

## ALABAMA 9-1-1 BOARD MEETING

Minutes of 3/9/2022

Prior notice of this regularly scheduled meeting of the Alabama 9-1-1 Board was given in accordance with the Alabama Open Meetings Act. The minutes were recorded by Ms. Michelle Peel, Program Coordinator for the Board.

Mr. Jeremy Williams, Chair for the Board, called the meeting to order at 10:00 a.m.

The roll was called as follows by Ms. Peel:

Alan Campbell, Vice Chair	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Evelyn Causey	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Wayne Hutchens	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
Fred Johnson	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
John Nettles	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
Melinda Shonk	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Greg Silas	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Joby Smith	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Robert Smith, Secretary/Treasurer	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Brandon Wallace	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Tim Webb	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Jeremy Williams, Chair	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent

A quorum was established.

Mr. Williams called for the unanimous consent for the approval of the agenda. It was unanimously approved with no objections. He then called for the unanimous consent for approval of the minutes from the January 19, 2022 Board meeting. There were no changes or objections, and the approval of the minutes was ordered. Guest introductions were made.

Mr. Williams turned the meeting over to Ms. Leah Missildine, Executive Director for the Board for committee reports.

### Committee Reports

#### Technical Committee Report

Ms. Missildine provided the report of the meeting of the Technical Committee. The committee met on February 1, 2022. Items on the agenda were:

- Admin Dial Tone
- Cybersecurity/PSAP Assessment
- RapidSOS “premiere portal”
- CAD
- MEVO to military installations

- MEVO Anywhere Kits for Regional Deployment
- CPE Workstation Deployment for Hosted Platforms
- Logix Reporting Needs

Updates on staff action was provided for each matter and feedback from the Committee was provided so that staff could prioritize their efforts accordingly. Ms. Missildine provided the committee with an update on the NG9-1-1 GIS Project. The recommendation was made to the committee to utilize the unclaimed funds from both the FY2021 Cost Recovery Program and the FY2021 Legacy Cost Reimbursement Program to fund additional GIS services with DATAMARK and to expand the Board staff with one additional GIS professional to aid in ECD data remediation. In discussion, the Committee directed staff to engage the Finance Committee for decisions regarding which funds to utilize. With this additional request, the motion to accept the recommendation made to the committee passed unanimously. The motion to accept the report of the Technical Committee was made by Mr. Robert Smith and seconded by Mr. Brandon Wallace. There were no objections, motion passed unanimously.

### **Finance Committee Report**

Ms. Missildine moved on to the report of the meeting of the Finance Committee. The Finance Committee met on February 23, 2022. There were not enough members physically present for a quorum; rather, a work session followed regarding the topics discussed in the previous Technical Committee meeting. Another meeting was scheduled for March 9, 2022. During that meeting, the committee discussed using the unclaimed legacy reimbursement and cost recovery funds to fund a GIS Technician position as well as the GIS program as a whole. The committee made two recommendations (1) to amend the job description and increase the starting pay from \$37,500 to \$42,864, and (2) to authorize the board to use \$958,120.06 of the legacy reimbursement funds to fund the GIS position as well as bolster the GIS program. Ms. Missildine recommended the Board accept the committee's two recommendations. Mr. Wallace made the motion to accept the two recommendations of the Finance Committee. Mr. Greg Silas seconded the motion. There were no objections. Motion passed unanimously.

### **Staff Reports**

#### **Director's Report**

Ms. Missildine began the director's report with a synopsis of the FCC's 130-page report to Congress on state collections and distributions of 911 & E911 fees and charges. This report was mandated by the New and Emerging Technologies 911 Improvement Act of 2008. Board members asked about the differences in the reported amounts collected by the surrounding states. Ms. Missildine stated that the monies collected are not an apples-to-apples comparison. The states surrounding us have methods other than just a single statewide fee for funding 911. Mr. Silas tasked the board staff with attempting to determine the amount of money funding 911 in surrounding states compared to Alabama.

Ms. Missildine continued her report by providing the Board with an update on the Legacy 9-1-1 Cost reimbursement program. The participation for FY2022 is down from the same time period for FY2021.



