



ECD Annual Certification

Due January 31, 2024

Emergency Communications District (ECD)*

Type the first two letters of your ECD and choose from the list.

In accordance with Act 2012-293, the Alabama 9-1-1 Board is directed to make disbursements out of funds collected by the "Board" to each participating Emergency Communications District (the "ECDs") in accordance with the distribution formula to be used by the "ECDs" to establish, operate, maintain, and replace an emergency communication system as outlined under § 11-98-6, Code of Alabama 1975.

The undersigned "Authorized Official" does hereby affirm and attest that the "ECD" listed below has been and will be operated in compliance with the Code of Alabama, and that the ECD is a valid organization authorized to receive distributions from the "Board".

By checking this box you are indicating you are the "authorized person" to make these affirmations and understand that any changes to the following information should be reported to the Board within 30 days.*

I am the person authorized to sign this form.

Date

Printed Name of Official*

Title of Official*

Knowledge Check

Do you have access to the following information about the primary PSAP(s) in your district:

Check all that apply

PSAP Leadership Contact Info

GIS Contacts

GIS Systems

Call Recording Request Process

CAD and/or Call Taking System

Secondary PSAP(s) Info

Generator Info

Starting Pay & Benefits

Staffing Information

Which of your PSAPs do you know all of the information checked above?

If you do not know the detail information for that PSAP, it will default to asking basic questions and asking for contact information for someone who does have that information. If you have 2 or 3 PSAPs and you only know detail info for the first one, in the drop downs below, select PSAP 1 and leave 2 and 3 blank.

PSAP (READ ABOVE)

PSAP 2 (READ ABOVE)

PSAP 3 (READ ABOVE)

PSAP 4

PSAP 5

PSAP 6

Does the ECD have an audit conducted by an independent firm?*

Yes

No

Unknown

Do you also serve as a PSAP (Public Safety Answering Point) Director?*

Yes
No

Do any of the primary PSAPs receive any portion of your 9-1-1 funding provided by the Alabama 9-1-1 Board?

Yes
No

Emergency Communications District (ECD) Information

ECD Director Name*

Title

ECD Director Agency Email*

Office Phone Number*

Cell or Emergency Number*

Office Mailing Address*

City*

State*

Zip Code*

Is your physical address the same as your mailing address?*

Yes
No

ECD - Board Oversight

Type of local oversight agency?*

What is the name of your local oversight agency or governing body? *

Is the local 911 board the made up of the same members of another entity?

Does the local 911 board exist, but the board members are the same as the county commission or other oversight agency type?

Yes
No

Board Funds Distribution Contact

Funds Distribution Contact Email

Funds Distribution Phone

ECD - Board Meetings

You can manually enter the Board Member information or attach a file

Please provide the dates or frequency of your District's Board Meetings for 2023

Board Members - Manual Entry

0 rows						
	Name	Title	Email Address	Phone	Term Expiration	

Attach a file listing ECD Board Members' names, email address, and term expiration dates

[Click to browse](#)
or drag a file here

Please attach a copy of your ECD By-laws if they have changed in the last 12 months

[Click to browse](#)
or drag a file here

ECD - Audits

How frequently is this audit conducted?

What is the annual cost of the independent audit?

Is the audit conducted only on 911 operations or is it part of a county/municipal audit?

Did you discontinue independent audits when the State Examiner's office began auditing 911 operations?

ECD - Calls Received in 2023 Calendar Year

Please pull these numbers from your call handling solution from 1/1/23 12:00 a.m. though 12/31/23 11:59 p.m.

Total calls:

Wireline calls:

Wireless calls:

VoIP calls:

Inbound text sessions:

Outbound text sessions:

Other class of service calls:

List other COS types:

What analytics package did you pull these numbers from?

What call processing equipment (CPE) system?

ECD - Agencies Served

Table

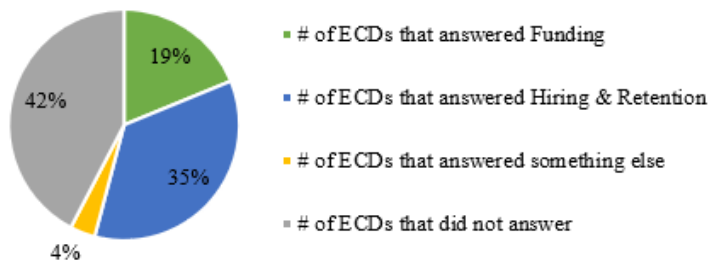
0 rows						
	Agency Name	Agency Purpose	PSAP Served By	Takes 911 Calls?	How Served?	

