

**ALABAMA 9-1-1 BOARD MEETING**

Minutes of 11/16/2022

Prior notice of this regularly scheduled meeting of the Alabama 9-1-1 Board was given in accordance with the Alabama Open Meetings Act. The minutes were recorded by Ms. Michelle Peel, Program Coordinator for the Board.

Mr. Jeremy Williams, Chair for the Board, called the meeting to order at 10:02 a.m.

The roll was called as follows by Ms. Peel:

Alan Campbell, Vice Chair	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Evelyn Causey	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Wayne Hutchens	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Fred Johnson	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
John Nettles	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
Melinda Shonk	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
Greg Silas	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Joby Smith	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Robert Smith, Secretary/Treasurer	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Brandon Wallace	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Tim Webb	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Jeremy Williams, Chair	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent

A quorum was established.

Mr. Williams called for the unanimous consent for the approval of the agenda. It was unanimously approved with no objections. He then called for approval of the minutes from the September 21, 2022 board meeting. Mr. Alan Campbell made the motion and Mr. Brandon Wallace seconded it. There were no changes or objections, and the approval of the minutes was ordered. Guest introductions were made.

Mr. Williams turned the meeting over to Ms. Leah Missildine, Executive Director for the Board, for committee reports.

**Committee Reports****Finance Committee Report**

Ms. Missildine began with the report of the Finance Committee meeting held in Montgomery on Wednesday, November 2, 2022. The purpose of the meeting was to review the financial statements and discuss the 9-1-1 Fund outlook which included contract considerations and district specific items. Ms. Missildine requested the acceptance of this report after the Director's report as she would be discussing the meeting in more detail in her report.

## **Joint Education and Governance Committee Report**

Ms. Missildine provided the report of the joint Education and Governance committee meeting held on Wednesday, November 2, 2022 in Montgomery. The purpose of the meeting was to discuss the PST Certification program, the 2023 User Conference, and the organizational outlook. She discussed how staff would align with programs and committees. She requested that acceptance of this report also be tabled until after the Director's Report.

## **Staff Reports**

### **Director's Report**

Ms. Missildine provided the Director's Report. She began the report with a list of updates and considerations for the Board. She turned the meeting over to Deputy Director Adam Brown for an update on the Legacy 9-1-1 Cost reimbursement program. The deadline to request reimbursement for FY2022 is December 10, 2022. The participation for FY2022 is down from the same period for FY2021. However, Mr. Brown stated the submissions in November were up and he anticipated the same would be true for December. He reported that the reduction in the money requested was due to a reduction in some of the bills due to ALI disconnects.

Ms. Missildine provided the Board with an update on the gateway versus SIP call delivery. Progress has been made to complete the SIP conversion. Three of the six had completed SIP conversion. The other three had a path forward.

Mr. Brown continued the Director's Report with a status of the Grant Cycle 7 awards. Many of the agreements had been returned with only three outstanding. The funds had been released to five of the grantees with six pending for release in November.

Ms. Missildine moved on to a discussion of the building blocks of Alabama 9-1-1 including the PST Certification program, GIS program, 988/9-1-1 Interoperability and EMA, ALEA, and Board staff discussions on interoperability during active school shooter incidents along with a calendar of the Board staff activities.

Mr. John Nettles joined the meeting at 10:15 a.m.

Ms. Missildine explained to the Board that staff was preparing an ECD/PSAP status report. It would be presented to each District by the end of the year. It would provide each District with information about their participation in the Board's programs. The first item on the report would be the PST certification program since there is a compliance component with it.

Ms. Missildine moved on to the CPI adjustment that is to be done in 2023. She discussed the timeline for that adjustment. The current rate of inflation is 20%. After a successful rule making process, carriers would be notified on October 1, 2023 of the new rate that would be effective on January 1, 2024. The Board would begin distribution of the new rate in approximately March of 2024. Ms. Missildine will present on this at each board meeting over the next 18 months since there are benchmarks that must be met.



Ms. Missildine concluded the Director's report with information about a research opportunity the Board will participate in. INdigital will provide call statistics to the University of California San Diego for them to analyze. The purpose is to determine if any 911 call data may indicate critical or mass-casualty incidents.

