

ALABAMA 9-1-1 BOARD MEETING
1 Commerce Street
Montgomery, AL 36104
Special Called Board Meeting
Minutes of 9/27/2017

Prior notice of this special called meeting of the Alabama 9-1-1 Board was given in accordance with the Alabama Open Meetings Act. The minutes were recorded by Mrs. Dana Grubbs, Administrative Assistant.

A quorum was established. Mr. Alan Campbell, Chairman of the Board, called the meeting to order at 10:00 a.m.

The roll was called as follows by Mr. Larry Fisher, Secretary/Treasurer of the Board:

Alan Campbell, Chair	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Evelyn Causey, Vice Chair	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Melissa Dove	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
Larry Fisher, Secretary/Treasurer	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Chris Heger	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Wayne Hutchens	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Fred Johnson	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
John Nettles	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
Betty Sanders	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
Robert Smith	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Chad Sowell	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Ryan Welty	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Roger Wilson	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent

Mr. Campbell called for unanimous consent for the approval of the agenda. There were no objections; therefore, adoption of the agenda was so ordered.

Mr. Campbell asked for guest introductions. Following the introductions, Mr. Campbell turned the floor over to Mrs. Leah Missildine, Executive Director.

Mrs. Missildine began her presentation with reference to Resolution 1, a Resolution that was approved on May 9, 2013 at a regular called Board meeting by a roll call vote with all members present voting yes. Mrs. Missildine went on to summarize the ideas behind the creation of the Resolution and how it impacted the monthly 9-1-1 surcharges after the implementation of a statewide rate that took effect on October 1, 2013. At the time of Resolution 1, the Cost

Recovery reimbursement and ANGEN costs were projected to be less than or equal to \$6,500,000 annually. The enactment of Resolution 1 capped the set-aside amount at \$6,500,000 and impacted the distribution formula from the beginning of the collection of the statewide rate. Also at the time, there was a Monthly Flow chart that was created to illustrate the intended flow of funds which was presented and explained by Mrs. Missildine. Moving forward to current day, the sum of Cost Recovery reimbursements and ANGEN costs now exceed \$6,500,000 annually. Mrs. Missildine recommended the action of the Board be to rescind Resolution 1, as that action will allow for the funding of both the Cost Recovery reimbursements and ANGEN while also adhering to the statute. Mrs. Missildine also presented to the Board a revised Monthly Flow chart of 9-1-1 Surcharges which was updated to reflect the impact of rescinding Resolution 1 and adherence to administering the funds as outlined in statute. The revised flowchart also shows changes to reflect statutory language and current names of accounts in use by staff for administering funds.

Mr. Larry Fisher made a motion to rescind Resolution 1, Mr. Wayne Hutchens seconded. There was no discussion. There were no objections; therefore, with unanimous consent the motion was carried.

Mrs. Missildine offered a comparison table to show the obvious difference in remaining funds and continued her presentation with several different spreadsheets and variable worksheets that addressed the different scenarios to be considered regarding the funds needed to make Districts whole.

	Under Resolution 1.	Per statute.
FY17 Average Monthly Collections available for distribution [§11-98-5.2(a)]	\$ 9,450,000.00	\$ 9,450,000.00
Administrative Allowance [§11-98-5.2(b)]	(94,500.00)	(94,500.00)
Reserve for Dept of Examiners of Public Accounts Fees [§11-98-15]	(50,085.00)	(50,085.00)
Reserve from CMRS Providers [§11-98-5.2(b)(7)]	(541,666.67)	(1,323,000.00)
Amount to be Distributed to Districts	8,763,748.33	7,982,415.00
Monthly Base Distribution Amount	5,546,473.07	5,546,473.07
Remaining Amount to be Distributed by Population	\$ 3,217,275.26	\$ 2,435,941.93

Mrs. Missildine posed the question to the Board of how often they would be comfortable with making Districts whole. The options discussed included monthly, bimonthly, quarterly, semi-annually and annually. With concern for the smaller districts and stricter budgets it was agreed that a shorter interval was more ideal.

Mrs. Chris Heger made the motion to make Districts whole at least every 2 months, on odd numbered months with permission granted to Staff to complete the transactions without any

required action from the Board, Mr. Hutchens seconded. Discussion followed. Mr. Fisher expressed concerned on monitoring the issue to seek a more long-term solution regarding funding. There were no objections; therefore, with unanimous consent the motion was carried.

Mrs. Missildine resumed her presentation to seek guidance from the Board on how remaining funds are to be handled to meet the Board’s obligations. Mrs. Missildine reminded the Board of The Emergency Telephone Service Statute, specifically §11-98-5 and §11-98-5.2, and how it offers adequate guidance; however, she emphasized that the Board as well as staff, must continue to proceed in one accord, so as not to bring undue scrutiny or alarm from our administering of the 9-1-1 Fund or any portion thereof. Mrs. Missildine offered different options for making Districts whole which included expending funds not only from the Revenue Account, but also the Operating, Clearing, Examiners, or other Accounts of the Board, either singularly or collectively.

Mr. Larry Fisher made the motion to authorize the staff to determine the most appropriate account to withdraw from when making Districts whole, Mr. Robert Smith seconded. Discussion followed. Mr. Ryan Welty expressed his concern that the motion was too broad and reminded everyone that the funds from Cost Recovery Fund could not be distributed unless an action had been taken by the Board to declare funds available for distribution. Mr. Fisher withdrew his motion.

Mrs. Chris Heger made the motion to authorize the staff to make Districts whole by using the necessary funds from the Operating, Examiners, or Payroll accounts on at least a bimonthly basis, Mr. Ryan Welty seconded. There were no objections; therefore, with unanimous consent the motion was carried.

This concluded the intended purpose of this meeting. Mrs. Missildine did ask each Board member to submit any travel requests before Friday, September 29, 2017, so that they could be paid prior to year’s end.

Public Comments:

There were no public comments.

Adjournment:

The next scheduled meeting will be November 15, 2017 at 10:00 a.m.

Mr. Campbell called for a motion to adjourn. The motion was made by Mr. Chad Sowell, and seconded by Mr. Robert Smith. There were no objections and the adjournment of the meeting was so ordered at 11:01 a.m.

Approved this 15th day of November, 2017



 SECRETARY/TREASURER



 CHAIRMAN

MEETING SIGN-IN SHEET

Agency: Alabama 9-1-1 Board
 Chairman: Alan Campbell
 Type: Special Called

Date/Time: September 27, 2017 10:00am
 Location: 1 Commerce Street, Ste. 620, Montgomery, AL 36104
 Purpose: Board Meeting

Name	Title	Agency/Company
LARRY J. FISHER	Member	City of Montgomery E911
Chad Sewell	member	Henry County 911
Alan Campbell	Member	Shelby County 911
CLARENCE M. BLUE, III	COORDINATOR	BULLOCK CO. E-911
Wayne Hutchens	Member Board Member	AT&T
Dr. Jeff	Member	Morgan Co 911
Caleb Grant	Director	Blount 9-1-1
Chris Heger	member	Baldwin 911
Janet Martin	Emergency Services	HTC
Ruby Causey	Director	HTC