Ms. Missildine explained the AT&T ALI disconnect process. She stated that certified letters had been sent to those PSAPs/districts that were eligible but had not yet authorized disconnection. She explained that these disconnects were vital to determine fee reductions after the disconnects were complete.

Ms. Missildine informed the Board that all but two districts have filed their ECD Annual Certification. She recommended to the Board to send a certified letter to the non-compliant districts informing them that up to 20% of the District's April distribution will be withheld in escrow until their complete Annual Certification is submitted. Mr. Alan Campbell made the motion that the Board send the certified letters and withhold 20% of the District's April distribution in escrow until form is submitted. Ms. Evelyn Causey seconded the motion. There was discussion on the successful outcome of the decision a year ago to withhold distributions for non-compliance. There were no objections. Motion passed unanimously.

Ms. Missildine reported on several of the initiatives of the Board. She provided updates for language translation services, telecommunicator reclassification, ADT alarm texts, workforce development and the User Conference. She finished her report with a review of the past and upcoming activities and a review of the calendar.

### **GIS Report**

Mr. Anderson Brooms presented the GIS report to the Board. He discussed upcoming deadlines to keep the GIS project moving forward. He explained the importance of getting through Gap 2 and Validator training to start completing cross-jurisdictional validations. Ms. Melinda Shonk asked if many of those that had not complete Gap 2 had not done so because of personnel issues. Mr. Brooms said that was a big part of the delay.

### **Education Report**

Ms. Dana Nation provided the Education report. She presented a recap of the education provided by the Board over the last two months. She updated the Board on the use of Virtual Academy and the Talk About it Tuesday webinars. She discussed the upcoming User Conference as well as training being offered in the next couple of months.

### **ANGEN Report**

Mr. Caleb Branch presented the report of INdigital. He provided an update on the ALI deployment across the state. He informed the Board that Texty is now available statewide. Over the last two months, Madison County has processed the most text sessions. The vast majority of the text sessions across the state are outbound from a PSAP. Mr. Branch continued with providing an update on the core services upgrades and changes. He reported on some statistics from the network. He then provided a review of trouble tickets and how to reach the NSOC for troubleshooting.

## **Financial Report**

Mr. Ron Cooley, the Financial Manager for the Board, provided the Board with the monthly financial statements for the two months ending January and February 2022. He highlighted comparisons from FY2021 and FY2022. He showed that the fund is staying ahead of baseline by a small margin. He reported that the new portal used by carriers makes monthly reconciliation much easier. He then reviewed the allocation of the funds and the balances in the funds. Ms. Missildine made a recommendation to the Board to accept the Financial Statements as presented. Ms. Causey made a motion to accept the Financial Statements as presented; Mr. Smith seconded the motion. There were no objections, motion carried unanimously.

## **Legal Report:**

Mr. Scott Barnett presented the legal report to the Board with a recap of accomplishments as well as ongoing and pending work. He reminded Board members that the Statement of Economic Interest is due to the Ethics Commission by the end of April. He also provided a report on pending legislation.

Ms. Missildine informed the Board that it was time for Boards and Commission training again. It is being provided virtually. The link to the training will be circulated by email this week.

## **Old Business**

There was no old business.

## **New Business**

There was no new business.

## **Public Comments:**

There were no public comments.

## **Executive Session:**

Mr. Barnett then made the recommendation for an executive session per the Alabama Open Meetings Act (Ala. Code §36-25A-7(a)(1),(3) &(4), 1975) at the end of the public meeting. Mr. Williams recognized general counsel for executive session. Mr. Barnett expressed that the reasons provided for the executive session are proper exceptions to the Act, that there were no anticipated actions to be taken today as a result of the executive session, and that the anticipated duration of the session was approximately 20 minutes. The motion was made by Mr. Campbell and seconded by Mr. Silas. A roll call vote was requested by Mr. Williams and taken by Ms. Peel.

Alan Campbell, Vice Chair	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Evelyn Causey, Chair	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Melinda Shonk	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Greg Silas	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Joby Smith	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Robert Smith	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Brandon Wallace	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Tim Webb	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain

There were no objections, motion passed unanimously.

**Adjournment:**

Meeting was adjourned at 12:06 p.m. into executive session.

Approved this 18th day of May, 2022.

  
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Signature

  
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Title