

**ALABAMA 9-1-1 BOARD MEETING**  
**1 Commerce Street**  
**Montgomery, AL 36104**  
 Minutes of 9/19/2018

Prior notice of this regularly scheduled meeting of the Alabama 9-1-1 Board was given in accordance with the Alabama Open Meetings Act. The minutes were recorded by Mrs. Dana Grubbs, Program Coordinator.

A quorum was established. Mr. Alan Campbell, Chairman of the Board, called the meeting to order at 10:00 a.m.

The roll was called as follows by Mr. Larry Fisher, Secretary/Treasurer of the Board:

Alan Campbell, Chair	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Evelyn Causey, Vice Chair	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Melissa Dove	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Larry Fisher, Secretary/Treasurer	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Chris Heger	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
Wayne Hutchens	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Fred Johnson	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
John Nettles	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
Robert Smith	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Brandon Wallace	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Tim Webb	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Jeremy Williams	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Terry Womack	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent

Mr. Campbell called for the unanimous consent for the approval of the agenda. There were no objections and the adoption of the agenda was so ordered.

Mr. Campbell called for the unanimous consent for the approval of the minutes from the May 16, 2018 Board meeting. There were no objections and the adoption of the minutes was so ordered.

Mr. Campbell called for the unanimous consent for the approval of the minutes from the July 19, 2018 Board meeting. There were no objections and the adoption of the minutes was so ordered.

Mr. Campbell called for the unanimous consent for the approval of the minutes from the August 2, 2018 Board meeting. There were no objections and the adoption of the minutes was so ordered.

Mr. Campbell continued by welcoming all guests and introducing two new Board members, which are Mr. Brandon Wallace, representing District 5, and Ms. Terry Womack, representing the Cable Association. Mr. Campbell then asked for guest introductions from the audience.

### **Director's Report:**

Mrs. Missildine began her report with a review of activities that have occurred over the past several months. She reported that the State-to-Federal reporting had been completed by Mr. Adam Brown, Deputy Director. These reports included the 2018 Annual Collection of Information and the National 911 Profile Database. Mr. Brown is also working to complete a Records Disposition Act rewrite to prepare for a meeting with their Commission in April 2019 and is serving as the point of contact for the ANGEN user portal reporting.

Mrs. Missildine continued her report with information about the Federal Grant Program. The NHTSA-NTIA-911-GRANT-PROGRAM-2018 is now open. The Federal Government has allocated \$109 million to fill the gaps of Next Generation 9-1-1 implementation. We are currently in the application phase which is a two-step process. Step 1 has been completed and was submitted on August 17, 2018. We are now waiting for the preliminary funding allocation to be published.

Mrs. Missildine then welcomed both Mr. Brandon Wallace and Ms. Terry Womack to the Board.

Mrs. Missildine presented a progress report on the Alabama EMD Program. She reported that the professionally printed Guidebooks had been received and are available for pick up today after the meeting. She also offered statistics of participation throughout the program.

Mrs. Missildine discussed some updates regarding the Examiner's Office and reported the Boards and Commissions Training held on September 12, 2018, was useful to staff regarding rules and compliance. The Examiner's Office is working to complete the Board's legal compliance audit for 10/1/2015 through 9/30/2017. She reported on the staff's meeting with the Chief Examiner and her staff regarding the annual reporting that the District complete each November. The required form has now been amended to help with more accurate submissions of the form. Mrs. Missildine also reported that the Board would be due for a Sunset Review in 2019.

Mrs. Missildine presented the updated travel information that was effective on July 1, 2018 as follows:

<b>Travel time</b>	<b>Entitlement</b>
6 hours or less	No per diem (per day) allowance
6 to 12 Hours	\$12.75 (1 meal allowance at 15% of the regular per diem allowance of \$85)
More than 12 hours but not overnight	\$34 (1 meal allowance + ¼ of the regular per diem rate of \$85)
Overnight	\$85 or \$100 per day, depending on the length of trip; one overnight stay = \$85/day, 2+ nights stay = \$100/day

Mrs. Missildine offered a summary of the Cost Recovery Reimbursement plans as they stand to date.

