

ALABAMA 9-1-1 BOARD MEETING

Minutes of 1/17/2024

Prior notice of this regularly scheduled meeting of the Alabama 9-1-1 Board was given in accordance with the Alabama Open Meetings Act. The minutes were recorded by Ms. Michelle Peel, Program Coordinator for the Board.

Mr. Jeremy Williams, Chair for the Board, called the meeting to order at 10:04 a.m.

The roll was called as follows by Ms. Peel:

Brandon Broadhead	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Virtual
Evelyn Causey	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/> Virtual
Fred Johnson	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/> Virtual
John Nettles	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/> Virtual
Greg Silas	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Virtual
Joby Smith	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Virtual
Robert Smith, Secretary/Treasurer	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/> Virtual
Brandon Wallace	<input type="checkbox"/> Present <input type="checkbox"/> Absent <input checked="" type="checkbox"/> Virtual
Tim Webb, Vice Chair	<input type="checkbox"/> Present <input type="checkbox"/> Absent <input checked="" type="checkbox"/> Virtual
Jeremy Williams, Chair	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Virtual

A quorum was established.

Mr. Williams called for unanimous consent for the approval of the agenda. It was unanimously approved with no objections. He called for the approval for the minutes of the November 15, 2023 Board meeting. Mr. Brandon Broadhead made the motion and Mr. Greg Silas seconded the motion. There were no changes or objections, and the approval of the minutes was ordered. Guest introductions were made.

Mr. Williams turned the meeting over to Ms. Leah Missildine, Executive Director for the Board, for programmatic reports.

Programmatic Reports

Finance Report

Ms. Missildine started the programmatic reports with the financial statements for the two months ending December 31, 2023. She highlighted that there were larger than usual distributions during the first quarter to remedy significant findings from the Sunset Review. She asked if there were any questions about the statements. Ms. Missildine recommended the Board accept the financial statements as presented. Mr. Greg Silas made the motion and Mr. Joby Smith seconded it. There were no objections. A roll call vote was taken.

Brandon Broadhead	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain
Greg Silas	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain

Joby Smith	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Brandon Wallace	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Tim Webb	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Jeremy Williams	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain

There were no objections. Motion passed unanimously. Ms. Missildine continued the finance report with a review of the legacy 9-1-1 costs reimbursement program. She advised the Board that she has started receiving change orders from BrightSpeed. She has contacted them to receive an explanation of the naming schema for the Districts as the documentation only lists what seems to be account numbers. Legacy reimbursements are expected to be lower since some districts have received final bills for legacy charges. Ms. Missildine informed the board that two districts were late in submitting their requests for reimbursement for fiscal year 2023. She recommended the Board approve payment to those districts. Mr. Joby Smith made the motion. Mr. Greg Silas seconded it. A roll call vote was taken.

Brandon Broadhead	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Greg Silas	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Joby Smith	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Brandon Wallace	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Tim Webb	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Jeremy Williams	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain

There were no objections. Motion passed unanimously. Ms. Missildine continued with a review of the status of Grant Cycles 5 through 8. Many of the projects have been completed. She informed the Board that Grant Cycle 9 was open. She provided an overview of cost recovery comparing the approved plans for FY23 to the payments made during FY23. One company has dropped out so there are plans for only two companies for FY24. Ms. Missildine recommended to the Board to approve the two cost recovery plans submitted for FY24 for a total of \$852,879. Mr. Brandon Broadhead made the motion to approve the cost recovery plans for FY24 in the amount of \$852,879.00. Mr. Joby Smith seconded it. A roll call vote was taken.

Brandon Broadhead	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
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Ms. Missildine concluded the finance report with an update on the independent audit conducted by WarrenAverett. The draft has been submitted to the Comptroller’s Office. Once the final report is received, the Finance Committee will need to approve it.

Education and Outreach Report

Ms. Missildine started the Education and Outreach report with video from Ms. Laura Ehrhart, Education and Outreach Program Manager. Ms. Ehrhart was at a conference and unable to

attend the meeting. She provided an update on the ALPST Certification program, the ALEMD program, and the User Conference.

At 10:32 a.m. Mr. Jeremy Williams left the meeting and returned at 10:37 a.m.

Ms. Missildine informed the Board that staff had sought the advice of general counsel to verify that acceptance and use of funds from vendors for sponsorship of the User Conference was done appropriately. Counsel was also consulted about charging a nominal fee for the conference to cover expenses. Counsel felt it was prudent to get approval from the Board. Mr. Joby Smith requested that a line-item accounting of the funds be kept for review. Mr. Greg Silas made the motion for Board staff to charge a fee and accept and use funds from vendors for the User Conference. Mr. Brandon Broadhead seconded the motion. A roll call vote was taken.

Brandon Broadhead	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Greg Silas	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
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Technology Report

Ms. Melissa Carpenter provided the report for INdigital. She stated that since the full implementation of geo-routing calls, there has been a 50% drop in primary PSAP to primary PSAP transfers. She reviewed the RapidSOS Premium roll out and emphasized the importance of accurate local GIS data be uploaded to the State VEP. It is this data that is displayed in RapidSOS. She also discussed the roll out of Prepared Live. INdigital has partnered with Prepared to provide photos and videos to PSAPs via enhanced Text to 911. Ms. Carpenter and Ms. Missildine informed the board of some problems routing VoIP calls. Ms. Missildine stressed that PSAPs need to put in trouble tickets with as much detailed information as they can provide so these issues can be addressed.

