

ALABAMA 9-1-1 BOARD MEETING
1 Commerce Street
Montgomery, Alabama
 Minutes of 9/17/2025

Prior notice of this regularly scheduled meeting of the Alabama 9-1-1 Board was given in accordance with the Alabama Open Meetings Act. The minutes were recorded by Ms. Michelle Peel, Program Coordinator for the Board.

Mr. Shawn Rogers, Vice Chair for the Board, called the meeting to order at 10:00 a.m.

The roll was called as follows by Ms. Peel:

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| Brandon Broadhead, Secretary/Treasurer | <input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Virtual |
| Evelyn Causey | <input type="checkbox"/> Present <input type="checkbox"/> Absent <input checked="" type="checkbox"/> Virtual |
| John Nettles | <input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/> Virtual |
| Shawn Rogers, Vice Chair | <input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Virtual |
| Rich Schreiber | <input type="checkbox"/> Present <input type="checkbox"/> Absent <input checked="" type="checkbox"/> Virtual |
| Kristi Stamnes | <input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Virtual |
| Brandon Wallace | <input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Virtual |
| Tim Webb | <input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/> Virtual |
| Jeremy Williams, Chair | <input type="checkbox"/> Present <input type="checkbox"/> Absent <input checked="" type="checkbox"/> Virtual |
| Marlon Williamson | <input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Virtual |

Due to technical issues, audio for the Board members attending virtually was not initially working; however, audio issues were corrected prior to moving on with the meeting and attendance was verified as noted above. A quorum was established.

Mr. Rogers called for approval of the agenda. Mr. Brandon Broadhead made the motion to approve the agenda. Mr. Brandon Wallace seconded the motion. A roll call vote was taken by Ms. Peel.

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| Brandon Broadhead | <input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain |
| Evelyn Causey | <input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay <input type="checkbox"/> Abstain |
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There were no objections. The motion passed unanimously. Mr. Rogers then called for approval of the minutes of the July 16, 2025 Board Meeting. Mr. Brandon Broadhead made the motion to approve the minutes. Mr. Rich Schreiber seconded it. A roll call vote was taken by Ms. Peel.

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There were no objections, and the motion passed unanimously. Guest introductions were made. Ms. Leah Missildine, Executive Director for the Board, introduced the Board's newest employee, Jessi McKinley.

Mr. John Nettles joined the meeting in-person at 10:08 a.m.

Programmatic Reports

Finance Report

Ms. Missildine continued the meeting with the Programmatic Reports. Ms. Missildine started with the finance report. She provided an overview of the 911 fund from the last two months. She explained to the Board that the operating fund will close FY25 with a net loss due to funding training and other programs based on the Sunset Review findings and the Department of Examiners of Public Accounts review. With the legislation that passed and will take effect on October 1, those programs will no longer be funded by the operating fund. Ms. Missildine recommended to the Board that they accept the financial statements as presented. Mr. Brandon Broadhead made the motion. Mr. Marlon Williamson seconded the motion. A roll call vote was taken by Ms. Peel.

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Motion passed with no objections.

Ms. Missildine presented on baseline funding to the Districts. She reported that in FY2025, Districts had been made whole based on the 12-month baseline meeting the statutory obligation.

They have been paid 8.17% over baseline through declarations by the Board and other programs. Ms. Missildine explained that this overage is despite being unable to provide grants and three instances in 13 months where the Board did not receive payment. Most recently, in August, the Department of Revenue did not pay the Board until September 4, 2025. This was caused by human error. She was able to confirm the amount and the deposit was made prior to the distribution date so those funds were distributed. She explained that there will be a budget item presented later in the meeting for a baseline make-up. By statutory obligation, if revenues are below a certain amount in any given month after October 1, money will have to be taken from another of the Board's accounts, if funds are available, to make up the shortfall.

Ms. Missildine moved on to revenue trends. Revenues were neither up nor down for the 12-month reporting period ending August 31. All of these revenues were collected after the fee increase to \$2.23.

Ms. Missildine continued with an update on past grant cycles. She explained that all the work on grants is completed by Mr. Adam Brown, Deputy Director. She reported all projects in Grant Cycle 7 and 8 are complete. She stated that has been years of work. She turned the meeting over to Mr. Brown. Mr. Brown reminded the Board that the projects in Grant Cycle 9 will take an extended period to close out because of the way the grant award was structured. There are 23 of the 34 awarded still open. He reminded the Board that Grant Cycle 10 had been indefinitely suspended due to required legislative change to be able to fund the Board's grant program. With the passing of that legislation, the application period for Grant Cycle 10 was reopened for current applicants to either withdraw their application or update pricing on their quotes. Mr. Brown reported that after reengagement, four ECDs withdrew their applications and three did not respond. 24 ECDs elected to proceed and provided pricing updates for 33 projects. Mr. Brown presented the Board with some considerations. The first consideration was to include or exclude project categories other than those of CPE and NG911 recorders as originally advertised. The motion was made by Mr. Brandon Broadhead and seconded by Ms. Kristi Stamnes to exclude project categories other than those originally advertised. A roll call vote was taken by Ms. Peel.