Carrier	FYE18 Approved	Reimbursements Paid YTD	Timeperiod Reimbursement Requested Through	Remaining in Plan
Cspire/Cellular South	\$ 486,800.00	\$ 379,361.30	7/31/18	\$ 107,438.70
Pinebelt	147,664.00	119,975.00	9/30/18	27,689.00
SouthernLINC	1,032,626.00	209,262.38	3/31/18	823,363.62
Sprint	689,091.16	255,612.65	3/31/18	433,478.51
	<u>\$ 2,356,181.16</u>	<u>\$ 964,211.33</u>		<u>\$ 1,391,969.83</u>

Mrs. Missildine continued her report with a discussion of several insurance matters. The Board is currently accepting quotes for Worker's Compensation Insurance. The staff of the Board has discovered that the employees of the Board are not eligible to participate in the State Employees Worker's Compensation Fund. The renewal application is pending for the Board's D & O and EPLI Insurance. She also reported on several changes to the staff insurance plan, LGHIP; the most significant being a 5% increase in premiums and other broadened benefits.

Mrs. Missildine then reviewed the progress of Rule 585-X-4.10, there was no action taken by the Joint Committee of the Legislative Services Agency; therefore, the rule took effect on September 17, 2018.

Mrs. Missildine presented the most recent population data and reported an overall State population increase of 11,447. There are 54 Districts that saw a decrease in population while 33 Districts saw an increase. Mrs. Missildine discussed the opportunity to make Districts whole beginning October 1, 2108. Based on the CPI adjustment and the increased baseline amount for each District, she recommended the Board begin paying Districts the new expected baseline beginning in October 2018 versus waiting until March 2019.

Mrs. Melissa Dove made the motion to make Districts whole to the new expected baseline beginning October 2018, Mr. Robert Smith seconded. There were no objections; therefore, the motion was carried.

Mrs. Missildine then addressed unused ANGEN funds. There have been \$9.5 million withheld to cover ANGEN expenses for fiscal year ending September 30, 2018. The costs for this year will not meet \$9.5 million; and therefore, the result is approximately \$2.5 million due to be refunded to the Districts.

Mrs. Melissa Dove made the motion to refund the approximate \$2.5 million dollars less any expenses incurred between now and the end of the month, Mr. Robert Smith seconded. There were no objections; therefore, the motion was carried.

Mrs. Missildine continued her report by sharing the training calendar which covers various training being held across the State. She remarked that updates to this training calendar will be available on the Board's website.

<b>When</b>	<b>What</b>	<b>Where</b>	<b>Who</b>
September 26, 2018	Enhanced Caller Management	Marriott, Prattville, AL	NENA, sponsored by ALNENA
September 27, 2018	Enhanced Caller Management	Marriott, Prattville, AL	NENA, sponsored by ALNENA
October 17-19, 2018	9-1-1 Center Supervisor Program	Gulf Shores Fire Station 1, Gulf Shores, AL	NENA, sponsored by Alabama 9-1-1 Board
October 30, 2018	Career & Officer Survival for Dispatchers	Dothan/Houston County 9-1-1, Dothan, AL	Hosted by Dothan/Houston County 9-1-1
November 1-2, 2018	Alabama APCO Two-Day Workshop	SpringHill Suites, Orange Beach, AL	Hosted by APCO, Alabama Chapter
November 27, 2018	Overcoming Negativity	Palisades Park, Oneonta, AL	NENA, sponsored by Alabama 9-1-1 Board
January 7-9, 2019	Center Training Officer Program (CTO)	Baldwin County 9-1-1 Center, Robertsdale, AL	NENA, sponsored by Alabama 9-1-1 Board
January 29-31, 2019	9-1-1 Center Supervisor Program	Athens State University, Athens, AL	NENA, sponsored by Alabama 9-1-1 Board
February 4-8, 2019	Center Manager Certification Program (CMCP)	Baldwin County 9-1-1 Center, Robertsdale, AL	NENA, sponsored by Alabama 9-1-1 Board
March 4-6, 2019	Center Training Officer Program (CTO)	Alabama 9-1-1 Board, Montgomery, AL	NENA, sponsored by Alabama 9-1-1 Board

Mrs. Missildine concluded the Director's report by sharing several upcoming events:

#### Upcoming Events

- 9/19 Board Meeting
- 10/14-17 Gulf Coast 9-1-1 Conference (Orange Beach)
- 11/6 Election Day
- 11/12 Veteran's Day (observed)
- 11/14 Board Meeting (Second Wednesday due to Thanksgiving holiday)
- 11/22 Thanksgiving
- 12/5-6 ACCA Legislative Conference

#### Financial Report:

Mr. Ron Cooley, the Board's Financial Analyst, provided the Board with the financial reports for eleven months ending August 31, 2018. Mr. Cooley presented the Board with a series of financial statements that included all accounts as well as individual accounts. Mr. Larry Fisher, Finance Committee Chair, stated the Finance Committee had reviewed the financial statements

and recommended approval by the Board.