Do you have dispatch contracts with any of these agencies?

ECD - Sunset Review Questions

According to the Board's third and most recent Sunset Review performed by the Department of Examiners of Public Accounts (DEPA), "funding" remains the unresolved most significant issue facing ECDs in AL.

2023 Unresolved Significant Issue



How much additional funding, if any, does your ECD need and for what? What, if anything, can the statewide Board do to assist your ECD with these issues?

Public Safety Answering Point (PSAP) Information

PSAP - Number 1

Address of the PSAP different from the ECD address?

- Yes
- No

PSAP Name*

Administrative phone*

(123) 123-1234

Non-emergency 24/7*

(123) 123-1234

PSAP - Leadership

Director can also be a Department Head, Police Chief, Fire Chief, 911 Center Manager, or otherwise. This person is the top authority over the PST's in this PSAP.

Deputy Director can be known by another title, but serves as an administrator for the department.

Operations Manager may also be considered the Communications Department Head for a sheriff's department or police department.

Training Contact is someone who would be in charge of training for the PST's.

Director Name*

Title*

Director Email*

myEmail@gmail.com

Director PX*

(123) 123-1234

Deputy Director Name

Title

Deputy Director Email

myEmail@gmail.com

Deputy Director PX

(123) 123-1234

Operations Manager Name

Title

Operations Manager Email

myEmail@gmail.com

Operations Manager PX

(123) 123-1234

Training Contact Name

Title

Training Contact Email

myEmail@gmail.com

Training PX

(123) 123-1234

PSAP - Staffing & Pay/Benefits

Number of positions/consoles that are dispatch and/or call taking capable?

Average number of consoles are staffed on any given shift?

What is the starting hourly wage for a newly hired public safety telecommunicator?

Please list what benefits are offered to the telecommunicators in your PSAP(s)

Insurance (health, dental, life, disability), retirement, paid time off, etc.

PSAP - GIS Contacts & Systems

GIS Contact Name

GIS Contact Title

GIS Contact Email

myEmail@gmail.com

GIS Phone

(123) 123-1234

Addressing Contact Name

Addressing Contact Title

Addressing Contact Email

myEmail@gmail.com

Addressing Phone

(123) 123-1234

What GIS-specific software do you use, if any?

Describe your procedure for a citizen to request an address.

Do you have aerial imagery?

Age of imagery?

If so, what is the source of the aerial imagery?

PSAP - Systems

What CAD software do you use?

Who maintains it?

Does it integrate mapping?

What call taking platform program do you use?

Who maintains it?

What recorder do you use?

Who maintains it?

Is it IP capable?

Describe your process for requesting a call recording:

Do you have planned upgrades/changes to any of your systems (CPE/CAD/recorder/etc)?

When?

To what?

Does your center have a generator?

Who tests the generator?

How frequently is it tested?

PSAP - Secondary PSAP's

How many secondary PSAPs for this primary?

How many seats are in each secondary PSAP?

separate multiple PSAPs with commas

Do any of the secondary PSAPs receive any portion of your 9-1-1 funding provided by the Alabama 9-1-1 Board?

Address(es) of Secondary PSAP(s)

PSAP - Number 2

PSAP Name

Admin Phone Number

(123) 123-1234

Non-emergency 24/7

(123) 123-1234

Mailing Address

City

State

Zip Code

82110

Is the mailing address the same as the physical address?

Yes

No

Unknown

PSAP 2 - Leadership

Director can also be a Department Head, Police Chief, Fire Chief, 911 Center Manager, or otherwise. This person is the top authority over the PST's in this PSAP.

Deputy Director can be known by another title, but serves as an administrator for the department.

Operations Manager may also be considered the Communications Department Head for a sheriff's department or police department.

Training Contact is someone who would be in charge of training for the PST's.

Director Name

Title

Director Email

myEmail@gmail.com

Director PX

(123) 123-1234

Deputy Director Name

Title

Deputy Director Email

myEmail@gmail.com

Deputy Director PX

(123) 123-1234

Operations Manager Name

Title

Operations Manager Email

Operations Manager PX

Training Contact Name

Title

Training Contact Email

Training PX

PSAP 2 - Staffing & Pay/Benefits

Number of positions/consoles that are dispatch and/or call taking capable?