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Motion passed with no objections. The second consideration Mr. Brown presented to the Board was to include CPE positions placed at secondary PSAPs as part of the ECD's award. Ms. Kristi Stamnes made the motion to include CPE positions placed at secondary PSAPs. Mr. Marlon Williamson seconded the motion. A roll call vote was taken by Ms. Peel.

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Motion passed. The third consideration presented by Mr. Brown was whether the Board would like to include NG911 recorder hardware for geo-diverse systems at locations other than the main PSAP facility. Mr. Marlon Williamson made the motion to exclude NG911 recorder hardware for geo-diverse systems. Mr. Brandon Broadhead seconded the motion. A roll call vote was taken by Ms. Peel.

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Motion passed with no objections. The fourth consideration presented by Mr. Brown was whether the Board would like to include annual service costs for NG911 recorders beyond the first year. Mr. Brandon Broadhead made the motion to only include the first-year service costs of NG911 recorders as part of the award. Mr. Brandon Wallace seconded the motion. A roll call vote was taken by Ms. Peel.

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Motion passed with no objections. Mr. Brown explained that in the past some grant cycle awards included a percentage of cost sharing by the ECD. Mr. Brandon Wallace made a motion

to fully fund the awards at \$3,771,281.24 after October 1 with 0% cost sharing by the District. Mr. Brandon Broadhead seconded the motion. A roll call vote was taken by Ms. Peel.

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Motion passed with no objections. Ms. Missildine reminded the Board that monies for these grants cannot be paid out until after October 1 but noted that as all the needed paperwork was completed, the monies would be paid out after that date. Mr. Brown continued with a request for a hardship grant from Perry County 911. He invited Ms. Kristi Milner, Director of Perry County 911 to speak to the Board about their needs. Ms. Milner explained to the Board she was hired less than a year ago – October 2024 – to replace the outgoing director. She outlined the changes she has made since becoming director including moving the PSAP to a better location, obtaining 100% certification for the PSTs, and changes in staff make-up. She requested help in purchasing a call handling system. Mr. Brandon Broadhead asked about the 30% of total annual revenue from dispatch services contracts. They are not new contracts but were not honored in the past and are now being honored. Ms. Milner stated she plans to be a loud voice in Perry County for 911. Mr. Rogers asked why this was not included in Grant Cycle 10. Ms. Milner stated that Grant Cycle 10 closed before she was hired and the previous director did not apply. Mr. Brown stated the request is for \$99,900 and would be outside any other grant cycle. Mr. Brandon Broadhead made the motion to grant Perry County 911 \$99,900 for call handling equipment. Mr. John Nettles seconded the motion. A roll call vote was taken by Ms. Peel.

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Motion passed with no objections.

Mr. Brown then provided an update on the Legacy 9-1-1 Cost Reimbursement Program. He stated that staff is working with BrightSpeed to get ECDs credited where needed for the December 2023/January 2024 period. Once those credits are completed, payments to ECDs with

BrightSpeed charges will be made. The legacy cost reimbursement program should be sunset soon, hopefully within a year.

Ms. Evelyn Causey left the meeting at 11:02 a.m.

Ms. Missildine moved on to FY2026 budget. Her first request of the Board was to rename two of the bank accounts specifically to align them with their function and the statutory language. She recommended changing the Reserves Account to Carrier & ECD Services and the Grants & Training account to Gifts, Grants, & Other Revenue. The Gifts, Grants, & Other Revenues is a direct quote from the statute and would be used to fund the Board's conference through sponsorships. It is not revenue from federal grants or the surcharge. Ms. Kristi Stamnes made the motion to change the bank account names as presented. Mr. Marlon Williamson seconded the motion. A roll call vote was taken by Ms. Peel.

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Motion passed with no objections.

Ms. Missildine continued with the FY2026 budget presentation. She discussed the proposed budget for each fund in detail. There was discussion on excess cost recovery distributions. She provided information on the maximum carryover needed in an administrative rule. She reminded the Board that the Board is legally obligated to make District's whole to the baseline each month. If monies are pulled out of a fund to do that, there is nothing in the statute allowing repayment of those monies. She stated that the absolute lowest she is comfortable for carryover is one month's distribution. There was discussion. She provided the Board with the full budget recommendation stating that some categories may need to be revisited based on services provided in the future. Mr. Brandon Broadhead made a motion to accept the budget for FY2026 as presented. Ms. Kristi Stamnes second the motion. A roll call vote was taken by Ms. Peel.

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Motion passed with no objections. Ms. Missildine continued with an outline of next steps with the budget. The Board will need to consider an unclaimed cost recovery declaration as well as a interest income distribution at an upcoming meeting. She also proposed changing the distribution day. Currently, monthly distributions are made on the Friday after the 10th of the month. The distribution date may vary from the 11th to the 17th of the month. She proposed making the baseline distribution on the 15th of each month and the population distribution on the 20th of each month excluding holidays and weekends.