Mr. Robert Smith made a motion to accept the financial statements; seconded by Mrs. Melissa Dove. There were no objections; therefore, the motion was carried.

Mrs. Missildine spoke to the progress made over the last year and the positive effects of transitioning the financial activities of the Board in-house. Mr. Campbell echoed her sentiment and praised the work of Mr. Cooley and the Finance Committee.

### **ANGEN Report:**

Mrs. Sara Weston of 9-1-1 Authority. LLC, Consultant to the Board, began the ANGEN report with a discussion of the Federal Grant Project. She reported that Alabama was the second State to certify and that the grant was based on population and road mileage. The second part of the application will be written based on the amount of money reported for allocation and will be due 60 days from the release of the information.

Mrs. Weston also reported on the Alabama Statewide 9-1-1 Plan. The draft plan was submitted for review in July 2018 and will be updated as needed to meet the requirements of the Federal Grant Program. She then turned the floor over to Mr. Eric Hartman, Executive Vice President of INdigital.

Mr. Hartman reported on several milestone dates that are upcoming in the ANGEN project. He reported that they are focused on turning up ESInet and router-to-router trunks for interoperability between PSAPs.

Mr. Hartman continued his report with a review of graphs indicating trouble ticket comparisons, call counts, and a status map. Mr. Hartman also introduced Mr. Caleb Branch who has recently joined the INdigital staff and will be working with PSAPs to help coordinate the progress of the project. Mr. Hartman also presented INdigital's Alabama ANGEN 9-1-1 Report for the reporting interval ending September 19, 2018. The data included an overview of progress for AL G-17 ESInet buildout along with an update on industry stakeholders. He also included a preview of what INdigital would be offering during the upcoming Gulf Coast Conference.

### **Legal Report:**

Mr. Jim Sasser, General Counsel to the Board, had no report.

### **Committee Reports:**

#### *Finance Committee:*

Mr. Larry Fisher, Committee Chair, presented the Finance Committee report. He reported on the status of Grant Cycle 4. There were 17 applicants that requested a total of \$2.2 million dollars.

There is approximately \$800,000 available for award. The Finance Committee will continue reviewing and evaluating the applications before determining awards. Mrs. Evelyn Causey added that the Finance Committee is working to determine how to stay within budget and honor awards based on priority. The Finance Committee was charged with defining the process and guidelines for awarding Grant and present their recommendations at the November 2018.

The recommendations of the Finance Committee to the Board includes two action items:

- Approval of the Financial Statements for the month and eleven months ending August 31, 2018.
- Approve the proposed operations budget for FYE2019.

Mr. Wayne Hutchens made the motion to approve the proposed operations budget for FYE2019 as presented, Mrs. Melissa Dove seconded. There were no objections; therefore, the motion was carried.

### **Officer Elections:**

Mr. Alan Campbell asked for nominations from the floor for Officer Elections.

Mrs. Melissa Dove nominated Mr. Larry Fisher for the office of Secretary/Treasurer; seconded by Mr. Jeremy Williams.

Mrs. Melissa Dove nominated Mr. Alan Campbell for the office of Vice Chair; seconded by Mr. Brandon Wallace.

Mr. Larry Fisher nominated Mrs. Evelyn Causey for the office of Chair; seconded by Mr. Robert Smith.

Upon nominations duly made, the following were qualified and elected:

Larry Fisher: Secretary/Treasurer

Alan Campbell: Vice Chair

Evelyn Causey: Chair

Mr. Alan Campbell expressed his appreciation for the opportunity to serve as the Board Chair.

### **Public Comments:**

Mr. Chad Sowell expressed his appreciation to the INdigital team for the support his District received through multiple issues over the summer.

There were no further public comments.

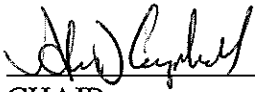
### **Adjournment:**

The next scheduled meeting will be held November 14, 2018, at 10:00 a.m.

Mr. Campbell called for a motion to adjourn. The motion was made by Mrs. Melissa Dove, seconded by Mr. Robert Smith. There were no objections and the adjournment of the meeting was so ordered at 11:33 a. m.

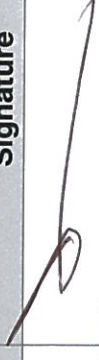








Approved this 14th day November 2018.