Average number of consoles are staffed on any given shift?

What is the starting hourly wage for a newly hired public safety telecommunicator?

Please list what benefits are offered to the telecommunicators in your PSAP(s)

Insurance (health, dental, life, disability), retirement, paid time off, etc.

PSAP 2 - GIS Contacts & Systems

GIS Contact Name

GIS Contact Title

GIS Contact Email

GIS Phone

Addressing Contact Name

Addressing Contact Title

Addressing Contact Email

Addressing Phone

What GIS-specific software do you use, if any?

Describe your procedure for a citizen to request an address.

Do you have aerial imagery?

Age of imagery?

If so, what is the source of the aerial imagery?

PSAP 2 - Systems

What CAD software do you use?

Who maintains it?

Does it integrate mapping?

What call taking platform program do you use?

Who maintains it?

What recorder do you use?

Who maintains it?

Is it IP capable?

Describe your process for requesting a call recording:

Do you have planned upgrades/changes to any of your systems (CPE/CAD/recorder/etc)?

When?

To what?

Does your center have a generator?

Who tests the generator?

How frequently is it tested?

PSAP 2 - Secondary PSAP's

How many secondary PSAPs for this primary?

How many seats are in each secondary PSAP?

separate multiple PSAPs with commas

Do any of the secondary PSAPs receive any portion of your 9-1-1 funding provided by the Alabama 9-1-1 Board?

Address(es) of Secondary PSAP(s)

PSAP - Number 3

PSAP Name

Admin Phone Number

Non-Emergency 24/7

Mailing Address

City

State

Zip Code

Is the mailing address the same as the physical address?

- Yes
- No
- Unknown

PSAP 3 - Leadership

Director can also be a Department Head, Police Chief, Fire Chief, 911 Center Manager, or otherwise. This person is the top authority over the PST's in this PSAP.

Deputy Director can be known by another title, but serves as an administrator for the department.

Operations Manager may also be considered the Communications Department Head for a sheriff's department or police department.

Training Contact is someone who would be in charge of training for the PST's.

Director Name	Title	Director Email	Director PX
<input type="text"/>	<input type="text"/>	<input type="text" value="myEmail@gmail.com"/>	<input type="text" value="(123) 123-1234"/>
Deputy Director Name	Title	Deputy Director Email	Deputy Director PX
<input type="text"/>	<input type="text"/>	<input type="text" value="myEmail@gmail.com"/>	<input type="text" value="(123) 123-1234"/>
Operations Manager Name	Title	Operations Manager Email	Operations Manager PX
<input type="text"/>	<input type="text"/>	<input type="text" value="myEmail@gmail.com"/>	<input type="text" value="(123) 123-1234"/>
Training Contact Name	Title	Training Contact Email	Training PX
<input type="text"/>	<input type="text"/>	<input type="text" value="myEmail@gmail.com"/>	<input type="text" value="(123) 123-1234"/>

PSAP 3 - Staffing & Pay/Benefits

Number of positions/consoles that are dispatch and/or call taking capable?	Average number of consoles are staffed on any given shift?
<input type="text"/>	<input type="text"/>

What is the starting hourly wage for a newly hired public safety telecommunicator?

Please list what benefits are offered to the telecommunicators in your PSAP(s)

Insurance (health, dental, life, disability), retirement, paid time off, etc.

PSAP 3 - GIS Contacts & Systems

GIS Contact Name	GIS Contact Title	GIS Contact Email	GIS Phone
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<input type="text"/>	<input type="text"/>	<input type="text" value="myEmail@gmail.com"/>	<input type="text" value="(123) 123-1234"/>
Addressing Contact Name	Addressing Contact Title	Addressing Contact Email	Addressing Phone
<input type="text"/>	<input type="text"/>	<input type="text" value="myEmail@gmail.com"/>	<input type="text" value="(123) 123-1234"/>

What GIS-specific software do you use, if any?

Describe your procedure for a citizen to request an address.

Do you have aerial imagery?

Age of imagery?

If so, what is the source of the aerial imagery?

PSAP 3 - Systems

What CAD software do you use?

Who maintains it?

