



ALABAMA 911 BOARD

August 30, 2022
Talk About It Tuesday!



@alabama911board



Alabama 9-1-1 Board



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<http://al911board.com>

Introduction & Contact Information

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Agenda

August 30, 2022

- Tips for Avoiding Findings on Department of Examiners Reports
- Announcements
- Upcoming Training



Examiners Report Findings

These are some of the most frequently appearing findings on legal compliance examination reports over the current and most previous rounds:

- Failure to perform monthly bank reconciliations or failure to maintain documentation of bank reconciliations
- Failure to enter into contracts for dispatch services
- Failure to submit financial information or submitting incorrect financial information to the Department of Examiners of Public Accounts



Bank Account Reconciliation



Bank Reconciliation						
				<i>** Entry in gray boxes only</i>		
For The Month of:		February	Date of Statement:		28-Feb	
				Statement Ending Balance:		\$983,311.60
Listing of DEPOSITS in transit / not appearing on statement						
Deposit Date	Amount	Deposit Date	Amount			
1/2/28/22	\$50,284.33	2	\$0.00	Leave		
3	\$0.00	4	\$0.00	amounts as		
5	\$0.00	6	\$0.00	\$0.00 unless		
7	\$0.00	8	\$0.00	needed.		
Total of deposits not listed on bank statement:				\$50,284.33		
Listing of CHECKS outstanding / not appearing on statement						
Check #	Amount	Check #	Amount			
5634	\$182.98			Leave		
5635	\$24.25			amounts as		
5636	\$36,117.00			\$0.00 unless		
5637	\$34,776.00			needed.		
5638	\$406.00					
5639	\$6,799.34					
5640	\$754.67					
5641	\$213.52					
5642	\$1,045.57					
	\$80,319.33		\$80,319.33			
CALCULATED ACCOUNT BALANCE:				\$953,276.60		

Example Back Rec Form



Contracts for Dispatch Services

- *Code of Alabama 1975, Section 11-98-4(f)(6)* gives a District the authority to enter into contracts for dispatch services
- You should have a contract in place with any agency you provide services for, even if there is no monetary charge imposed or if the compensation is for in-kind services only
- A basic contract or service agreement should at least outline the agencies involved, a description of the services provided, the timeline of the services, and any compensation terms
- **Always** consult your agency's general counsel about contracts or agreements



Examiners Annual Reporting Requirements

The image shows two overlapping documents. The top document is a spreadsheet titled "Information Required Pursuant to Code of Alabama 1975, Section 11-98-13.1". It contains sections for "911 Rates in effect", "911 Revenues Collected by Month", "County Funding by Month", and "Municipal Funding by Month". The bottom document is a memorandum from the State of Alabama Department of Examiners of Public Accounts, dated August 29, 2012, addressed to "All Alabama Communications Districts". The memorandum is signed by Ronald L. Jones, Chief Examiner.

- Annual ECD Reporting Forms are due to the Department of Examiners of Public Accounts no later than November 30th of each year for the previous fiscal year's information
- Be certain that the revenues and expenditures reported on the Examiner provided spreadsheet template match the District's general ledger
- Information on the Annual Reporting Requirements and the Excel template can be located on the Examiners website:

<https://examiners.alabama.gov/911.aspx>



Announcements & Upcoming Training



Language Translation Services Open Enrollment started August 1

Open enrollment for language translation services offered by the Board with Voiance will run August 1 through August 31. This is only for those PSAPs that are not already enrolled in the language translation services (Voiance) offered by the Board.

- **Why Voiance?** Because it is already recognized by state Purchasing under NASPO ValuePoint Master Service Agreement 90-000-18-00003AG.
- **What does this mean?** If a primary PSAP with ANGEN connectivity decides that they want the Board to pay for Voiance Language Translation Services as an on-network transfer/feature, they will need to complete this [survey](#). Each individual PSAP will need to complete separate surveys.
- **The “deployment” will be handled by:**
 - Andi Murphree amurphree@indigital.net, INdigital
 - Bill Martin bmartin@cyra.com, Senior Strategic Account Manager, Office: (520)573-2367



GIS Workshop

Following the ALNENA
Gulf Coast Conference in
Orange Beach

[Click Here to Register](#)

GIS Workshop

This GIS workshop is for 9-1-1 professionals whose job duties include address assignment, GIS database tasks, and/or CAD mapping responsibilities. The Wednesday afternoon session is focused on addressing best practices. The Thursday morning session is focused on the VEP suite of products. We will cover VEP training as well as implanting VEP products in your daily workflows.



WHEN

October 12, 2022
1:00 PM – 5:00 PM
October 13, 2022
8:00 AM – 12:00 PM

WHERE

Perdido Beach Resort
27200 Perdido Beach Blvd
Orange Beach, AL 36561

WHO SHOULD ATTEND

Addressing Authority Personnel
GIS Data Personnel
CAD/MSAG Personnel

[CLICK HERE TO REGISTER](#)



Upcoming Training

Dates	Training	Location	Organization	Status	
September 13, 2022	INdigital Regional Training	Mobile, AL	Alabama 9-1-1 Board and INdigital	Open	More Info
September 29, 2022	INdigital Regional Training	Homewood, AL	Alabama 9-1-1 Board and INdigital	Open	More Info
October 12-13, 2022	GIS Workshop	Orange Beach, AL	Alabama 9-1-1 Board	Open	More Info



VIRTUAL ACADEMY

[Don't forget to enroll your agency in Virtual Academy!!](#)



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Questions

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