  
\_\_\_\_\_  
SECRETARY/TREASURER

  
\_\_\_\_\_  
CHAIR

# MEETING SIGN-IN SHEET

<b>Agency:</b>	<i>Alabama 9-1-1 Board</i>	<b>Date/Time:</b>	<i>September 19, 2018 @ 10:00 am</i>
<b>Chairman:</b>	<i>Alan Campbell</i>	<b>Location:</b>	<i>1 Commerce Street, Suite 620 Montgomery, AL 36104</i>
<b>Type:</b>	<i>Regular</i>	<b>Purpose:</b>	<i>Board meeting</i>

Name	Title	Agency/Company	E-Mail	Signature
Blair, Ernie	CEO	HMC 9-1-1	<a href="mailto:eblair@madco911.com">eblair@madco911.com</a>	
Blue, Clarence III	Coordinator	Bullock County 9-1-1	<a href="mailto:bullockcoe911@ustconline.net">bullockcoe911@ustconline.net</a>	
Branch, Caleb	Director	Blount County 9-1-1	<a href="mailto:caleb@blount911.org">caleb@blount911.org</a>	
Britain, Holly	Director	Dothan/ Houston County 9-1-1	<a href="mailto:habritain@dothan.org">habritain@dothan.org</a>	
Brodeur, Bill	Special Projects	Etowah County 9-1-1	<a href="mailto:bbrodeur@etowahcounty911.com">bbrodeur@etowahcounty911.com</a>	
Brown, Clay	Asst. Director	Covington County 9-1-1	<a href="mailto:clay@andycomputer.com">clay@andycomputer.com</a>	
Campbell, Alan	Director	Shelby County 9-1-1	<a href="mailto:acampbell@shelby911.org">acampbell@shelby911.org</a>	
Carpenter, Melissa	Director	Autauga County 9-1-1	<a href="mailto:Melissa.Carpenter@prattvilleal.gov">Melissa.Carpenter@prattvilleal.gov</a>	
Causey, Evelyn	President/ COO	Hayneville Telephone	<a href="mailto:ecausey@htcnet.net">ecausey@htcnet.net</a>	
Chandler, Melinda	Chief of Staff	City of Montgomery 9-1-1	<a href="mailto:mchandler@montgomeryal.gov">mchandler@montgomeryal.gov</a>	
Cunningham, Alan	Tech. Project Manager	MSFC Joint 9-1-1 Center	<a href="mailto:Alan.cunningham@NASA.gov">Alan.cunningham@NASA.gov</a>	
Dove, Melissa	Director	Wilcox 9-1-1	<a href="mailto:Wilcox911@yahoo.com">Wilcox911@yahoo.com</a>	
Fisher, Larry	Director	City of Montgomery ECD	<a href="mailto:lfisher@montgomeryal.gov">lfisher@montgomeryal.gov</a>	



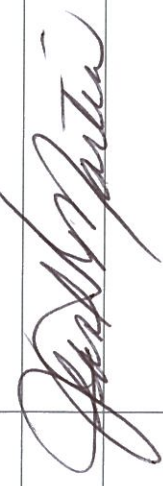
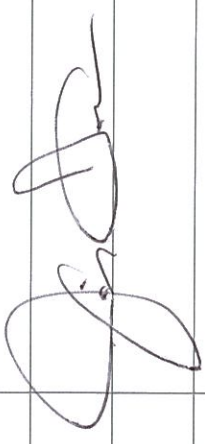
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Name	Title	Agency/Company	E-Mail	Signature
Fleming, Jim		RPSS	<a href="mailto:Jim.Fleming@rpss911.com">Jim.Fleming@rpss911.com</a>	
Fortner, Mark	VP	INdigital	<a href="mailto:mfortner@indigital.net">mfortner@indigital.net</a>	
Hartman, Eric	VP	INdigital	<a href="mailto:ehartman@indigital.net">ehartman@indigital.net</a>	
Grabryan, George	EMA/ 911 Director	Lauderdale County 9-1-1	<a href="mailto:ggrabryan@florenceal.org">ggrabryan@florenceal.org</a>	
Grady, Mark	Founder	INdigital	<a href="mailto:mgrady@indigital.net">mgrady@indigital.net</a>	
Heger, Chris	Director	Baldwin County ECD	<a href="mailto:chegeer@gulftel.com">chegeer@gulftel.com</a>	
Hutchens, Wayne	Asst. VP	AT&T	<a href="mailto:Ch3429@att.com">Ch3429@att.com</a>	
Humphrey, Roger	Adviser	Cullman County 9-1-1	<a href="mailto:rhumphrey@cullman911.org">rhumphrey@cullman911.org</a>	
Isaac, Johnny L.	Greene County 9-1-1 Board Chairman	Greene County 9-1-1	<a href="mailto:Johnnyisaac58@yahoo.com">Johnnyisaac58@yahoo.com</a>	
Jackson, Stacey	Director	Covington County 9-1-1	<a href="mailto:jackson.911@yahoo.com">jackson.911@yahoo.com</a>	








