides for comprehensive statewide 911 coordination.		
Guidance		
Statewide coordination should include all 911 stakeholders, all 911 accessible services (e.g., wireline, wireless, Voice over Internet Protocol [VoIP] and emerging technologies) and governmental and non-governmental entities. Comprehensive coordination includes statewide planning, funding support, stakeholder involvement, uniform statewide adherence to established technical and operational standards, influencing policy creation to the benefit of the stakeholders, public education, training, enforcement, rulemaking, procurement authority, grant writing assistance, grant management, dispute resolution, and program evaluation.		
Guideline Cross-reference(s)		
GV1, GV2, GV3, GV4, GV5, GV6, GV7		
Minimum Criteria	Advanced Criteria	Superior Criteria
Statute(s) provides for the roles and responsibilities of statewide 911 coordination.	Statute(s) provides authority for statewide planning, with a mechanism for input from stakeholders statewide.	Statute(s) provides authority and sustainable funding.
Rationale		
Statewide 911 coordination helps improve uniform quality service across the state. Lack of comprehensive coordination can increase costs and decrease desirable outcomes.		
Current Environment		

911 State Assessment Benefits and Outcomes

- ✓ Provides an objective assessment using a benchmark developed by the 911 community
- ✓ Conducted by a group of 911 peers and leaders within their domain of expertise
- ✓ Identifies strengths and weaknesses and a “roadmap” for improvement

911 State Assessment Benefits and Outcomes

- ✓ Performed onsite, providing an opportunity to exchange information and ideas
- ✓ Results can be used to benchmark the state’s 911 system and measure future progress

“The assessment will enhance our current strategic plan in setting the goals that we need to achieve in providing first rate service to the ones that we serve and protect.” Delaware’s E911 Administrator, Terry Whitham

911 State Assessment Logistics

- Administrative support will be provided before, during and after the assessment

National 911 Program

- ▶ Assist state with assessment planning
 - ▶ Select local/state PSAP assessment team members
- ▶ Develop an assessment schedule
- ▶ Coordinate (and train as needed) the assessment team
 - ▶ Provide team with guidelines to review (one month prior to assessment)
- ▶ Assist with logistics planning
- ▶ Support the onsite assessment process
- ▶ Facilitate post-assessment process
- ▶ Continue support through resources and check-in with state representatives

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911 State Assessment Logistics

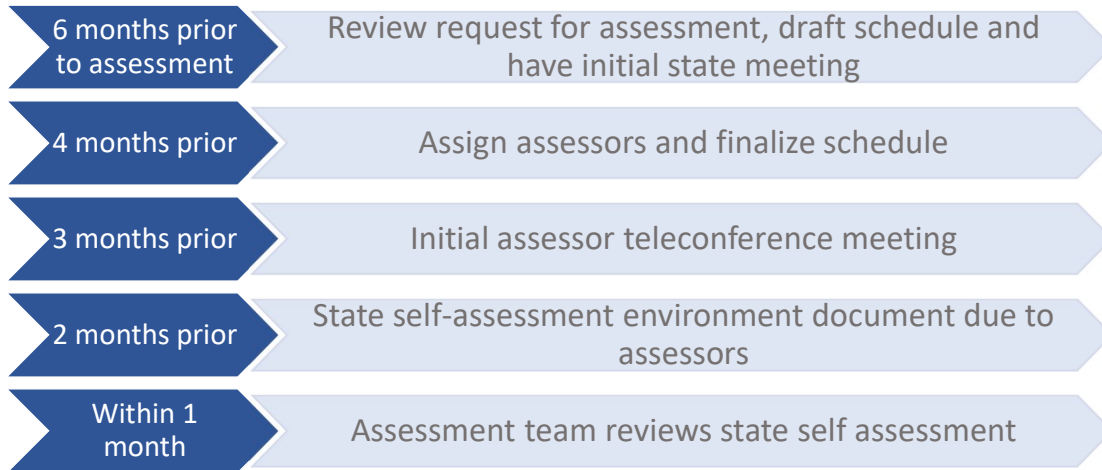
- An assessment team will typically consist of 5-7 assessors
- Assessment team spends 5 business days on site completing assessment process

State

- ▶ Initial kickoff meeting
- ▶ State assessment team gathering
- ▶ Engage all stakeholders to ensure commitment to data collection efforts
- ▶ Complete current environment document
- ▶ Plan logistics for on-site assessment (facilities, etc.)
- ▶ Arrange schedule for assessment team
 - ▶ In-person gathering upon assessment team arrival
- ▶ Prepare a state briefing for the assessors
- ▶ Provide comments to draft report and participate in post-assessment activities
- ▶ Reimburse assessment team for expenses

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Before the Assessment



Sample Assessment Costs

Cost	Description	Low	High
Honorarium	Estimated at \$350 per day, per assessor	\$12,250	\$12,250
Airfare	Range: \$550 to \$850 per flight (assessors may drive or fly)	\$3,850	\$5,950
Hotel	Range: \$98 to \$135 per night (based on GSA per diem)	\$3,864	\$5,460
Meals	Range: \$66 to 71 per day (based on GSA per diem)	\$2,310	\$2,485
Supplies	Paper, pens, snacks, etc.	\$20	\$50
Local Travel	Transportation to and from the airport (may require a rental car)	\$445	\$645
Facilities Rental	One or two conference-style meeting rooms for 5 days Range: \$100 to \$250 per day	\$500	\$2,500
Total		\$23,239	\$29,340