Mr. Anderson Brooms presented the GIS report. He started his report with a map of all the PSAPs he has visited. He next reported that Irondale ECD has a new point of contact who is wholly unfamiliar with the GIS project and it was not in her scope of responsibilities. She had escalated Mr. Brooms’ request to her supervisor who had planned to escalate it to their Board. At the time of the preparation of the slides from this meeting, he had not done that. Mr. Brooms then presented the aggregation status of each district. Reporting from DATAMARK provides him with the ability to see how often districts are aggregating their data.

Governance Report:

Ms. Missildine moved on to the Governance Report. Mr. Adam Brown provided a report on 988. There will be a new 988/PSAP MOU coming out. Mr. Jeremy Williams asked if those that already have MOUs in place would have to sign new ones. Mr. Brown said he would have to find out but the MOUs currently in place are similar to the template being worked on currently. He provided information about the relationship between 9-1-1 and 9-8-8. Mr. Brown explained

that the NENA 9-1-1/9-8-8 working group is made up of many stakeholders and is working to address the technological challenges.

Ms. Missildine moved on to the report due to the Sunset Review Leadership for the first quarter. It is long but there was a lot of subject matter to cover. Effort is being made to get the significant issues remedied to avoid continued significant issues in the next review since the report came at the end of FY23 – the first year of the next Sunset Review. She stated that at the point we implement something, it is not done. We have to look at what is next to ensure top-notch service. It was hard to explain that when just a short period of time is reviewed. She reported that she had not received feedback on the report from the Sunset Review leadership. She stated that she believed the Board will be required to submit a quarterly report until there is legislative change addressing the fund.

Ms. Missildine moved on to a legislative brief she prepared for the Board. It was prepared for Board discussion only and was not a proposal. She did not broach funding change. She prepared it for the purpose of making sure all Board members know where the Board is headed. The view of how the fund is distributed is inaccurate. Historically, 80% has gone to Districts and 20% has been used by the Board for programs and obligations. She discussed how legislation could be changed to address use of the fund. She also stated that there is language in the brief that would allow the Board to buy, sell, or lease property. It is the same language in the language for the powers and duties of Districts.

There was extensive discussion on the amount of money the Board should have in reserves for Board obligations. There are emergencies that have happened – bombings, hurricanes, etc. Also, there have been months when fee payments have not come in. Mr. Scott Barnett reiterated that the purpose of this brief is to address the significant issues of the Sunset Review, not to address the change needed to modernize the legislation. Ms. Missildine stated that the legislation will be opened. She stressed if the Board does not open the legislation, she needs the Board's support to react when another body opens it.

Old Business

There was no old business.

New Business

Ms. Missildine reminded the Board that the July Board meeting would be one week later to coincide with the 9-1-1 Summit that is a week later due to venue availability.

Public Comments:

There were no public comments.

Adjournment:

The meeting was adjourned at 12:02 p.m.

Approved this 20th day of March, 2024.

Robert Smith








Signature

Secretary / Treasurer

Title

MEETING SIGN-IN SHEET

Agency: <i>Alabama 9-1-1 Board</i>	Date/Time: <i>January 17, 2024 @ 10:00am</i>
Chair: <i>Jeremy Williams</i>	Location: <i>1 Commerce Street, Suite 620 Montgomery, AL 36104</i>
Type: <i>Regular</i>	Purpose: <i>Board Meeting</i>

Name	Title	Agency/Company	E-Mail	Signature
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Brunson, Johnny	Partner	Brunson, Barnett, & Sherrer, P.C.	jbrunson@bbslawoffices.com	
Carpenter, Melissa	Market Manager	INDigital	Mcarpenter@indigital.net	
Moreland, Jeremy	Partner	MST	jmoreland@mstcpa.com	
Murphree, Andi	Inside Sales and Support Manager	INDigital	amurphree@indigital.net	
Murphy, Robert	Associate VP & Director of Business Development	DATAMARK	Robert.Murphy@mbakerintl.com	
Sherrer, Jeff	Partner	Brunson, Barnett, & Sherrer, P.C.	jsherrer@bbslawoffices.com	
<i>Nation, Dana</i>	<i>Training Mgr.</i>	<i>Montg 9-1-1</i>	<i>dnation@montgomeryal.gov</i>	
<i>Feaster, Rube</i>	<i>Director</i>	<i>Montg 9-1-1</i>	<i>rfeaster@montgomeryal.gov</i>	

MEETING SIGN-IN SHEET

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Chair: <i>Jeremy Williams</i>	Location: <i>1 Commerce Street, Suite 620 Montgomery, AL 36104</i>
Type: <i>Regular</i>	Purpose: <i>Board Meeting</i>

Name	Title	Agency/Company	E-Mail	Signature
Broadhead, Brandon	Director	Homewood 9-1-1	brandon.broadhead@homewoodal.org	
Causey, Evelyn	President/COO	Hayneville Telephone	ecausey@htcnet.net	
Johnson, Fred	CEO	Farmers Telecommunications	fjohnson@staff.farmerstel.com	
Nettles, John	President	Pine Belt Telephone	john@pinebelt.net	
Silas, Greg	Director	City of Birmingham 9-1-1	Greg.silas@birminghamal.gov	
Smith, Joby	Director	Baldwin County 9-1-1	jsmith@baldwin911.org	
Smith, Robert	Sr. Manager	Charter Communications	Robert.smith9@charter.com	
Wallace, Brandon	Director	Limestone County 9-1-1	brandon@alc911.org	
Webb, Tim	Director	Winston County 9-1-1	Winston008@centurytel.net	
Williams, Jeremy	Director	Geneva County 9-1-1	jwilliams@34central.com	