Mr. Rogers called for a break at 11:36 a.m. Mr. Rogers called the meeting back to order at 11:47 a.m.

Education and Outreach Report

Ms. Missildine then turned the meeting over to Ms. Laura Ehrhart, Education and Outreach Program Manager for the Board. Ms. Ehrhart began her report with a discussion of PST certification compliance. She reported that this would be done at the first of each month. The August audit showed 5 ECDs non-compliant and only 11 PSTs not compliant. Letters were sent to the ECDs that were non-compliant. She stressed the importance of myAlabama911 and the work Mr. Daniel Hipps and Ms. Jessi McKinley have done to verify the information accuracy in the myAlabama911 application.

Ms. Ehrhart continued her report with an update on training that the Board has offered in the previous months; 82 hours in different locations throughout the state for a total of 1,095 CEUs earned from in-person training provided by the Board. She highlighted public education in the media as well as on social media.

Ms. Ehrhart updated the Board on the release of the new version of the Alabama Emergency Medical Dispatch program. She highlighted the changes in the course including the addition of an interactive online guidebook. She finished her report with information on the Alabama 9-1-1 Conference in May 2026 in Huntsville.

Technology Report

Ms. Melissa Carpenter provided the report for INdigital. She started with an update on the Prepared rollout. She continued with several call statistics for the last two months. She reported on days that show high use of MEVO. She concluded her report with an update on the Host 3 Vesta migration, various other projects, and training offered by INdigital.

Mr. Anderson Brooms then presented the GIS report. He first talked about the PSAPs he visited in the two months prior to the meeting. He provided an update on the RapidSOS implementation. He discussed the importance of data recency in the Board's VEP and the status of each District's time since last refresh. He concluded his report with the status by ECD of the statewide GIS data remediation project, MSAG to RCL, ALI to RCL, and ALI to AP.

Governance Report

Ms. Missildine moved on to the Governance Report. She provided a recap of Act 2025-376 and presented the timeline for the Administrative Rule changes needed as a result of this legislation. She explained rule-making considerations based on the legislation. She recommended to the Board to authorize staff to file a notice of intended action to amend Rule 585-X-4-.09. Mr. Jeff Sherrer, general counsel for the Board, reminded the Board that the Board members that are participating virtually cannot deliberate or vote on administrative rule changes. This means that a roll call vote is not necessary for any motion related to the administrative rules. Mr. Brandon Wallace made the motion to authorize staff to file a notice of intended action to amend Rule 585-X-4-.09. Mr. Brandon Broadhead seconded the motion. Motion passed with no objections.

Ms. Missildine continued with administrative rule 585-X-4-.06. She recommended to the Board that no action be taken on this rule based on current language does not say distributions but disbursements. It, therefore, does not have the verbiage that caused the significant finding from Rule 585-X-5-.02-8. She presented the Board with options to consider for Rule 585-X-5-.02-8. The Board engaged in lengthy discussion. She recommended that the Board authorize staff to file a notice of intended action to amend Rule 585-X-5-.02-8. Mr. Brandon Broadhead made the motion to authorize staff to file a notice of intended action to amend Rule 585-X-5-.02-8. Mr. Marlon Williamson seconded the motion. Motion passed with no objections.

Mr. Rich Schreiber left the meeting at 12:54 p.m.

Old Business

Ms. Missildine reminded the Board about the new area code being implemented in the geographical area currently assigned the 334 area code. Both area codes will be used and after the first of the year the area code will be required for dialing all calls. She also reminded the Board that she emailed a summary of the Sunset Committee hearing to them. Also, the Board will hold quarterly meetings in 2026.

New Business

Ms. Missildine moved on to Board officer nominations. Elections are held annually to fill the positions of Chair, Vice Chair, and Secretary/Treasurer. She explained that she and Mr. Jeremy Williams, the Board's current Chair discussed leaving the Vice Chair and Secretary/Treasurer positions as they were voted on at the last Board meeting. As such, only the position of Chair needs to be voted on. Mr. Williams has chosen not to seek another term as Chair. Mr. Brandon Broadhead nominated Mr. Brandon Wallace for the position as Chair. Mr. John Nettles seconded the nomination. No other nominations were made. A roll call vote was taken by Ms. Peel.

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Mr. Brandon Wallace was elected to the position of Chair.

Ms. Missildine announced her plans to transition out of the Executive Director position over the next 12-16 months, working with the Executive Committee for the Board to select its next Executive Director.

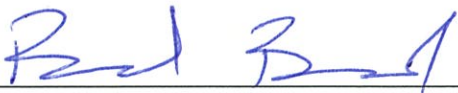
Public Comments:

There were no public comments.

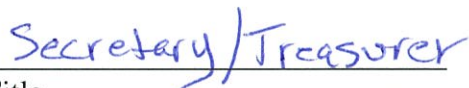
Adjournment

Meeting adjourned at 1:15 p.m.

Approved this 19th day of November, 2025.



Signature



Title