Does it integrate mapping?

What call taking platform program do you use?

Who maintains it?

What recorder do you use?

Who maintains it?

Is it IP capable?

Describe your process for requesting a call recording:

Do you have planned upgrades/changes to any of your systems (CPE/CAD/recorder/etc)?

When?

To what?

Does your center have a generator?

Who tests the generator?

How frequently is it tested?

PSAP 3 - Secondary PSAP's

How many secondary PSAPs for this primary?

How many seats are in each secondary PSAP?

Do any of the secondary PSAPs receive any portion of your 9-1-1 funding provided by the Alabama 9-1-

separate multiple PSAPs with commas

1 Board?

Address(es) of Secondary PSAP(s)

PSAP - Number 4

PSAP Name

Admin Phone Number

(123) 123-1234

Non-Emergency 24/7

(123) 123-1234

Mailing Address

City

State

Zip Code

Is the mailing address the same as the physical address?

Yes

No

Unknown

PSAP 4 - Leadership

Director can also be a Department Head, Police Chief, Fire Chief, 911 Center Manager, or otherwise. This person is the top authority over the PST's in this PSAP.

Deputy Director can be known by another title, but serves as an administrator for the department.

Operations Manager may also be considered the Communications Department Head for a sheriff's department or police department.

Training Contact is someone who would be in charge of training for the PST's.

Director Name

Title

Director Email

myEmail@gmail.com

Director PX

(123) 123-1234

Deputy Director Name

Title

Deputy Director Email

myEmail@gmail.com

Deputy Director PX

(123) 123-1234

Operations Manager Name

Title

Operations Manager Email

myEmail@gmail.com

Operations Manager PX

(123) 123-1234

Training Contact Name

Title

Training Contact Email

myEmail@gmail.com

Training PX

(123) 123-1234

PSAP 4 - Staffing & Pay/Benefits

Number of positions/consoles that are dispatch and/or call taking capable?

Average number of consoles are staffed on any given shift?

What is the starting hourly wage for a newly hired public safety telecommunicator?

Please list what benefits are offered to the telecommunicators in your PSAP(s)

Insurance (health, dental, life, disability), retirement, paid time off, etc.

PSAP 4 - GIS Contacts & Systems

GIS Contact Name

GIS Contact Title

GIS Contact Email

myEmail@gmail.com

GIS Phone

(123) 123-1234

Addressing Contact Name

Addressing Contact Title

Addressing Contact Email

myEmail@gmail.com

Addressing Phone

(123) 123-1234

What GIS-specific software do you use, if any?

Describe your procedure for a citizen to request an address.

Do you have aerial imagery?

Age of imagery?

If so, what is the source of the aerial imagery?

PSAP 4 - Systems

What CAD software do you use?

Who maintains it?

Does it integrate mapping?

What call taking platform program do you use?

Who maintains it?

What recorder do you use?

Who maintains it?

Is it IP capable?

Describe your process for requesting a call recording:

Do you have planned upgrades/changes to any of your systems (CPE/CAD/recorder/etc)?

When?

To what?

Does your center have a generator?

Who tests the generator?

How frequently is it tested?

PSAP 4 - Secondary PSAP's

How many secondary PSAPs for this primary?

How many seats are in each secondary PSAP?

separate multiple PSAPs with commas

Do any of the secondary PSAPs receive any portion of your 9-1-1 funding provided by the Alabama 9-1-1 Board?

Address(es) of Secondary PSAP(s)

PSAP - Number 5

PSAP Name

Admin Phone Number

Non-Emergency 24/7

Mailing Address

City

State

Zip Code

Is the mailing address the same as the physical address?

- Yes
- No
- Unknown

Contact Name

Contact Title

Contact Email

PSAP - Number 6

PSAP Name

Admin Phone Number

Non-Emergency 24/7

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mailing Address	City	State	Zip Code
<input type="text"/>	<input type="text"/>	<input type="text"/>	82110

Is the mailing address the same as the physical address?

- Yes
- No
- Unknown

<input type="text"/>	<input type="text"/>	<input type="text" value="myEmail@gmail.com"/>
Contact Person	Contact Title	Contact Email

If the submit button is greyed out, hold your mouse over it and it will tell you what required fields you have missed. Upon submission, a copy of this form will be emailed to the email address provided at the top of this form for the ECD Director.