Ms. Missildine recommended to the Board to accept her report inclusive of the committee reports as presented. Ms. Evelyn Causey made the motion and Mr. Robert Smith seconded the motion. There were no objections. Motion passed unanimously.

Ms. Missildine continued by presenting the schedule for the 2023 Board meetings and changes to the standing committee meetings. Ms. Peel advised that in order to comply with the new Open Meetings Act rules and the policy the Board adopted in the September Board meeting, there will be changes to how the Board members join a meeting virtually. She will conduct a test run before the next meeting following the instructions provided to the Board members.

### **GIS Report**

Mr. Anderson Brooms presented the GIS report to the Board. He started with the status of onboarding across the state. Of the nine districts that had not been onboarded into the system at the September Board meeting, three had met the requirements and the other six had made significant, meaningful progress. Mr. Brooms then provided statistics on PSAP boundary aggregation including gaps and anomalies. He then recapped the GIS Workshop held after the Gulf Coast Conference in Orange Beach in October.

### **Education Report**

Ms. Dana Nation gave the Education report. She provided statistics from Virtual Academy including course completions, onboarding progress, and external training uploads. She presented a list of ALEMD and other training courses that were completed for the months of September and October 2022. She highlighted the Talk About it Tuesday webinars and upcoming training available across the state. She ended her report with a summary of the PST Certification program data collection efforts and potential paths forward.

### **ANGEN Report**

Mr. Caleb Branch presented the ANGEN report. He stated that there had been several meetings to prioritize the use of the GIS data. He continued with an update on the Lumen circuit replacement and FirstNet conversion. He quickly reported on ANGEN statistics. He then discussed a call routing issue AT&T Wireless experienced recently. A corruption of a database caused calls to default route due to lack of PANI information. The three default PSAPs in Alabama received those calls and rerouted them to the correct locations.



**Financial Report:**

Mr. Ron Cooley, the Financial Manager for the Board, provided the Board with the year-end financial report. He highlighted comparisons from the last three years. He showed that the fund is staying slightly ahead of baseline by a small margin. He then reviewed the allocation of the funds and the balances in each fund.

**Legal Report:**

Mr. Scott Barnett and Mr. Johnny Brunson presented the legal report to the Board. Mr. Barnett reported on the work on the Letter of Authorization for the research project and virtual meeting participation. Mr. Brunson provided the litigation update to the Board. A large judgment had been issued in a case in Calhoun County involving an EMS dispatcher staging the EMS response resulting in the death of a lady. Mr. Campbell requested a more detailed report on the case. Mr. Brunson said he would provide that by the next board meeting.

**Old Business**

Ms. Missildine had her yearly evaluation completed by the Executive committee on September 29, 2022. It was the committee's recommendation to raise Ms. Missildine's salary from Grade 19 Step 8 to Grade 19 Step 10. Ms. Evelyn Causey made the motion with Mr. Robert Smith seconding the motion. Motion passed unanimously. Ms. Causey then made a motion to amend the previous motion to make it retroactive to July 15, 2022. Mr. Smith seconded the motion. There were no objections. Motion passed unanimously.

Mr. Jeremy Williams provided commentary on how successful the Board has been in recent years with cooperation from Board members and staff. He is very appreciative of the amount of progress made in the last year. Mr. Robert Smith concurred.

Ms. Missildine moved on to communications from Districts on the need to increase funding. Those communications along with her response letter was included in the Board packet. She informed the Board that she has been invited to a legislative meeting with AAND. She expressed that the Board needs to be prepared for any potential upcoming legislation. She wanted the Board to be aware of these communications and that they are not unusual.

**New Business**

There was no new business.

**Public Comments:**

Mr. Jeremy Williams expressed his gratitude for Mr. Ron Cooley's service upon his retirement.

Mr. Joby Smith asked the Board members about auto-dial emergency phones and regulations on these phones. There have been problems with repeated false calls. He may need Board support to remove the requirement to have these phones installed at public pools.

**Adjournment:**

Meeting was adjourned at 11:34 p.m.

Approved this 18th day of January, 2023.

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Signature

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Title

**Adjournment:**

Meeting was adjourned at 11:34 a.m.

Approved this 18th day of January, 2023.

Robert Smith  
Signature

Secretary  
Title