Next Steps

- Obtain permission to move forward with the Assessment
 - How can we help?
- Schedule a kick-off meeting
 - Discuss data collection requirements/effort
 - Share tools available to assist with data collection
 - Determine logistics (conference space) and review costs
- Schedule a planning call
- Development assessment schedule

Director's Report—Upcoming Activities

- | | |
|-----------------------------|----------------------|
| • May 20, 2020 | Board Meeting |
| • July 15, 2020 | Board Meeting |
| • July 15 – 17, 2020 | 9-1-1 Summit |
| • September 16, 2020 | Board Meeting |
| • November 19, 2020* | Board Meeting |
- (*3rd Thursday due to GIS Conference)*



Director's Report--Upcoming Training Activity

When	What	Where
June 5 - September 25, 2020	Power in 9-1-1 Webinar Series: Expanding Your Alabama 9-1-1 Knowledge	Webinar Series
June 30, 2020	AL911.net User Training	Cullman County Sheriff's Training Room Cullman, AL
Postponed	Tactical Dispatch for the Telecommunicator- Class is currently full	Huntsville, AL
August 17-19, 2020	Excellence in Dispatch Certificate Program- Class is currently full	Tuscaloosa County EOC Northport, AL
July 27-29, 2020	Excellence in Dispatch Certificate Program	Alabama 9-1-1 Board Montgomery, AL
August 10-12, 2020	Center Training Officer Program (CTO)	Auburn Public Safety Building Auburn, AL
September 28 - October 2, 2020	Center Manager Certification Program (CMCP)	Birmingham 911 Birmingham, AL
October 5-7, 2020	Excellence in Dispatch Certificate Program	Public Safety Training Facility Huntsville, AL



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Committee Reports

(Tabs 9 - 10)

Evaluation Committee Recommendation (Tab 9)

The Committee unanimously voted to recommend the firm of Brunson, Barnett, and Sherrer, P.C. for the Board's general legal services and directed Mrs. Missildine to initiate the contract negotiation process as well as advise the current General Counsel of the same.

Finance Committee Recommendation (Tab 10)

The Committee unanimously voted to recommend acknowledgement and acceptance of the 2019 audit report as presented by Warren Averett CPAs and Advisors .



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Committee Reports

(Tabs 9 - 10)

Evaluation Committee Recommendation (Tab 9)

The Committee unanimously voted to recommend the firm of Brunson, Barnett, and Sherrer, P.C. for the Board's general legal services and directed Mrs. Missildine to initiate the contract negotiation process as well as advise the current General Counsel of the same.



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Legal Services Contract

PREVIOUS CONTRACTS FOR LEGAL SERVICES

- Spanned calendar year
- Capped at \$96K for services + \$6K for actual expenses
- Paid at the rate of \$150/hour, with litigation rate of \$175/hour
- 30-day cancellation

PROPOSED CONTRACT FOR LEGAL SERVICES

- Spans fiscal year
- Capped at \$96K for services + \$6K for actual expenses, not including mileage
- Rate of pay is \$195/hour for lawyer, \$60/hour for other staff, no extraordinary/litigation rate; must be negotiated and subject to Contract Review
- 30-day cancellation



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Legal Services Contract

PREVIOUS CONTRACTS FOR LEGAL SERVICES – GENERAL SCOPE OF WORK

The **Contractor** shall provide general legal services and advice to the **Board**.

PROPOSED CONTRACT FOR LEGAL SERVICES – DETAILED SCOPE OF WORK

The **Contractor** shall provide general legal services and advice to the **Board** as follows:

- Provide management with effective legal advice on issues faced by the Board.
- Review, draft, and negotiate contracts, leases, and other agreements considered by the Board.
- Provide advice on matters pertaining to labor and employment, grants, requests for information, subpoenas, court orders, or other legal claims.
- Review, draft, and advise the Board on policies, rules, and legislation.
- Attend meetings as necessary.
- Obtain and oversee the work of other outside counsel as needed.
- Other legal services as needed.



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Committee Reports

(Tabs 9 - 10)

Finance Committee Recommendation (Tab 10)

The Committee unanimously voted to recommend acknowledgement and acceptance of the 2019 audit report as presented by Warren Averett CPAs and Advisors .



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Old Business

BOARD MEMBERS



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New Business

BOARD MEMBERS



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Public Comments

OPEN FORUM

DURING THE PUBLIC COMMENTS PORTION OF THE MEETING, ATTENDEES THAT WISH TO SPEAK WILL BE ASKED TO USE THE 'RAISE HAND' FEATURE, LOCATED IN THE BOTTOM RIGHTHAND CORNER OF THE PARTICIPANT LIST.

IF YOU ARE JOINING BY TELEPHONE ONLY, PLEASE DIAL *9 ON YOUR KEYPAD TO RAISE YOUR HAND.

IF YOU ARE JOINING BY COMPUTER, THE CHAT FEATURE IS AVAILABLE TO ALL ATTENDEES AND PARTICIPANTS.



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Next Board Meeting

JULY 15, 2020

10AM

1 COMMERCE STREET
MONTGOMERY, AL



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Adjournment



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