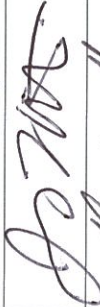


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<b>Name</b>	<b>Title</b>	<b>Agency/Company</b>	<b>E-Mail</b>	<b>Signature</b>
Johnson, Fred	Chief Exec Officer	Farmers Telecommunications	<a href="mailto:fjohnson@staff.farmerstel.com">fjohnson@staff.farmerstel.com</a>	
Kennedy, Victor	Director	Talladega County 9-1-1	<a href="mailto:vkennedy@talledega911.org">vkennedy@talledega911.org</a>	
Lee, Michael	Deputy Director	Jefferson County 9-1-1	<a href="mailto:Leemg@ieffcoal911.org">Leemg@ieffcoal911.org</a>	
Martin, Jean	Emergency Services	Southern Linc	<a href="mailto:jhmartin@southernlinc.com">jhmartin@southernlinc.com</a>	
McLamley, Joel	Consultant	911 Authority	<a href="mailto:joel@911authority.com">joel@911authority.com</a>	
McNichol, Charlie	Director	MCCD	<a href="mailto:cmcnichol@mccd911.com">cmcnichol@mccd911.com</a>	
Moore, Linda	911 Manager	City of Hoover 9-1-1	<a href="mailto:moorel@ci.hoover.al.us">moorel@ci.hoover.al.us</a>	
Nettles, John	President	Pine Belt Telephone	<a href="mailto:john@pinebelt.net">john@pinebelt.net</a>	
Ryan, Terry	Manager	RPSS	<a href="mailto:Terry.ryan@rpss911.com">Terry.ryan@rpss911.com</a>	
Sanders, Betty	Senior Director	Charter Communications	<a href="mailto:Betty.Sanders@charter.net">Betty.Sanders@charter.net</a>	
Sasser, Jim	Attorney	9-1-1 Board	<a href="mailto:jtsasserlaw@gmail.com">jtsasserlaw@gmail.com</a>	
Scott, Terra	Asst. Director	Chilton County 9-1-1	<a href="mailto:tscott@chilton911.org">tscott@chilton911.org</a>	
Short, Larry	VP	INdigital	<a href="mailto:Lshort@Indigital.net">Lshort@Indigital.net</a>	



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Silas, Greg	Director	City of Birmingham 9-1-1	<a href="mailto:greg.silas@birminghamal.gov">greg.silas@birminghamal.gov</a>		
Smith, Robert	Sr. Manager	Charter Communications	<a href="mailto:Robert.smith9@charter.com">Robert.smith9@charter.com</a>		
Sowell, Chad	Director	Henry County 9-1-1	<a href="mailto:csowell@henrycountyal.net">csowell@henrycountyal.net</a>		
Stricklin, Scott	Director	Crenshaw County 9-1-1	<a href="mailto:e911@troycable.net">e911@troycable.net</a>		
Summerford, Howard	Director	Jefferson County 9-1-1	<a href="mailto:summerfordh@jeffcoal911.org">summerfordh@jeffcoal911.org</a>		
Wallace, Brandon	Director	Limestone County 9-1-1	<a href="mailto:brandon@calc911.org">brandon@calc911.org</a>		
Webb, Steven T	Chief Admin.	Jefferson County 9-1-1	<a href="mailto:webbs@jeffcoal911.org">webbs@jeffcoal911.org</a>		
Webb, Tim	Director	Winston County 9-1-1	<a href="mailto:Winston008@centurytel.net">Winston008@centurytel.net</a>		
Weston, Sara	Consultant	911 Authority	<a href="mailto:Sara.weston@911authority.com">Sara.weston@911authority.com</a>		
Williams, Jeremy	Director	Geneva County 9-1-1	<a href="mailto:jwilliams@34entral.com">jwilliams@34entral.com</a>		
Williams, Vicki	Examiner	ADOR	<a href="mailto:Victoria.williams@revenue.alabama.gov">Victoria.williams@revenue.alabama.gov</a>		
Womack, Terry	General Manager	CableONE	<a href="mailto:terry.womack@cableone.biz">terry.womack@cableone.biz</a>		

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